

# WEBB COUNTY, TEXAS

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## COMMISSIONERS COURT

**PUBLIC NOTICE**  
**COMMISSIONERS COURT MEETING**  
WEBB COUNTY COURTHOUSE  
1000 HOUSTON STREET, 2ND FLOOR  
LAREDO, TEXAS 78040  
JULY 24, 2023  
9:00 a.m.

MARGIE R IBARRA  
COUNTY CLERK  
FILED  
2023 JUL 21 AM 8:30  
WEBB COUNTY, TEXAS  
BY      DEPUTY

### CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Discussion and possible action for Approval of Bills, Payroll, and Monthly Reports (Auditor, Treasurer, Business Office, Human Resources, Judicial Collections, Risk Management, Tax Assessor-Collector; and any other Department reports); and any other matters incident thereto.
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

**COURT TO DISCUSS AND ACT ON THE FOLLOWING:**

**CONSENT AGENDA:** At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

**CONSENT ITEMS**

**5. Auditor**

- a. Discussion and possible action to ratify and approve, by Order, the following budget amendment (line item transfers) within Grant funds. **[Requested by Economic Development]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2851-6010-001-458070	Children's Field Trip	\$50,713.00	\$3,842.18	\$9,174.16	\$5,331.98
To:	2851-6010-001-456130	Program Fees	\$2,962.00	\$1,875.00	\$0.94	\$1,875.94
	2851-6010-001-46100	Materials & Supplies	\$1,040.00	\$1,967.18	\$405.33	\$2,372.51
				\$3,842.18		

**Issue:** Line item transfer is needed to cover program fees and purchase of materials and supplies for Texas Parks and Wildlife grant.

**Solution:** By the Commissioner's court approval, accounts line item transfers will have funds to cover operation of service.

**Result:** There will be sufficient funds in mentioned line item transfers which will allow for continuation of service.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Forfeiture Funds. **[Requested by Marco Montemayor, County Attorney]**

	<b>Acct. Number</b>	<b>Acct. Name</b>	<b>Adopted</b>	<b>Request</b>	<b>Current</b>	<b>End Bal.</b>
From:	2172-2270-001-461000	Materials & Supplies	\$5,000	\$1,000	\$5,000	\$4,000
To:	2172-2270-001-460140	Fire arms & ammunition	\$10,000	\$1,000	\$1,488	\$2,488

**Issue:** Funds are needed to pay for ammunition for County Attorney Investigators.

**Solution:** By approving transfer of funds department will have sufficient funds to pay such expense.

**Result:** Department will be able to pay for expenses.

6. **Business Office**

- a. Discussion and possible action to approve the internal posting of the following vacant Slot and approve the filling of the resultant vacant Slots, subject upon the availability of payroll funds and any applicable Civil Service guidelines, effective July 24, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Grade</u>
1383	Accounts Payable Assistant Manager	\$22.50-\$25.16	20/A-J
2760	Accounts Payable Supervisor	\$20.38- \$22.23	18/A-H
2864	Accounts Payable Specialist	\$18.46- \$20.14	16/A-E
0315	Administrative Assistant	\$15.16-15.93	12/A-E

**Issue:** Interdepartmental transfers are being requested for employees to fill new slots and resulting vacant slots.

**Solution:** Approval from Commissioners Court to promote employees from within the department and filling of vacant slots.

**Result:** The transfer and filling of the positions will alleviate work overload in the department.

7. **Community Action Agency**

- a. Discussion and possible action to approve the extension of FY 2022 Federal Rural Public Transportation Grant; 5311-2022-WC00082 from Texas Department of Transportation. The extension is from December 31, 2023, through May 31, 2024. No impact to General Fund. All required documentation has been submitted to the Economic Development Department and the solicitation is compliant with Webb County (SPOC) Single Point Contact Procedures.

**Issue:** Rural Public Transportation contract Fed 2022 5311-202-WC-00082 ends in December 31, 2023

**Solution:** Through the extension by Texas Department of Transportation through May 31, 2024, will allow department to exhaust funds.

**Result:** Approval of contract extension will ensure continuation of transportation services to the rural areas of Webb County.

- b. Discussion and possible action to approve the posting and filling of the following Full-Time Slot position with benefits, to be funded from the Community Services Block Grant (CSBG) Account #2368-5170-521-410000. This position will be 100% grant funded and there will be no impact to the General Fund.

