

## 2024 COMMUNITY SERVICES BLOCK GRANT DISCRETIONARY FUNDS

### REQUEST FOR FUNDS

#### BACKGROUND

On June 15, 2023, the TDHCA Board approved the 2024 and 2025 CSBG Application and State Plan. Part of the Plan included the approval of the use of \$50,000 of FY 2024 CSBG Discretionary (CSBG-D) funds to CSBG Eligible Entities be used for Organizational Capacity Improvements (OCI). The funds were allocated as follows:

- 1) **Organizational Capacity Improvements (OCI)** in the amount of \$50,000 towards Organizational Capacity Improvements to assist eligible entities in improving their organizational performance including, but not limited to, efforts to meet organizational standards such as the development of Community Needs Assessments and Strategic Plans, staff compensation to attract qualified employees and reduce turnover, training for staff to become certified ROMA trainers, equipment, software, or repairs.

**Anticipated Contract Term:** July 1, 2024 thru March 31, 2025

**Anticipated Organizational Capacity Improvements (OCI) Award amount per Respondent (If all 38 Eligible Entities apply) \$1,315**

**Note:** The amount awarded to each entity may increase if some Eligible Entities do not request or accept the funds. If your organization cannot ensure that it will expend the funds in a timely manner, the Department respectfully recommends that you not request funds since any unexpended funds must be returned to USHHS next fall.

#### INSTRUCTIONS:

Please complete and submit this FY 2024 CSBG Request for Funds form *by COB Tuesday, June 4, 2024* thru Wufoo using this link: <https://tdhca.wufoo.com/forms/z1qw2xu14jrvrc/> You may submit the Word doc or create a PDF of the completed form.

Additionally, if you are requesting funds, also submit a **Previous Participation form** located on our website at <https://www.tdhca.texas.gov/compliance-forms> under Program Forms and choose the form for SINGLE FAMILY AND COMMUNITY AFFAIRS and submit it in the same Wufoo link as the one for the Request for Funds form. There is a space for both forms.

Once the Department has reviewed the Request for Funds, we will determine the award amount for each Eligible Entity. Then we will notify subrecipients who applied for funding of the amount to be awarded and then we will request a Budget and Performance Statement.