

**THIS FORM MUST BE INCLUDED WITH RFP PACKAGE; PLEASE CHECK OFF EACH ITEM INCLUDED WITH RFP PACKAGE AND SIGN BELOW TO COMPLETE SUBMITTAL / CONFIRMATION OF EACH REQUIRED ITEM.**

**“Pre-Employment Drug & Alcohol Testing for Webb County”**

Reference Form

Conflict of Interest Form (CIQ)

Certification regarding Debarment (Form H2048)

Certification regarding Federal lobbying (Form 2049)

Webb County Code of Ethics Affidavit

House Bill 89 Form

Senate Bill 252 Form

Proof of No Delinquent Tax Owed to Webb County

  
\_\_\_\_\_  
Signature of Person Completing this Package

3/5/24  
Date

**RFP 2024-006 Pre-Employment Drug and Alcohol Testing for Webb County**

	<b>Service</b>	<b>Fees:</b>
	Alcohol Breath Testing Fee	\$25
	Alcohol Confirmation Testing Fee	\$25
	After Hours Fee - subject to being primary vendor	\$50/hr.
	Non primary vendor	\$125.00/Hr.
	Off-Site Fee	\$40.00
	After Hours Drug 5 panel	\$40.00
	After Hours Drug 10 panel	\$40.00
	After Hours Dot Drug Test	\$40.00
	After Hours Non Dot Drug Test	\$40.00
	After Hours Breath Alcohol Test	\$25.00
	After Hours Quantity Insufficient Fee (per hour)	\$50.00
	Consortium	\$500.00 / Year DOT \$500.00 / Yr Non Dot
	DOT Physical Examination Fee	\$55.00
	Training (Reasonable Suspicion)	\$750.00/Day-2classes
	DOT Drug Screen - Gas Chromatography	\$50.00
	5 panel Non-Dot Drug Screen - Gas Chromatography	\$40.00
	10 Panel Non Dot Drug Screen - Gas Chromatography	\$40.00
	Confirmation for Postive Drug Test	\$25.00
<b>New to Include:</b>	Hair Follicle	\$200.00
	MRO Services	\$50.00
	Out of Town Services (OnSite Fee + price per mile)	\$50.00/Hr. \$.50 mile plus service fees

By signing below you certify that all staff members are trained and certified to conduct Drug and Alcohol Testing along with all other services that encompass the Prescreening and Recertification process.

Robert Moran  
Printed Name

3/5/2024  
Date

S/Robert Moran  
Signature

*RMa 3/5/2024*

Laredo Examiners Inc.

Company Name

**WEBB COUNTY PURCHASING DEPT.  
QUALIFIED PARTICIPATING VENDOR CODE OF ETHICS  
AFFIDAVIT FORM**

STATE OF TEXAS \*

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF WEBB \*

BEFORE ME the undersigned Notary Public, appeared Robert Moran, the herein-named "Affiant", who is a resident of Webb County, State of Texas, and upon his/her respective oath, either individually and/or behalf of their respective company/entity, do hereby state that I have personal knowledge of the following facts, statements, matters, and/or other matters set forth herein are true and correct to the best of my knowledge.

*I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby confirm that I have reviewed and agree to fully comply with all the terms, duties, ethical policy obligations and/or conditions as required to be a qualified participating vendor with Webb County, Texas as set forth in the Webb County Purchasing Code of Ethics Policy posted at the following address: <http://www.webbcountytexas.gov/PurchasingAgent/PurchasingEthicsPolicy.pdf>*

*I personally, and/or in my respective authority/capacity on behalf of my company/entity do hereby further acknowledge, agree and understand that as a participating vendor with Webb County, Texas on any active solicitation/proposal/qualification that I and/or my company/entity failure to comply with the Code of Ethics policy may result in my and/or my company/entity disqualification, debarment or make void my contract awarded to me, my company/entity by Webb County. I agree to communicate with the Purchasing Agent or his designees should I have questions or concerns regarding this policy to ensure full compliance by contacting the Webb County Purchasing Dept. via telephone at (956) 523-4125 or e-mail to the Webb County Purchasing Agent to [joella@webbcountytexas.gov](mailto:joella@webbcountytexas.gov).*

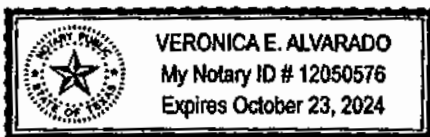
Executed and dated this 5 day of March, 2024.