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1162	Administrative Assistant	\$17.50

**Issue:** Vacant Administrative Assistant position.

**Solution:** Post and fill vacant slot.

**Result:** Filling the position will allow the department to effectively continue the flow of work.

8. **Honorable Marco Montemayor, County Attorney**

- a. Discussion and possible action to authorize the reclassification of Slot #2084 from Assistant County Attorney to Assistant County Attorney II. and any other matters incident thereto.

**Issue:** The County Attorney's Office is currently short-staffed and in need to fill this position.

**Solution:** The reclassification of slot 2084 currently classified as Assistant County Attorney, Grade 22 position to Assistant County Attorney II, Grade 23 position will resolve the issue above.

**Result:** The Webb County Attorney's Office will be able to obtain a larger pool of applicant.

- b. Discussion and possible action to enter into a Memorandum of Understanding between Webb County (for the benefit of the Webb County Attorney's Office) and Local HIDTA Task Force agreement with United States Department of Justice, Drug Enforcement Administration for the period of one year (June 01, 2022 to September 30, 2023 being FY 2023) and authorizing the Webb County Judge to sign all relevant documents and any matters incident thereof.

**Issue:** Collaboration between Federal, State and Local law enforcement agencies is necessary to combat criminal organizations.

**Solution:** Through the collaboration of the multi-agency operation of the Drug Enforcement Administration, the task force can continue to supplement other state and local law enforcement agencies to conduct international drug investigations, covert surveillance operations and dismantle drug trafficking organizations.

**Result:** Disruption of organized criminal activity in Webb County.

9. **Economic Development**

- a. Discussion and possible action to accept and execute award FY 2023-2024 Federal Grant 5311-2023 -WEBB CO- 00005 and enter into agreement with the Texas Department of Transportation (TXDOT) for Webb County Community Action Agency - El Aguila Rural Transportation in the amount of FOUR HUNDRED EIGHTY-THREE THOUSAND SEVEN HUNDRED SEVENTY DOLLARS (\$483,770.00). Requires a county match in the amount of FIFTEEN THOUSAND DOLLARS (\$15,000). All required documentation has been submitted to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures. **[Account #2661-5150-337800 (Revenue Matching Funds)]**

**Issue:** El Aguila rural transportation is grant funded agency.

**Solution:** Acceptance and execution of funds will benefit both operating and administrative and allow for continued transportation services.

**Result:** Continuation of services throughout the rural areas of Webb County.

- b. Discussion and possible action to accept and execute award FY 2023 STATE -R-2023 -WEBB CO- 00033 and enter into agreement with the Texas Department of Transportation (TXDOT) for Webb County Community Action Agency- El Aguila Rural Transportation in the amount of THREE HUNDRED FIFTY-TWO THOUSAND ONE HUNDRED FIFTY-ONE DOLLARS (\$352,151.00). No county match required. All required documentation has been submitted to the Economic Development Department for review and the solicitation is compliant with Webb County (SPOC) Single Point of Contact procedures.

**Issue:** El Aguila rural transportation is grant funded agency.

**Solution:** Acceptance and execution of STATE funds will benefit both operating and administrative expenses and allow for continued transportation services.

**Result:** Continuation of services throughout the rural areas of Webb County.

- c. Discussion and possible action to approve Amendment No. 1 for ARPANGO-0008 Imaginarium of South Texas in the amount of \$19,762.92. Imaginarium of South Texas is requesting a change to the Performance Statement in their contract to assist in the mission in tutoring services to elementary students who are struggling in math and science. This action will not have an impact to the General Fund. Documentation has been reviewed by Webb County Economic Development Department and is compliant with SPOC policies and procedures.

**Issue:** Imaginarium of South Texas will not be expending \$19,762.92 (Supplies/Materials: \$4,332.82, Equipment: \$15,430.10) for remainder of contract.

**Solution:** Transfer \$19,762.92 (Supplies/Materials: \$4,332.82, Equipment: \$15,430.10) for remainder of contract to Salaries for tutors.

**Result:** Elementary students who are struggling in math and science will benefit.

- d. Discussion and possible action to award and enter into agreement with the South Texas Food Bank for the Non-Governmental Organizations ARPA Sub-Award in the amount of \$200,000.00; authorizing the County Judge to sign all relevant documents; and any other matters thereto. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. No impact to the general fund.

