



WEBB COUNTY, TEXAS

COMMISSIONERS COURT

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
TUESDAY, MAY 28, 2024
9:00 a.m.

2024 MAY 24 AM 10:43
WEBB COUNTY, TEXAS
BY *PLM* DEPUTY
MARGIE R IBARRA
COUNTY CLERK
FILED

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Human Resources, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

5. Budget Officer

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund.

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1130-001-431007-010	Operational Reserve		\$200,000		
To:	1001-1130-001-432001	Professional Services	\$1,700,000	\$200,000	\$68,963.68	\$268,963.68

Issue: Amount within professional services is soon to be depleted and there are pending items scheduled to be expensed from the professional services line item.

Solution: Transfer monies to have sufficient funds for the remainder of the fiscal year.

Result: Funds available for professional service needs.

6. Building Maintenance

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective May 28, 2024.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0035	Building Maintenance Worker	\$15.15 - \$15.93 12 A/E
2280	Building Maintenance Worker	\$15.15 - \$15.93 12 A/E
2384	Building Maintenance Worker	\$15.15 - \$15.93 12 A/E
4048	Custodian	\$13.07 - \$13.73 9 A/E

Issue: Fill slots 0035, 2280, 2384 Building Maintenance Worker. Slots became vacant due to employees retiring and lateral transfers. Fill new Custodian slot 4048.

Solution: Approval from Commissioners Court to post and fill slots.

Result: The filling of slots will allow the Building Maintenance Department to function efficiently and effectively.

7. **Civil Legal Division**

- a. Discussion and possible action to enter into a 3-year (July 1, 2024, through June 30, 2027) renewal agreement under Texas DIR-CPO-4827 between Webb County (for the benefit of the District Clerk's Office) and Compu-Data Service in which the first performance year (July 1, 2024, to June 30, 2025) will be Six Thousand Nine Hundred Seventy-Two Dollars and Fifty-Four cents (\$6,972.54) and any matters incident thereto; authorizing the County Judge to execute all relevant documents. **[Account #2011-2290-001-460105 (Minor Tools & Apparatus)]**
- b. Discussion and possible action to enter into a (5) five-year Rate lock Renewal Agreement for the performance period of (September 29, 2024, through September 28, 2029) between Time Clock Plus and Webb County for hardware and software licenses at a cost subject to the number of employees and hardware utilized by the county. The software support rate shall be set annually at year 1: \$22.66 per employee, year 2: 23.11 per employee, year 3: \$23.80 per employee, year 4:\$24.28 per employee, year 5: \$24.77 per employee. The hardware support and maintenance rate will remain at 12% of the total value of the equipment utilized by Webb County and authorizing the Webb County Judge to sign and execute all relevant documents; and any other matters incident thereto. **[Requested by Rafael Pena, Information Technology Director; Account# 1001-1280-001-443000-110 (Repairs and Maintenance Software) and Account #1001-1280-001-443000-035 (Repairs and Maintenance Equipment)]**
- c. Discussion and possible action to enter into an agreement between Toshiba Business Solutions and Webb County for the Webb County Information Technology Department for two (2) MBM 5009 Cross Cut Shredder's for a total annual cost of Six Thousand Three Hundred Dollars (\$6,300) per year, effective (October 1, 2024, through September 30, 2025), subject to commissioners court annual budget appropriations and any matters incident thereto; authorizing the County Judge to sign all relevant documents **[Requested by Information Technology Department; Account #1001-1280-008-443000-035 (Repairs and Maintenance Equipment)]**
- d. Discussion and possible action to enter into an amendment to the Agreement approved on May 8, 2023, Item 6.c, for a sixteen (16) month Professional Services Agreement (May 1, 2023 through September 30, 2024) between Webb County for the Texas Emergency Network Diversion Court Program for Laredo/Webb County (TEND) and PILLAR to provide additional treatment services to the original agreement and for the combined amount of the original agreement and the amendment not to exceed Twenty Thousand Dollars (\$20,000.00) and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Judge Selina L. Mireles, Account #2747-1150-001-457008-025 (Texas Emergency Network Diversion (TEND) Court Contractual)]**
- e. Discussion and possible action to enter into Work Authorization #10 with Capex Consulting Group for Tax Abatement consulting services related to the Gransolar Texas Two, LLC - Cuchillas BESS Project and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[No effect on County budget]**