Robert Moran  
Signature of Affiant

Robert Moran / LANES EXAMINERS INC.  
Printed Name of Affiant/Company/Entity

SWORN to and subscribed before me, this 5 day March, 2024

Veronica E. Alvarado  
NOTARY PUBLIC, STATE OF TEXAS



**Offeror: Complete & Return this Form with Response Submission.**

**House Bill 89 Verification**

I, Robert Morgan, the undersigned representative of (company or business name) LEADS EXAMINER INC (heretofore referred to as company) being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby depose and verify under oath that the company named above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

- 1. Does not boycott Israel currently; and
- 2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made ordinary business purposes; and

2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or an limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business association that exist to make a profit.

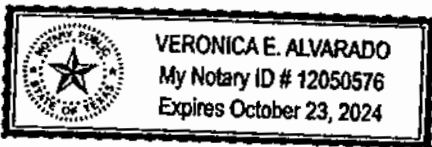
Robert Morgan  
Signature of Company Representative

3/15/24  
Date

On this 5 day of March, 2024, personally appeared

Robert Morgan, the above named person, who after by me being duly sworn, did swear and confirm that the above is true and correct.

Notary Seal Veronica E. Alvarado  
Notary Signature



10/23/2024  
Date

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name Robertson owes no delinquent property taxes to Webb County.

LANCO EXAMINERS INC owes no property taxes as a business in Webb County.  
(Business Name)

Robertson owes no property taxes as a resident of Webb County.  
(Business Owner)

Robertson  
Person who can attest to the above information

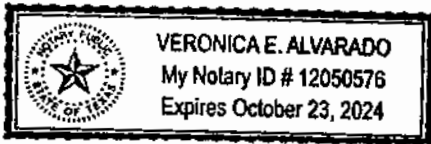
≠ SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.

The State of Texas  
County of Webb

Before me, a Notary Public, on this day personally appeared Robertson know to me (or proved to me on the oath of Robertson to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this 5 day of March 2024

Notary Public, State of Texas



Veronica E. Alvarado

(Print name of Notary Public here)

My commission expires the 5<sup>th</sup> day of March 2024.

## References Form

Please list at minimum five (5) local governmental entities where similar scope of services were provided.

**THIS FORM MUST BE RETURNED WITH YOUR OFFER.**

### REFERENCE ONE

Government/Company Name: City of Laredo

Address: 1102 Bob Bullock

Contact Person and Title: ZAIDA Gonzalez

Phone: 956 766 470 Fax: \_\_\_\_\_

Email Address: zgonzalez@ci.laredo.tx.us Contract Period: 2013-Present

Description of Goods / Services Provided: Drug + Alcohol Testing Program

### REFERENCE TWO

Government/Company Name: UISD

Address: 201 Linderoos

Contact Person and Title: MAGGIE LAUREL

Phone: 956 473 7921 Fax: \_\_\_\_\_

Email Address: m.laurel@uisd.net Contract Period: 2015-Present

Description of Goods / Services Provided: Drug + Alcohol Testing Program

REFERENCE THREE

Government/Company Name: Webb County

Address: 1110 WASHINGTON ST. 207

Contact Person and Title: MARGIE GOMER

Phone: 956 523 4141 Fax: \_\_\_\_\_

Email Address: mgomer@webbcountytx.gov Contract Period: 1998 - Present

Description of Goods / Services Provided: Drug & Alcohol Testing Program

REFERENCE FOUR

Government/Company Name: Webb CISA

Address: PO Box 204 Brown TX

Contact Person and Title: SARA GARZA

Phone: 361 747 5416 Fax: \_\_\_\_\_

Email Address: sara.garza@webb.cisd.com Contract Period: 2016 - Present

Description of Goods / Services Provided: DRUG / ALCOHOL / DOT PHYSICALS

REFERENCE Five

Government/Company Name: SIM HOGG CISD

Address: 210 W. Olive / Elyriaville TX

Contact Person and Title: M. Silguero

Phone: 361 527 3203 Fax: \_\_\_\_\_

Email Address: msilguero@jhcisdpk12.org Contract Period: 2007-Present

Description of Goods / Services Provided: DRUG/ALCOHOL / DOS PHYSICALS

- \*\*Additional pages are permitted if more space is required\*\*

Space intentionally left Blank



**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.  
This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).  
By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.  
A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY	
Date Received	

1 Name of vendor who has a business relationship with local governmental entity.

2  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.  
  