**Issue:** NGO ARPA has funds available from deobligated funds from other awards.

**Solution:** To approve award and enter into agreement with the South Texas Food Bank.

**Result:** NGO ARPA funds will allow to supplement South Texas Food Bank's purchase and distribution of food.

- e. Discussion and possible action to authorize the submission of a FY 2023 Justice Assistance Grant application to the Bureau of Justice Assistance (BJA) as prepared, coordinated, written, and submitted by the Webb County Sheriff's Office Grant Writer in conjunction with the City of Laredo for equipment, minor tools, services, training/travel, and supplies for a total amount estimated at \$34,693 and authorizing the Webb County Judge to execute all relevant documents related to this grant; and any other matters incident thereto. This grant has no match requirements; and, thus, is at no cost to the general fund. All required documents were sent for review through the Economic Development Department and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures. **[Requested by Martin Cuellar, Webb County Sheriff]**

**Issue:** Supplemental equipment and supplies will allow the Webb County Sheriff's Office to provide better and more enhanced law enforcement services.

**Solution:** Grant application to allow for the leveraging of federal grant JAG funds in order to provide supplemental equipment/supplies for the Webb County Sheriff's Office.

**Result:** The Webb County Sheriff's Office and its staff will be equipped with needed equipment and supplies.

- f. Discussion and possible action to authorize the development and submission of an application and Resolution for continuation of the Office of the Governor Homeland Security Grants Division FY 2024 Operation Lone Star Grant Program (OLS), in the amount up to \$1,000,000.00, and authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the program. There is no financial impact to the General Fund. All required documents were sent for review to the Economic Development and the solicitation is compliant with the Webb County Single Point of Contact (SPOC) procedures.

**Issue:** There is an unprecedented crisis at our border, dealing with a sharp increase in drug trafficking, human smuggling and weapons. This situation gives way for the need to request additional resources to deter this criminal activity.

**Solution:** Accept the grant award to provide supplemental resources to assist in combating this illicit criminal activity.

**Result:** Webb County will have additional resources to deter and interdict criminal activity and to assist in the execution of border security.

**10. Head Start**

**Disclaimer: All Head Start monies are 100% Federal funds**

- a. Discussion and possible action to approve the posting and filling of the following Slots:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
1950	AA Teacher Assistant	\$13.86	21
2969	Substitute	\$10.00	20

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers):

	<u>Acct. Number</u>	<u>Acct. Name</u>	<u>Adopted</u>	<u>Request</u>	<u>Current</u>	<u>End Bal.</u>
From:	2361-5200-531-410000	Payroll Cost	\$523,371	\$35,000	\$124,031.51	\$89,031.51
To:	2361-5190-531-460004	Classroom Supplies	\$40,000	\$15,000	\$25,481.40	\$40,481.40
	2361-5190-531-443000-020	Repairs & Maint. Buildings	\$16,290	\$20,000	\$38.91	\$20,038.91

**Issue:** Funds are available in Payroll Cost line item.

**Solution:** Approve Line Item Transfer.

**Result:** Funds will be available in Classroom Supplies and Repairs Maintenance Building Line Item.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers):

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2367-5190-531-456205	Training/Educatio	\$2,000	\$2,000	\$2,000.00	\$0.00
	2367-5190-531-458060	In-Town Mileage	\$4,000	\$3,000	\$3,946.29	\$946.29
	2367-5190-531-460024	Medical/Dental Supplies	\$500	\$500	\$500.00	\$0.00
	2367-5190-531-432083	Medical/Dental Exams	\$1,000	\$1,000	\$1,000.00	\$0.00
	2367-5190-531-432088	Mental Health Observations	\$1,000	\$1,000	\$1,000.00	\$0.00
	2367-5190-531-460028	Janitorial Supplies	\$20,000	\$4,700	\$19,349.20	\$14,649.20
				\$12,200		
TO:	2367-5190-531-460026	Playground Supplies	\$0.00	\$12,200	\$0.00	\$12,200.00

**Issue:** Funds are available in training/in town/medical-dental supplies & exams/mental health and janitorial supplies.

**Solution:** Approve Line Item Transfer.

**Result:** Funds will be available in palyground supplies.

#### 11. Human Resources

- a. Discussion and possible action to extend the eligible work anniversary date for the FY 2023 Voluntary Separation Incentive Program from Tuesday, October 31, 2023 to Thursday, November 30, 2023 for county employees who meet the eligibility requirements set forth in the program application form; and any other matters incident thereto.