- f. Discussion and possible action to enter into Work Authorization #1 for environmental services (4 Phase I Environmental Site Assessments, a mold, mildew survey and an asbestos surveys for the Fesco Building) with Alpha Terra Engineering at a cost not to exceed Twenty-Four Thousand Nine Hundred Dollars Twenty-Eight Cents (\$24,900.28) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. [**Account #1001-1130-001-432001 (Professional Services)**]
- g. Discussion and possible action to enter into a Professional Services Contract with Alpha Terra Engineering, Inc. for a Property Condition Assessment on the Fesco Building at a cost not to exceed Thirteen Thousand Nine Hundred Two Dollars Fifty-Six Cents (\$13,902.56) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. [**Funding: #1001-1130-001-432001 (Professional Services)**]
- h. Discussion and possible action to enter into a Professional Services Agreement with O'Connor Engineering and Science, Inc. for asbestos surveys on three buildings located at 916 and 920 Houston St. and 918 San Agustin St. in an amount not to exceed Four Thousand Fifty Dollars (\$4,050.00) and any matters incident thereto; authorizing the County judge to sign all relevant documents. [**Funding #1001-1130-001-432001 (Professional Services)**]
- i. Discussion and possible action to authorize the Webb County Judge to issue a written notice to Juan Homero Sanchez Architect, Inc. D/B/A JHS Architects to proceed with engaging Design Professionals as Additional Services on the fairground project for Kiser Arena Specialist (Footing Specialist) \$16,800.00, BAI, LLC (Acoustical/Audiovisual Consultant) \$62,500.00, Food Service Design Professionals (Food Service Consultant) \$24,800.00, Combs Consulting Group (IT/Security Consultant) \$97,000.00, WJHW, Inc. (Performing Arts Consultant) \$104,800.00, Core Design Studio (Branding & Wayfinding Consultant), Core Design Studios (Branding and Wayfinding Consultant) \$58,000.00, Fire Protection Consulting Group, LLC (Code Consulting) \$16,200.00 and any matters incident thereto; authorizing the County Judge to sign all relevant documents. [**Funding already included in architectural services agreement**]

8. **Honorable Tano E. Tijerina, Webb County Judge**

- a. Discussion and possible action to appoint Ricardo Jaime, Commissioner Pct. 4 to the Pre-Trial Services Oversight Committee; and any other matters incident thereto.

9. **Economic Development**

- a. Discussion with possible action to approve the acceptance of a one-time No-Cost Extension to Substance Abuse and Mental Health Administration (SAMHSA) as developed, written, and submitted by the Webb County Veterans Treatment Program in the amount not to exceed Four Hundred Thousand Dollars (\$400,000) and authorizing the Webb County Judge to execute all relevant documents; and any other matters incident thereto. This no-cost extension does not require any match, therefore there is no impact on the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC). [**Requested by Margarita H. Garza, Executive Director**]

Issue: The Current VTP SAMHSA Grant No. TI081929 is in its last budget year, ending May 30, 2024, and the new solicitations for the FY 2024 grant period begins September 30, 2024.

Solution: Authorize the acceptance of a No Cost Extension Application to SAMHSA to ensure completion of the originally approved project.

Result: The award will allow a continuity of services to ensure completion of services provided in Year 5.

- b. Discussion and possible action to approve the acceptance of Amendment #2 to Contract #58240004040 for the Comprehensive Energy Assistance Program (CEAP) from the Texas Department of Housing and Community Affairs (TDHCA) for program year 2024. This amendment is a grant increase in the amount of Two Hundred Fifty-Six Thousand Nine Hundred Thirty-Seven Dollars (\$256,937.00). This action will not have an impact to the County General Fund. Documentation has been reviewed by Webb County Economic Development Department and is in compliant with SPOC policies and procedures. **[Requested by Community Action Agency; Account #2362-5360-521]**

Issue: TDHCA has awarded a grant increase under the CEAP Program in the amount of \$256,937.00.

Solution: The Court approval of CEAP Amendment #2 will benefit both operations and administrative expenses.