\_\_\_\_\_ Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes  No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes  No

*Man FWB  
3/5/2024*

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 \_\_\_\_\_  
Signature of vendor doing business with the governmental entity Date

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

...  
(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

**CERTIFICATION**  
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY  
EXCLUSION FOR COVERED CONTRACTS

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

Yes

No

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.
LARLEO EXAMINES INC	SI-0492730	RFP 2024-004

Robert Morgan  
Signature of Authorized Representative

3/5/2024  
Date

Robert Morgan  
Printed/Typed Name and Title of Authorized Representative

**CERTIFICATION REGARDING FEDERAL LOBBYING**  
**(Certification for Contracts, Grants, Loans, and Cooperative Agreements)**

**PART A. PREAMBLE**

Federal legislation, Section 319 of Public Law 101-121 generally prohibits entities from using federally appropriated funds to lobby the executive or legislative branches of the federal government. Section 319 specifically requires disclosure of certain lobbying activities. A federal government-wide rule, "New Restrictions on Lobbying", published in the Federal Register, February 26, 1990, requires certification and disclosure in specific instances.

**PART B. CERTIFICATION**

This certification applies only to the instant federal action for which the certification is being obtained and is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with these federally funded contract, subcontract, subgrant, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions. (If needed, contact the Texas Department of Agriculture to obtain a copy of Standard Form-LLL.)

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all covered subrecipients will certify and disclose accordingly.

Do you have or do you anticipate having covered subawards under this transaction?

- Yes  
 No

Name of Contractor/Potential Contractor	Vendor ID No. or Social Security No.	Program No.
LALCOO EXAMINERS INC	51-0492730	2024-004

Name of Authorized Representative	Title
<i>[Signature]</i>	V.P.

*[Signature]*  
Signature – Authorized Representative

3/5/24  
Date

**Offeror: Complete & Return this Form with Response Submission.**  
**Senate Bill 252 Certification**

SB 252 CHAPTER 2252 CERTIFICATION I, Robert Moran, the undersigned representative of LAROD EXAMINERS INC. (Company or business name) being an adult over the age of eighteen (18) years of age, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that the company named above is not listed on the website of the Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051, Section 807.051 or Section 2253.153. I further certify that should the above-named company enter into a contract that is on said listing of companies on the website of the Comptroller of the State of Texas which do business with Iran, Sudan or any Foreign Terrorist Organization, I will immediately notify Mr. Jose Angel Lopez III, Webb County Purchasing Agent at (956) 523-4125 or via email at [joel@webbcountytx.gov](mailto:joel@webbcountytx.gov)

Robert Moran Name of Company Representative (Print)

Robert Moran Signature of Company Representative

3/5/2024 Date

**RESPONDENT MUST ACKNOWLEDGE THIS ADDENDUM BY SIGNING BELOW AND ATTACHING THE SIGNED ADDENDUM TO THE PROPOSAL FORM(S):**

**LAREDO EXAMINERS**  
**802 E. SAUNDERS B**  
Company Name **956-791-6992 • FAX 791-6994**  
**LAREDO, TEXAS 78041**

Contact Person Robert Moran

Signature [Handwritten Signature]

Date 3/22/24

**THIS CONCLUDES ADDENDUM NO. 1 IN ITS ENTIRETY.**

This Addendum is being transmitted electronically via our E-Bid site @ <https://webbcountycbid.ionwave.net/Login.aspx>. If you have any questions, please direct them to; Juan Guerrero Jr. (956) 523-4149 or email at [juguerrero@webbcountytx.gov](mailto:juguerrero@webbcountytx.gov).



County of Webb

ADDENDUM No. 01 TO THE RFP DOCUMENTS  
Addendum Date: March 22, 2024

RFP DOCUMENT NUMBER RFP 2024-006 "Pre-  
Employment Drug & Alcohol Testing For Webb County"

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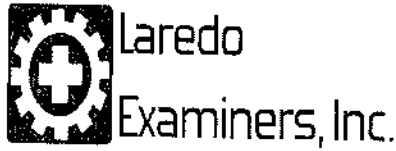
A. This Addendum shall be considered part of the RFP documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Addendum shall govern and take precedence. **RESPONDENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR BIDS/PROPOSALS.**

B. Respondent are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

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Except as described below, the original RFP document remains unchanged. The RFP documents are modified and/or clarified, as follows:

- **The deadline for submittal has been extended from Monday, March 25, 2024 to Tuesday, April 2, 2024 at or before 10:00 a.m.**



802 E. SAUNDERS STE. B  
LAREDO, TEXAS 78041  
956.791.6992 FAX 956.791.6994  
[info@laredoexaminers.com](mailto:info@laredoexaminers.com)  
[www.laredoexaminers.com](http://www.laredoexaminers.com)

[rmoran@laredoexaminers.com](mailto:rmoran@laredoexaminers.com)

March 29, 2024

Webb County  
Attn: Joe Lopez  
1110 Victoria St. Suite 201  
Laredo, Texas 78040  
RE: Request for Qualifications Drug and Alcohol Testing Services 2014-102

**PROPOSAL OBJECTIVES**

Re:  
County of Webb  
**ADDENDUM NUMBER 2 TO THE RFP DOCUMENTS**  
Addendum Date: March 28, 2024  
RFP DOCUMENT NUMBER RFP 2024-006  
“Pre-Employment Drug & Alcohol Testing for Webb County”

Dear Webb County:

Please consider this response for Addendum 2 for RFP 20204-006  
Laredo Examiners does not currently provide direct access to Webb County inasmuch as no current systems in place provides direct access between the certified laboratory, Laredo Examiners and Webb County that will provide real time results to Webb County.

Urine drug tests are collected then forwarded at the end of the day, ie 4 pm to laboratory via courier. The laboratory receives results then processes the urine drug test in 24-72 hours then uploads the results to the laboratory portal. Laredo Examiners then monitors the laboratory portal to see if result has been posted to then be able to download results and forward to Webb County. In essence, Webb County would still need to wait until results are ready at the laboratory level and Laredo Examiners has been able to download from the laboratory portal.

Laredo Examiners will work with Webb County to provide the best access to real time results, however generally the above process will still need to be maneuvered through.

For any questions or concerns regarding this proposal, do not hesitate to call my office.

Yours very truly,   
s/ Robert Moran  
ROBERT MORAN, RN, MPH, MSN, FNP-BC, JD

**ADDENDUM NUMBER 2 TO THE RFP DOCUMENTS**

Addendum Date: March 28, 2024

RFP DOCUMENT NUMBER RFP 2024-006

“Pre-Employment Drug & Alcohol Testing for Webb County”

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A. This Addendum shall be considered part of the RFP documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Addendum shall govern and take precedence. **RESPONDENTS / BIDDERS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR BIDS/PROPOSALS.**

B. Respondents/Bidders are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each Respondent/bidder's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

Except as described below, the original RFP/bid document remains unchanged. The RFP/Bid documents are modified and/or clarified, as follows:

1. All Respondents to this RFP must read the attached “Webb County Policy for Drug, Alcohol, and other Prohibited Substances manual. The selected respondent must comply with any policy rules/regulations that may be applicable during the contracted period of awarded services. See **Attachment A.**
2. The deadline for submittal has been extended from Tuesday, April 2, 2024 at or before 10:00 a.m. to **Thursday, April 4, 2024 at or before 10 a.m. (CT)**
3. Webb County is requesting for Respondents to submit a statement and any related information in their proposals to determine if agency/company provides access to software that electronically notifies the County’s Human Resource (HR) Department of drug test results on company’s web portal. If Respondents do not have this service, please summarize how the results will be provided to County’s HR department.

**RESPONDENT/BIDDER MUST ACKNOWLEDGE THIS ADDENDUM BY SIGNING BELOW AND ATTACHING THE SIGNED ADDENDUM TO THE PROPOSAL/BID FORM(s):**


Company Name

\_\_\_\_\_

Contact Person

\_\_\_\_\_

Signature

**Robert Moran, RN, MSN, FNP-BC**  
TSBNE 630856 - TX RX No. 10531  
Nat. Registry No. 1970921370 

Date

\_\_\_\_\_ 3/29/2024

**LAREDO EXAMINERS  
802 E. SAUNDERS B  
956-791-6992 FAX 791-6994  
LAREDO, TEXAS 78041**

**THIS CONCLUDES ADDENDUM NO. 2 IN ITS ENTIRETY.**

This Addendum is being transmitted electronically via our E-Bid site @ <https://webbcountybid.ionwave.net/Login.aspx>. If you have any questions, please direct them to; Juan Guerrero Jr. (956) 523-4149 or email at [juguerrero@webbcountvtx.gov](mailto:juguerrero@webbcountvtx.gov).