#### 12. Information Technology

- a. Discussion and possible action to purchase Three (3) servers from Dell (DIR -TSO-3763) in an amount not to exceed \$59,606 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Program; and any matters incident thereto. **[Account #1001-1280-001-47000 Capital Outlay]**

**Issue:** Servers need replacement.

**Solution:** Authorize the purchase.

**Result:** Funds will be available to purchase the servers.

#### 13. Public Information Office

- a. Discussion and possible action to approve an Audio-Visual Streaming Equipment System Service Contract with Granicus, LLC. to provide broadcast streaming services of County Commissioner meetings which includes Hardware, Licenses, Setup, and three (3) year Support in an amount not to exceed TWENTY-FIVE THOUSAND SEVEN HUNDRED TWENTY-EIGHT DOLLARS SEVENTY-SIX CENTS (\$25,728.76), authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Account #2703-5205-001-443000-113 (American Rescue Plan Act of 2021-American Rescue Plan-Administration - Repairs & Maintenance Courthouse Video and Audio Equip); #2703-5205-001-470000-302 (American Rescue Plan Act of 2021-American Rescue Plan -Administration-Capital Outlay-Courthouse**

## **Video and Audio Equipment)]**

**Issue:** Commissioners Court seeks to upgrade its broadcast streaming services of its courtroom meetings.

**Solution:** Request for Proposals were solicited by the Webb County Purchasing Agent for said broadcasting streaming services of Commissioners Court meetings.

**Result:** At the June 12<sup>th</sup> Commissioners Court Meeting, the Commissioners Court approved to award Granicus, LLC. the Project (broadcasting streaming services).

## **14. Purchasing**

- a. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage property in accordance with the Texas Local Government Code, Section 263.152 (Disposition) and to publish notice to public as per Local Government Code Section 263.153 (Notice) for surplus and/or salvage property being auctioned.

**Issue:** Excess county property that is either by definition salvage or surplus property because of time, accident, or any other cause such as, wear and deterioration, damaged, or obsolete that has no value and/or usefulness for the intended purpose and is no longer needed by the department.

**Solution:** Authorize the Purchasing Agent to attempt to sell the County surplus or salvage property through public auction, dispose or destroy property that cannot be sold through public auction because it has deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products and/or donate as permitted by state law.

**Result:** Generate auction revenue from sale of county property, reduce county expenditures by transferring surplus property to other departments and make room for future assets replacing salvage or surplus items no longer needed.

- b. Discussion and possible action to ratify the approval to purchase three (3) AXIS Q8752-E Zoom 30 FPS Outdoor PTZ Bi-spectral Cameras from Turn-Key Mobile, Inc. (OMNIA/National IPA Cooperative Contract No. 226017-02) for an amount not to exceed \$62,442.00 for the Webb County Sheriff's Office pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Account #2475-3010-001-470000 (Sheriff - Operation Lone Star -Sheriff Patrol-Administration-Capital Outlay)]**

**Issue:** The Sheriff's Office is utilizing Operation Loan Star grant funds to purchase three outdoor PTZ cameras with capability to detect persons as far as 3 km with electronic image stabilization and thermal detection for border surveillance. Border security operations need the latest technology to combat drug and human trafficking, these cameras will enable the Sheriff's Office to upgrade current surveillance technology in order to enhance public safety.

**Solution:** Due to grant deadlines, the Purchasing Agent approved the order using Operation Loan Star grant funds. Although vendor has a cooperative contract, it has always been the Purchasing Agent's practice to bring all purchases under a cooperative contract exceeding \$50,000.00 to Commissioners Court.

**Result:** Secure approval on ratification of grant purchase in order to meet OLS grant deadline and secure equipment due to limited availability of specialized camera equipment for border security.



- c. Discussion and possible action to ratify the approval to purchase twenty-one (21) Generation 3/Level 1 – White Phosphor Night Vision Monocular(s) from B&H Photo Video (OMNIA Cooperative Contract No. R201202) for an amount not to exceed \$59,379.00 for the Webb County Sheriff's Office pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. Cooperative Purchasing Programs and any other matters incident thereto. **[Account #2475-3010-001-460105-015 (Sheriff - Operation Lone Star -Sheriff Patrol-Administration-Minor Tools & Apparatus-Equipment)]**

**Issue:** The Webb County Sheriff's Office Deputies working Operation Lone Star need the ability to effectively monitor and operate in the dark of night, this equipment will afford the deputies that ability. Enhancing the safety of Deputy(s) and the public in general.