Result: Webb County CAA Social Services will continue to provide direct services to eligible low-income residents of Webb County under the CEAP Program.

- c. Discussion and possible action to approve the posting and filling of the following slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective May 28, 2024.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
0687	Grant Writer/Project Coordinator	\$20.38 - \$22.23 (18/A-H)

Issue: The position became vacant on May 24, 2024.

Solution: Approval to post and fill slot #0687 Grant Writer/Project Coordinator.

Result: The filling of the vacant slot will allow the department to continue to function efficiently and effectively.

- d. Discussion and possible action to approve the submission of a grant application as developed, written, and submitted by Webb County Court-at-Law II for BJA Community Courts Initiative Grant in an amount estimated at \$900,000.00 for a period of 48 months to create and enhance a family treatment court program for offenders in the justice system with substance abuse disorders, mental health, trauma, and other ancillary needs that fuel domestic violence and designating the Webb County Judge as the authorized official in all matters related to this grant; and any other matters incident thereto. This grant does require a 25% cash or in-kind match and, thus, will have no impact on the general fund if approved. Through the application, Webb County Court-at-Law II will submit to contribute the 25% of total grant funds through an in-kind match. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Judge Victor Villarreal, County Court at Law #2]**

Issue: Webb County is in need of a Family Treatment Court Program.

Solution: The objectives of this program are to prioritize and expedite the provision of treatment and recovery services to individuals who are frequent users of justice, health, and other services and who commit misdemeanor offenses.

Result: This grant will allow Webb County Court-at-Law II to provide assistance by continuing judicial supervision over offenders, and other individuals under the jurisdiction of the court.

- e. Discussion and possible action to approve the submission of a grant application prepared and submitted by the Webb County Head Start and Early Head Start Program to the Department of Health and Human Services Administration for Children and Families for Fiscal Year 2024 - 2025 Refunding and Cost of Living Adjustment (COLA) grant in the amount of \$12,843,244 (Federal) and \$3,210,811 (Non-Federal) for a total amount of \$16,054,055 for services to 1,290 eligible children and their families; and authorizing the Webb County Judge to execute all relevant documents related to this grant; and other matters thereto. Furthermore, this grant does not require a cash match; and thus will have no impact to the General Fund. All required documents were sent to review through the Economic Development Department and the solicitation is compliant with the Webb County Point of Contact (SPOC) procedures. **[Requested by Aliza Oliveros, Head Start Director]**
- f. Discussion and possible action to approve the submission of a grant application as prepared and submitted by the Webb County Early Head Start Child Care Partnership Program to the Department of Health and Human Services Administration for Children and Families for Fiscal Year 2024 - 2025 Refunding and Cost of Living Adjustment (COLA) grant in the amount of \$995,333 (Federal) and \$248,833 (Non-Federal) for a total amount of \$1,244,166 for services to 72 eligible children and their families; authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. Furthermore, this grant does not require a cash match; and thus will have no impact to the General Fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedure. **[Requested by Aliza Oliveros, Head Start Director]**

10. Head Start

Disclaimer: All Head Start monies are 100% Federal funds

- a. Discussion and possible action to approve the Head Start / Early Head Start / Child Care Partnership 2024 Strategic Plan.

Issue: Head Start programs are mandated to develop multi-year (long range) program goals and financial objectives that address the findings of the Community Assessment that are consistent with the philosophy of the program and reflects the findings of the program's annual Self-Assessment.

Solution: Provide input, discussion, and feedback for program planning and approve the 2024 Strategic Plan.

Result: The program will continue with on-going, systemic processes of program planning in consultation with program staff, parents, Policy Council, and Webb County Commissioners Court.

- b. Discussion and possible action to approve the 2024 - 2025 Training and Technical Assistance Plan.

Issue: The Head Start / Early Head Start / Child Care Partnership Program is mandated to have a staffing plan that addresses staff qualifications, job descriptions, staffing levels, and linkage to education and training that will allow staff to advance through various roles with increasing levels of responsibility and comprehension.

Solution: Approve the 2024 - 2025 Training and Technical Assistance Plan.

Result: The Program will have an approved plan in place to address staff training and educational needs.

