



722 Collins Hill Rd NE, Suite H-283
Lawrenceville, Ga. 30046
770-441-2879
678-407-4145 (FAX)

Preventive Maintenance Agreement

Effective Dates: 6/1/24 - 5/31/25
Equipment Description: Rapidprint AR-E and Widmer T-3
S/N: S/N549484, 286760 and TBD
Equipment Location: 1110 Victoria Street, Ste 203 Laredo, Texas 78040
Annual (PMA) Amount: \$431.25
Dear Valued Customer: Webb County District Court Contact: Sylvia Torres
Phone: (956) 523-4127 Fax: Email: storres@webbcountytx.gov

As you know, your time equipment is very important to your organization. To continue to assist you in supporting your equipment, this **PREVENTIVE MAINTENANCE AGREEMENT (PMA)** will provide a one- year unlimited mechanical support on the unit(s) specified above.

Preventive Maintenance Provides

RETURN SHIPPING ONLY or telephone service/support as required to maintain above described equipment in operating condition, to include field cleaning, (& chemical cleaning), proper lubrication with approved lubricants and any necessary adjustment. Also includes replacement of parts due to normal wear and tear. All service will be done by customer request.

Parts not included: Year Wheels, Inscription Plates, Sound Covers & Ribbons.

Preventative Maintenance DOES NOT Provide

PMA price no longer includes ANY travel for on-site repairs. If you sign the PMA contract and prefer on-site repairs, you will pay a flat fee for each on-site visit. Does not include after-hour, weekend or holiday service, service or parts due to accidents, fire, water, storm negligence or misuse, power failures, current fluctuations, lightning, Daylight Savings Time changes, or for any cause external to the equipment. Specification changes, alterations, or attachments may require a change in maintenance charges. When, in the technician’s opinion, parts/service cannot keep the unit in satisfactory operating condition, an estimate will be submitted. Such work, if authorized by the customer, will be in addition to the maintenance charge. Renewals starting in 2024, Rapidprint stamps with serial number 350000 and lower and Widmer stamps with serial number 190000 and lower will no longer be covered under a PMA. GTR can continue to service these machines, but they will be subject to our current hourly rate of \$125 per hour, not including parts, shipping or travel costs.

To Activate your PMA, please sign below, enclose a check for the annual PMA amount, and return this agreement to us. Again, we look forward to providing you with support for your time equipment this year. Please feel free to call if you have any questions about your equipment. Thank you for allowing **GTR Business Systems** the opportunity to meet your time keeping needs.

Please note that without a current PMA, support will be billable at our current rate per hour, with a one-hour minimum charge.

Accepted By:

Customer Signature _____ Printed Name _____ Date _____

GTR Owner Signature Andrea Deeth Date 1/2/24

Georgia Time Recorder Co., Inc.

722 Collins Hill Road NE
 Suite H #283
 Lawrenceville, GA 30046
 770 441-2879

Invoice

Date	Invoice #
5/1/2024	33084

Bill To
Webb County District Clerk Business Office 1110 Washington St. Suite 203 Laredo, TX 78040 apinvoices@webbcountytx.gov

Ship To
Webb County Sylvia torres 1110 Victoria Street, Ste 203 Laredo, Texas 78040

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
Sylvia	On Receipt		5/1/2024	UPS		
Quantity	Item Code	Description			Price Each	Amount
1	PMA	Preventive Maintenance Agreement for Rapidprint Time Stamps AR-E SN 549484 June 1 2024 through May 31 2025			225.00	225.00
1	PMA	Preventive Maintenance Agreement S/N286760 prorated 1 month			206.25	206.25
1	PMA	Preventive Maintenance Agreement S/NTBD purchased this month and include 1 year PMA. Machine will renew with the rest in 2025			0.00	0.00
		Sales Tax, State-Counties-Municipalities			0.00%	0.00

Total					\$431.25
Payments/Credits					\$0.00
Balance Due					\$431.25

A 4% charge will be added to every invoice paid with a Credit Card.
 ACH and Check payments are still accepted for no additional charge.

Due to COVID and part sourcing restrictions that we've encountered in the last few years,

ATTESTED:

Margie Ramirez-Ibarra
Webb County Clerk

APPROVED AS TO FORM:

Jorge L. Treviño
Assistant General Counsel
Civil Legal Division

The General Counsel, Civil Legal Division's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval of their own respective attorney(s).

Passed and approved by the Webb County Commissioners Court
On 2024 item No.