**Solution:** Due to grant deadlines, the Purchasing Agent approved the order using Operation Loan Star grant funds. Although vendor has a cooperative contract, it has always been the Purchasing Agent's practice to bring all purchases under a cooperative contract exceeding \$50,000.00 to Commissioners Court.

**Result:** Secure approval on ratification of grant purchase in order to meet OLS grant deadline and secure equipment due to limited availability of specialized night vision equipment for approved border security operations.

- d. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Proposals (RFP's) for a three (3) year Fuel and Lubricant Service Agreement in accordance with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedures for Certain Goods and Services) and any other matters incident thereto.

**Issue:** The Purchasing Agent is recommending to secure a longer service agreement term for the delivery of fuel and lubricants to the Road and Bride Department and participating County departments.

**Solution:** Authorize the Purchasing Agent to solicit for formal proposals in accordance with the Texas Local Government Code; §262.030 in order to rank potential respondents to include best and final offers if applicable from all respondents.

**Result:** Return to Commissioners Court for their consideration to award best value proposal for the requested services for a term of thirty-six (36) months.

**15. Road & Bridge**

- a. Discussion and possible action to approve the posting and filling of the following Slots, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective July 24, 2023:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
681	Maintenance Worker	\$13.07 - \$13.73 9/A-E
674	Welder	\$15.15 - \$15.93 12/A-E
675	Equipment Operator	\$14.42 - \$15.16 11/A-E
682	Concrete Form Setter	\$13.73 - \$14.43 10/A-E
683	Bridge Crew Leader	\$16.73 - \$17.58 14/A-E
688	Truck Driver - CDL	\$19.40 - \$21.16 17/A-H
700	Maintenance Worker	\$13.07 - \$13.73 9/A-E
1897	Maintenance Worker	\$13.07 - \$13.73 9/A-E
2355	Maintenance Worker	\$13.07 - \$13.73 9/A-E

**Issue:** The above mentioned positions became vacant after the employees holding the position; retired/resigned and/or were promoted.

**Solution:** Fill vacant positions.

**Result:** New employees will assist with the daily operations of the Road & Bridge Department and the Vehicle Maintenance Department.

**16. Honorable Patricia Barrera, Tax-Assessor- Collector**

- a.** Discussion and possible action to approve the annual payment for memberships dues for four TAAO Membership, the membership dues are in the amount of \$90.00 Dollars each totaling \$360.00. **[Account #1001-1320-001-464010 - (Dues & Memberships)]**

**Issue:** To better serve our employees must be trained and updated on the most current Tax Issues.

**Solution:** Memberships enables the Webb County Tax Office to train our staff accordingly.

**Result:** Our employees will be able to get the most updated resources from TAAO and assist our customers better.

- b.** Discussion and possible action to enter into a Three (3) year (July 24, 2023 - July 23, 2026) Car Dealer Subcontractor Contract, on behalf of the Webb County Tax Assessor with Powatoy of Laredo to authorize Powatoy of Laredo to act as an agent of the Tax Assessor-Collector in the issuance of Motor Vehicle registration license validation stickers and license plates, and in the application for vehicle titles and any matters incident thereto; authorizing the County Judge to sign all relevant documents. There will be no impact to the General Fund.

**Issue:** The state motor department requires that we have a contract with all subcontractor and all franchise motor vehicle dealers.

**Solution:** Commissioners court authorization to renew contracts.

**Result:** To be in compliance with the Texas Department of Motor Vehicle requirements.

- c.** Discussion and possible action to enter into a Three (3) year (July 24, 2023 - July 23, 2026) Car Dealer Subcontractor Contract, on behalf of the Webb County Tax Assessor with Powell Watson of Laredo to authorize Powell Watson to act as an agent of the Tax Assessor-Collector in the issuance of Motor Vehicle registration license validation stickers and license plates, and in the application for vehicle titles and any matters incident thereto; authorizing the County Judge to sign all relevant documents. There will be no impact to the General Fund.

**Issue:** The state motor department requires that we have a contract with all subcontractor and all franchise motor vehicle dealers.