- c. Discussion and possible action to approve the posting and filling of the following Slot, which will become vacant on May 31, 2024.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
2558	Early Head Start Home Visitor	\$13.65

- d. Discussion and possible action to approve the Head Start, Early Head Start, and Child Care Partnership Local Self-Assessment and Program Improvement Plan based on the results of the 2023 - 2024 Local Self-Assessment.

Issue: The Head Start Program Performance Standards mandate an annual self-assessment.

Solution: Review and approve the local self-assessment results and the Program Improvement Plan.

Result: The Program will be in compliance with effectively overseeing progress toward program goals on an on-going and annual basis.

11. Planning & Physical Development

- a. Discussion and possible action to issue a "Certificate of Compliance with Plat Requirements" to authorize an electrical service connection pursuant to Section 232.029(c)(2), Local Government Code., to Lot 15, Block 05, Colorado Acres, as described in Vol. 5115, Pages 409-410 of the Webb County Deed Records..

Issue: Item is a regulatory compliance issue regarding real property development provisions of state law and local regulations with particular emphasis on the Model Subdivision Rules enacted for residential subdivisions. Commissioners Court must certify to certain property conditions before utility service connections may be authorized.

Solution: As reflected in agenda backup, staff has verified compliance matters and recommends the Court's approval of this certificate.

Result: If approved, applicant may connect property to electrical utility services. If not approved, utility connection to property is prohibited.

12. Purchasing

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to the public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

Issue: Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

Solution: Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose of or destroy property that cannot be sold through public auction because it has been deemed worthless or disposed of through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

Result: Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to ratify the correction of the previous awarded contract sum of \$88,987.00 to Waukesha-Pearce Industries, LLC (Buy-Board Cooperative Contract # 657-21) approved on May 13, 2024, item #31, the corrected contract sum is \$90,543.00 which includes the payment bond in accordance with the Texas Government Code Chapter §2253.021 (Performance and Payment Bonds Required) for the setup, installation and startup of one (1) Kohler generator pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Account #3140-2450-001-470000-030 (Juv Drug Rehab & Detox 2013 -Juvenile Probation-Administration-Capital Outlay-Construction)]**

Issue: The original cooperative price proposal did not include the payment bond requirement for public works projects exceeding \$25,000.00.

Solution: Authorize the additional 1.8% increase to cover the required payment bond for this project. WPI will use the existing Kohler generator on site, construct the concrete pad, provide all material and supplies required for the installation and startup of generator for the Youth Village 16-Bed Rehabilitation Facility.

Result: Facility will have an operable backup generator in case of an emergency outage.

13. Line Item Transfers

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Judge Victor Villarreal, County Court at Law #2]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2070-001-451157	Adult Misdemeanor	\$125,000	\$11,000	\$105,500	\$94,000
To:	1001-2070-001-433011	Visiting Judge	\$5,000	\$6,000	\$1,194.28	\$7,194.28
	1001-2070-001-451003	Court Interpreter/Reporter	\$10,000	\$5,000	\$1,093.75	\$6,093.75
				\$11,000		

Issue: The visiting Judge line item is depleted due to the change in the Texas Supreme Court Emergency Order that orders all visiting judges must preside from the bench of the county. Mileage, Meals and lodging have added to the expense. Interpreter/Reporter line item is in need of additional funds to close out the fiscal year and the pending criminal misdemeanor trials to be held before October.

Solution: Approve line item transfers.

Result: The court will have the monies allocated in the line items to comply with payment deadlines.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Judge Joe Lopez, 49th District Court]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2010-001-432001	Professional Services	\$7,500	\$6,000	\$7,500.00	\$1,500.00

To:	1001-2010-001-458000	Administrative Travel	\$9,500	\$6,000	\$4,443.32	\$10,443.32
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Issue: Court staff is required to have yearly continuing education hours and this transfer will allow for all necessary employees to attain their required hours for the year.

Solution: Line item transfer within department funds.