**Solution:** Commissioners court authorization to renew contracts.

**Result:** To be in compliance with the Texas Department of Motor Vehicle requirements.

17. **Line Item Transfers**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Dr. Pedro Alfaro, Risk Management Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1180-001-452012	Property Casualty Premium	\$1,500,000	\$1,000	\$413,604.99	\$412,604.99
To:	1001-1180-001-4586005	Postage & Courier Service	\$1,000	\$1,000	\$19.22	\$1,019.22

**Issue:** Funds needed for Postage & Courier Service account to cover current and future expenses.

**Solution:** A line item transfer will assist in covering the pending and future expenses.

**Result:** The transfer of funds will cover the pending balance and any future payments of the Fiscal Year.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Rafael Pena, IT Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1280-001-460105-020	Minor Tools and Apparatus	\$134,000	\$46,606	\$49,779	\$3,173
To:	1001-1280-001-470000	Capital Outlay	\$150,000	\$46,606	\$13,063	\$59,669

**Issue:** Servers are in need of replacement.

**Solution:** Approval of line item transfer.

**Result:** The transfer of funds will cover the purchase.

- c. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-443000-035	Repair Maint Equipment	\$25,000	\$10,000	\$22,520.58	\$11,520.58
To:	1001-3010-001-443000-075	Repair Maint Vehicle	\$250,000	\$10,000	\$3,451.25	\$13,451.25

**Issue:** Funding needed for Repairs maintenance vehicles.

**Solution:** Request a ministerial.

**Result:** Funding will be available and continue daily vehicle operations.

- d. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the Road & Bridge funds. **[Requested by Jose Luis Neira, Road & Bridge Director]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2007-7150-001-443000-100	Repairs & Maint. Roads	\$700,000	\$18,000	\$178,831.38	\$160,831.38
To:	2007-7150-001-443000-035	Repairs & Maint. Equipment	\$152,000	\$18,000	-\$221.92	\$17,778.08

**Issue:** The Repair & Maintenance of Equipment account is in a negative balance. We have pending repairs to be done to our equipment due to the lack of funds.

**Solution:** Transfer funds as requested above.

**Result:** Funds will allow us to repair our equipment and to cover projected repairs, as well.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) for the Webb County Engineering Department-CTIF Funds. **[Requested by Engineering Department]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	3716-7230-703-470000	Wormser Road Project	\$70,077	\$4,000	\$42,477.95	\$38,477.95
To:	3716-7230-703-461000	Wormser Road-Materials & Supplies	\$0	\$4,000	\$0	\$4,000.00

**Issue:** Funds will be used to purchase permanent signs for the Wormser Road Project so that the existing road will be closed to through traffic. Traffic will only go through the newly paved section of Wormser Road. The Webb County Road & Bridge Department will be installing the signs.

**Solution:** Approve transfer and transfer funds to the designated account.

**Result:** Signs will help in the completion of the Wormser Road Project.

- f. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Chief Ricardo Rangel, Fire Suppression & EMS Services]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-431009	Stipends	\$55,000	\$15,000.00	\$24,721.11	\$9,721.11
To:	1001-3140-001-443000-075	Repairs & Maint. Vehicles	\$35,000	\$15,000.00	\$7,469.11	\$22,469.11

**Issue:** Transfer of funds is required to cover estimated forecasted expenditures in the repair & maintenance of vehicles for Units 5818 & 5813, a brush truck and tanker, respectively.

**Solution:** Approval of line item transfer to cover forecasted and possible unforeseen expenses.

**Result:** Line items will have sufficient funds and fire department operations will continue uninterrupted.

- g. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Margie Ibarra, County Clerk]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2310-001-444500	Equipment Rental	\$5,000	\$2,500	\$3,350.96	\$850.96
To:	1001-2310-001-461000	Materials & Supplies	\$16,500	\$2,500	\$1,285.88	\$3,785.88

**Issue:** Funds needed for Materials & Supplies account to cover additional expenses for the office.

**Solution:** To seek authorization to transfer funds into Materials & Supplies account to cover expenses.

**Result:** To ensure adequate funding for supplies needed in the office for the benefit of the department.

- h. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General Fund. **[Requested by Maro Montemayor, County Attorney]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2270-001-432001	Professional Services	\$3,000	\$2,000	\$3,000	\$1,000.00
To:	1001-2270-001-443000-075	Repairs & Maint. (Vehicles)	\$4,000	\$2,000	\$0.08	\$2000.08