Result: All court staff will be able to complete 16 hours of continuing education as required for the year.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the Employee Health Clinic fund. **[Requested by Monica Flores, Risk Management Interim Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1180-007-443000-035	Repairs & Maintenance	\$20,000	\$19,995	\$19,997.78	\$5.00
	1001-1180-007-460024	Medical/Dental Supplies	\$20,000	\$19,999	\$20,000.00	\$1.00
	1001-1180-007-470000	Capital Outlay	\$10,000	\$9,999	\$10,000.00	\$1.00
	1001-1180-007-460105	Minor Tools & Apparatus	\$32,000	\$31,999	\$32,000.00	\$1.00
				\$81,992		
To:	1001-1180-007-462000	Wellness Employee Clinic Expenditure	\$105,000	\$81,992	\$17,446.62	\$99,9438.62

Issue: The current balance in this account will be insufficient to cover invoices for the remainder of the fiscal year.

Solution: Approve line item transfer.

Result: Account will be adequately funded for the remainder of the fiscal year.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) for the Engineering Department. **[Requested by Carlos Flores, Engineer]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-1190-001-441205	Utilities	\$13,200	\$1,000	\$9,494	\$8,494
	2007-1190-001-456305	Uniforms	\$4,620	\$2,000	\$3,882	\$1,882
	2007-1190-001-462605	Fuel & Lube	\$13,662	\$2,000	\$10,639	\$8,639
				\$5,000		
To:	2007-1190-001-461000	Materials & Supplies	\$12,408	\$5,000	\$728	\$5728

Issue: Current funds in the Materials & Supplies account will not cover funds to purchase a Management Program (Smart Sheets) to help coordinate all construction management activities for the department.

Solution: Approve line item transfer.

Result: There will be sufficient funding in the account to purchase the Construction Management Software.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund. **[Requested by Nancy Olivares, Extension Agent]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-7130-001-458010	Local Mileage	\$4,000	\$1,300	\$2,226.96	\$926.96
	1001-7130-001-461000	Materials & Supplies	\$3,000	\$1,500	\$2,205.47	\$705.47
	1001-7130-001-456005	Postage & Courier Service	\$200	\$200	\$200.00	\$00.00
	1001-7130-001-444500	Equipment Rental	\$500	\$500	\$500.00	\$00.00
				\$3,500		
To	1001-7130-001-458000	Admin. Travel	\$12,000	\$3,500	\$2,281.21	\$5,781.21

Issue: The current funds are insufficient to cover needed out of county travel requests.

Solution: The line-item transfer will cover expenses for the remainder of the fiscal year.

Result: To ensure adequate funding for the remainder of the current fiscal year.

- f. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Martin Cuellar, Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-201-413000-005	Overtime Holiday CBA	\$170,000	\$15,000	\$57,835.93	\$42,835.93
To:	1001-3010-201-413000-010	Overtime CBA	\$38,205	\$15,000	(\$1,812.50)	\$13,187.50

Issue: As of 05/22/24, additional funding is needed to cover overtime (OT) CBA for patrol officers due to special law enforcement details.

Solution: Line item transfer from OT Holiday CBA to OT CBA.

Result: Funding will be available for needed patrol operations.

REGULAR AGENDA

Civil Legal Division

14. Discussion and possible action to enter into Work Authorization #3 for Surveying Services with Howland Engineering and Surveying Co. for a Boundary Survey and metes and bounds description for Road Closure of the Old Wormser Road (+/- 1.30 Miles), Laredo, Webb County, Texas in an amount not to exceed Ten Thousand Nine Hundred Thirty Dollars (\$10,930.00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents.
[Funding #1001-1130-001-432001 (Professional Services)]
15. Discussion and possible action to enter into an architectural services contract (AIA Document B101-2017 Standard Form of Agreement Between Owner and Architect) with PDG, LLC d/b/a Heckenkemper Golf Course Design for reconfiguration of the Casa Blanca Golf Course due to the proposed Loop 20/U.S. 59 right-of-way taking by the State of Texas of part of the golf course, a golf course master plan, renovations to the clubhouse, parking areas, maintenance facility cart barn, restrooms and entry with said architectural fees not to exceed Five Hundred Ninety-Seven Thousand Two Hundred Sixteen Dollars (\$597,216,00) and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Account #1001-1130-001-432001 (Professional Services)]**

Engineer

16. Discussion and possible action to approve a Change Order amount not to exceed \$100,000.00 for Company/Firm to hire a third-party Engineer to design a new Septic Tank System and for the Company/Firm to also contract a Licensed Septic System Installer to ensure and uphold the integrity of the facility at the Webb County Southern Health Facility. And to further approve such Change Order to install a six-inch (6") diameter pipe as per city building code to allow for future Sanitary Sewer expansion to connect building sanitary sewer near the 60-foot off-site access Utility Easement or by Paseo De Los Santos City Street Right of Way (ROW). The proposed change order will be facilitated through the Company/Firm, and will involve the County Judge signing any relevant documents.

Issue: It is imperative to design and install a new Septic System at the Webb County Southern Health Facility to handle the wastewater generated and ensure it is installed at the proper depth as outlined by the Texas Commission on Environmental Quality (TCEQ) and the International Plumbing Code, as addressed by the City of Laredo Developmental Services for the newly constructed Health Facility.

Solution: To address this concern, the proposed solution is to hire an independent Professional Licensed Engineer and Licensed Septic Tank installer through a Company/Firm to design, construct and supervise the construction of a new Septic Tank System and related future sanitary sewer pipe expansion.

Result: Engaging a third-party Engineer, P.E., and a specialist Licensed Septic System Installer through the Company/Firm for this purpose would streamline the process and eliminate the need for a separate procurement process for this specific project.

17. Discussion and possible action to approve the closeout and release of retainage in the amount not to exceed \$88,804.76 to Quantcorp Construction, LLC, for the Webb County Detoxification Facility Project; and authorize the County Judge sign any relevant documents and any other matters incident thereto. **[Income Series 2020 - Fund 3907]**

Issue: This project has been completed.

Solution: Approve and release retainage amount and close out project.

Result: Completion of project.

Purchasing

18. Discussion and possible action to reject all proposals submitted for Request for Proposal (RFP) 2024-007 "Youth Residential Drug Treatment Services" for the Webb County Youth Village 16-Bed Rehabilitation Facility and any other matters incident thereto.

Issue: Two (2) formal proposals were submitted for RFP 2024-007 "Youth Residential Drug Treatment Services". After careful review, the Scoring Committee and the Webb County Purchasing Agent is recommending for the Webb County Commissioners Court to consider rejecting all proposals.

Solution: Consideration to approve recommendation by Scoring Committee and the Purchasing Agent due to an incomplete proposal lacking the required forms and other relevant information requested by Webb County and a secondary submission who's proposed use of facility is not in conjunction with the scope of services published and as authorized by the Webb County Commissioners Court.

Result: The Purchasing Agent will notify both participating respondents in writing of final Commissioners Court action taken.

Webb County Fairgrounds

19. Discussion and possible action to approve the closeout and release of retainage in the amount of \$38,547.13 to RRR Sealcoat & Striping, LLC., for the Webb County Fairgrounds Parking Lot Improvements Project Phase II; and have the County Judge sign any relevant documents; and any other matters incident thereto. **[Account #3900-206000 (Retainage Payable) and #3901-206000 (Retainage Payable)]**

Issue: This project has been completed.

Solution: Approve and release retainage amount and closeout project.

Result: Completion of project.

Honorable Tano E. Tijerina, Webb County Judge

20. Discussion and possible action to enter into an architectural services agreement (AIA Document B101 - 2017 Standard Form of Agreement Between Owner and architect as amended) with JHS Architect, Inc. revising and replacing an assigned agreement (previously approved by Webb County on October 23, 2023) for the design (construction plans and specifications) of the Webb County Veterans Building Rehabilitation and Preservation Project for Phase I which consists of the development of construction document (plans and specs) necessary to stabilize the building and renovate the exterior of the building (with Texas Historical Commission approvals), including new roofing and electrical (electrical may be deferred to Phase II) and Phase II which consists of the development of construction documents (plans and specs) necessary to complete the interior of the building, landscaping and parking area for use as a Veteran's Service Center and Museum in an amount not to exceed Four Hundred Thirty-Three Thousand Eight Hundred Dollars (\$433,800.00) and One Hundred Sixty-Three Four Hundred Twenty-Five Dollars (\$163,425.0) for civil engineering, landscape architect, acoustical audiovisual consultant and museum exhibit consultant for a total cost of Five Hundred Ninety-Seven Thousand Two Hundred Twenty-Five Dollars (\$597,225.00), approving the project as ARPA funded and any matters incident thereto; authorizing the County Judge to sign all relevant documents.