**Issue:** Funds are needed to cover expenses for the remainder of the fiscal year.

**Solution:** By approving transfer of funds the County Attorney's Office will have sufficient fund to pay expenses.

**Result:** The County Attorney's Office will be able to pay upcoming expenses.

- i. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General Fund. **[Requested by Sheriff Martin Cuellar]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3010-001-455502	Narcotics Disposal	\$5,000	\$5,000	\$5,000	\$0
	1001-3010-001-443000-035	Repair Maint. Equipment	\$25,000	\$11,000	\$11,520.58	\$520.58
	1001-4070-001-444500	Equipment Rental	\$50,000	\$30,000	\$31,225.20	1,225.20
				\$46,000		
To:	1001-3010-001-461007	Stray animal	\$12,000	\$3,500	\$2,343.32	\$5,843.32
	1001-3010-001-443000-075	Repair Maint. Vehicle	\$250,000	\$12,500	\$9,269.47	\$21,769.47
	1001-4070-205-460201	Medicines	\$160,000	\$30,000	\$13,008.05	\$43,008.05
				\$46,000		

**Issue:** Funding needed for future expenditures and current invoices that are pending payment.

**Solution:** Request a line item transfer.

**Result:** Transfer of funds will cover expenditures and invoices.

- j. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund. **[Requested by Martin Cuellar, Sheriff]**

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3190-001-460105	Minor Tools	\$10,000	\$5,877.36	\$8,242.03	\$2,346.67
To:	1001-3190-001-470000	Capital Outlay	\$0	\$5,577.36	\$0	\$5,577.36

**Issue:** As per Auditors request, funds need to be moved to Capital Outlay to purchase fan for the Justice Center.

**Solution:** Request a ministerial.

**Result:** Funds will be moved to correct account and proceed with purchase.

**REGULAR AGENDA**

**Human Resources**

- 18. Discussion and possible action to conduct interviews with those applicants who have been qualified by the Human Resources Department and to possibly select an applicant for the position of Webb County Human Resources Director; to include setting the director salary, start date and any other matters incident thereto. (Candidate selection will be contingent on successful pre-employment process)  
**[Executive Session may be requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.017 (A) (B) (Consultation with Attorney) and Section 551.075 (Personnel Matters)]**

Slot #	Title	Hourly Rate/Salary/Grade & Step
2426	Human Resources Director	\$84,629.86 - \$94,640.91 26 A/J

**Auditor**

- 19. Discussion and possible action to approve, by Order, a budget amendment by increasing Fund #9010-1320-001-463606 (Opt Vehicle Reg. Transfer) in the amount of \$560,896.00 and any other matters incident thereto

**Issue:** The amount available is currently less than what is needed to make a payment for the registration fees collected for the RMA.

**Solution:** Approve line item increase to process pending general request for payment.

**Result:** Sufficient funding to complete payment process.

**Civil Legal Division**

- 20. Discussion and possible action to grant a Right-of-Entry to the Texas Department of Transportation to conduct an environmental investigation and surveying on a portion of Webb County property (Lake Casa Blanca Park) for the proposed widening of US 59 to 6 lanes and construction an overpass at E. Corridor Rd. (Airport drive) on US 59, between Business 59 and 0.289 miles south of Jacaman Rd., Webb County, Texas, and any matters incident thereto; authorizing the County Judge to sign all relevant documents **[No effect on the County Budget]**
- 21. Discussion and possible action to enter into a letter agreement with McCall, Parkhurst & Horton to represent Webb County as Bond Counsel in relation to bond issuances (excluding review of financial disclosures, litigation or project viability) for Special Districts; authorizing the County Judge to sign all relevant documents. **[Fees are generally recouped from the bond issuance and/or the Special District]**

## Engineer

22. Discussion and possible action to approve the closeout and release of retainage in the amount of \$36,003.62 to Quantcorp Construction, LLC., for the Webb County Medical Examiners Renovation Project; and have the County Judge sign any relevant documents; and any other matters incident thereto. **[Account #3871-206000 (Retainage Payable)]**

**Issue:** This project has been completed. Vendor is requesting that the retainage final pay application be approved for ratification, and they can get paid before August 14, 2023.