[ARPA Revenue Replacement Funds]

21. Discussion and possible action to authorize the purchase, fabrication and installation of lettering and seals for the naming of the Webb County Justice Center to Dean Senator Judith Zaffirini Justice Center, to include professional signage on the southern main entrance to building, both the southwest and southeast sides of building and garage ramp entrance located on the northwest section of the Justice Center for an amount not to exceed \$85,000.00 from Chandler Signs and to further authorize the transfer of funds from the General Operational Reserve account #1001-1130-001-431007-010 to the General Fund Building Maintenance Repairs & Maintenance - Justice Center account #1001-1100-001-443000-255 and any other matters incident thereto. **[Account #1001-1100-001-443000-255 (General Fund - Building Maintenance - Administration - Repairs & Maintenance - Justice Center)]**
- Issue:** Commissioners Court approved the dedication and renaming of the Webb County Justice Center to the Dean Senator Judith Zaffirini Justice Center in Webb County in honor of State Senator Judith Zaffirini, dean of the Texas Senate and member of the State Senate since 1987, representing the 21st Senatorial District and honoring and recognizing Senator Zaffirini for her endless hours promoting and being an advocate for the judiciary in Texas and Webb County while sitting on numerous judicial committees.
- Solution:** Authorize the proposed design and locations of signage identified on the attached Design plan as locations A, B, C, D1, D2, & D3. to include the fabrication, delivery and installation in accordance with the City of Laredo building codes and any other signage regulations and/or historical zoning requirements if applicable.
- Result:** If approved, proceed with the official order and transfer of funds. Estimated time of completion is late August or early September of 2024.
22. Discussion and possible action authorizing the inclusion of the Webb County Veterans Building Rehabilitation and Preservation Project Phase I for available American Rescue Plan Act (ARPA) funding within the revenue replacement line item category in an amount not to exceed \$4,000,000.00; and any other matters incident thereto.

Closed Session/Executive Session

23. Discussion and possible action to to settle a claim with the Law Offices of Joe A. Gamez for their client Favricia Solis for an alleged incident that occurred on or about June 15, 2023, in Laredo, Texas in claim number 23906534 and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (1)(A)(Consultation with Attorney regarding pending settlement offer)]**
24. Discussion and possible action to settle a property damage claim brought on by Jose. L. Virjan. Incident occurred on March 11, 2024, between a county vehicle and Jose L. Virjan; and any other matters incident thereto. **[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071 (1)(A) (Consultation with Attorney regarding pending settlement offer)]**
- Issue:** A vehicle incident involving a Community Action Agency-Meals on Wheels vehicle (2021 Ford Transit Van) struck a small corner of a cement barrier (property of Mr. Jose L. Virjan). Damage was sustained to claimants' property.
- Solution:** To approve the settlement as recommended.
- Result:** Once the settlement is approved, Jose L. Virjan, as Claimant, will release Webb County for all property claims regarding damages done to property.

25. Discussion and possible action to retain the services of Allison, Bass & Magee, L.L.P. for legal representation in Roberto J. Laurel vs Webb County, Texas and Mirando City Water Supply Corporation, Cause No. 2024CVG000793O4 and any matters incident thereto; authorizing the County Judge to sign all relevant documents. **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**

26. Discussion and possible action to settle a claim with the Law Offices of Gonzalez and Associates, P.C. for their client Ana S. Lopez for an alleged incident that occurred on or about June 06, 2023, in Laredo, Texas in claim number 23906153 and any matters incident thereto [**Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 51.071 (1)(A)(Consultation with Attorney regarding pending settlement offer)**]

27. **Communications**

28. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 24th DAY OF MAY, 2024

By: Melinda Mata
Melinda Mata
Court Administrator

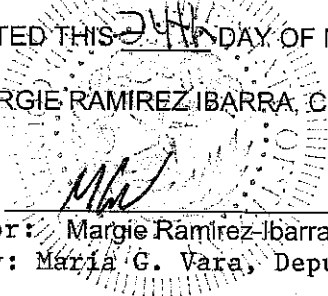
CERTIFICATION OF NOTICE AND POSTING

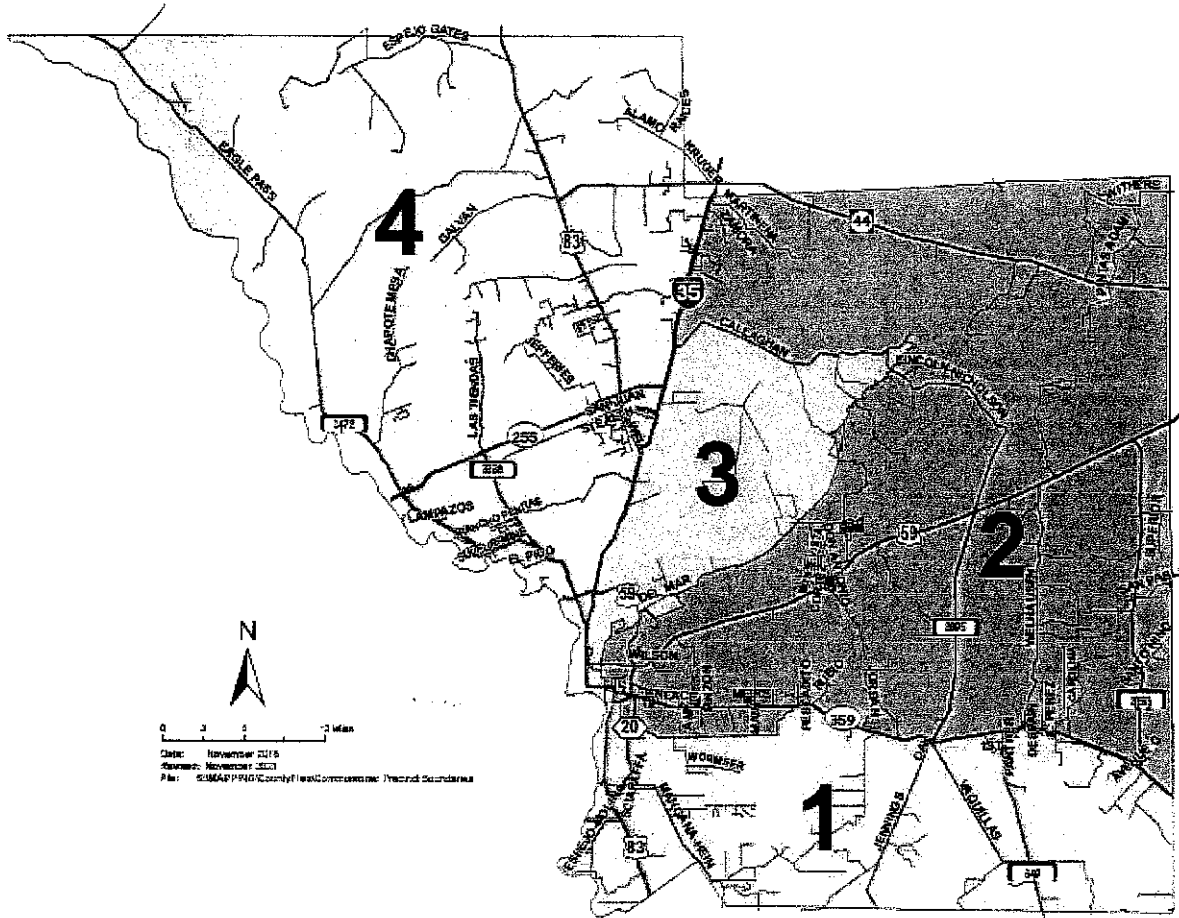
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 24th day of May, 2024 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 24th DAY OF MAY, 2024

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Maria G. Vara
For: Margie Ramirez-Ibarra, County Clerk
By: Maria G. Vara, Deputy Clerk





Date: November 2019
 Revised: November 2020
 File: SUBCAP P190 County/ Texas/ Commissioners/ Precinct Boundaries

COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas
 Commissioner Precinct Boundaries**