**Solution:** Approve and release retainage amount and close out project.

**Result:** Completion of project and release of retainage.

## Purchasing

23. Discussion and possible action to award Invitation to Bid (ITB)2023-008 "Self Help Center Housing Rehabilitation Program - Texas Department of Housing and Community Affairs Office of Colonia Initiatives (TDHCA-OCI) Contract No. 7220013" to sole bidder Midas Contractors LLC., for an amount not to exceed \$71,400.00 in accordance with the Texas Local Government Code; Sub-Chapter C. (Competitive Bidding in General), Section 262.021 (County Purchasing Act) and to further authorize the County Judge to sign all relevant documents for the awarded contract sum and any other matters incident thereto. **[Account #2529-6360-521-457008-035 (Self Help Center 7220013 FY21/24-Colonia Self Help Center-C.A.A.-Contractual-Self Help Residential Rehab)]**

**Issue:** Webb County approved the grant funds awarded through the Texas Department of Housing and Community Affairs Office of Colonia Initiatives (TDHCA-OCI) Contract No. 7220013. The purpose of the grant funds is to rehabilitate one (1) single family, owner occupied unit (7523 Kay Bailey, Laredo, Texas). The targeted area is the Colonia of San Carlos II. In part, the purpose of the assistance is to provide a decent, safe, and sanitary housing environment for residents in compliance with all Model Subdivision Rules (MSR) and Texas Minimum Construction Standards.

**Solution:** Award to sole bidder, Midas Contractors LLC., and authorize the execution of construction contract.

**Result:** Proceed with execution of contract and notice to proceed once all the insurance and bonding requirements are submitted.

24. Discussion and possible action to authorize the purchase of twenty (20) ballistic Shields from Body Armor Outlet, LLC., (Cooperative Contract #PSE01: Public Safety Equipment) to be utilized by the Webb County Sheriff's Office in an amount not to exceed \$79,081.60 pursuant to the Texas Local Government Code; Sections 271.101, 271.102, Sub-Chapter F. cooperative Purchasing Programs and any other matters incident thereto. **[Account #2745-3010-001-470000 (Ballistic Shield Program 4582901-Sheriff Patrol-Administration-Capital Outlay)]**

**Issue:** Current threats to schools and locations where public gatherings bring large amounts of people together require special and specific threat mitigation tools made and rated for rifle caliber assaults. More rifle rated shields are needed to cover the County effectively. Recently, the Webb County Sheriff's Office (WCSO) requested a no cost amendment to the Ballistic Shield Grant Program. The low bid previously awarded left substantial savings in the grant allowing the WCSO to request the use of remaining funds to purchase an additional twenty (20) ballistic shields.

**Solution:** Consideration to authorize the purchase of additional ballistic shields for law enforcement use. The Purchasing Agent is recommending the use of vendor's cooperative contract in order to

meet the competitive bidding requirements of the State and to further meet the deadlines of grant close out and lead time on production of shields.

**Result:** Proceed with the Order and meet grant deadlines for completion of approved purchase under the Ballistic Shield Grant.

25. Discussion and possible action to accept the rankings and select the top three (3) highest ranking firms to present their qualifications to Commissioners Court at the next public court meeting for consideration of final award to the firm that Commissioner Court considers to be best fit for services requested under RFP 2023-008 Professional Consultation Services for a Property Condition and Assessment Report for All Webb County Buildings and any other matters incident thereto.

Supplier	Rank	Score	Consulting Experience w/Government Entities	Personnel Qualifications	References & Projects
		100	45.00	30.00	25.00
Terracon Consultants Inc.	1	82.50	38.25	25.50	18.75
JHS Architects Inc.	2	75.75	36.00	21.00	18.75
Alpha Terra Engineering Inc.	3	71.75	36.00	19.50	16.25
SLAY Architecture	4	65.00	29.25	19.50	16.25
X Architecture Collective, LLC	5	58.25	29.25	16.50	12.50
Bureau Veritas Technical Asses	6	56.50	24.75	18.00	13075
Walker Consultants	7	55.75	27.00	15.00	13.75
Atkins North America Inc.	8	51.50	22.50	16.50	12.50

**Issue:** Eight (8) proposals were official submitted in respond to RFP 2023-008 "Professional Consultation Services for a Property Condition and Assessment Report for All Webb County Buildings".

**Solution:** Staff is recommending that Commissioners Court take into consideration selecting the top three (3) highest ranking firms and scheduling public interviews in order to make a final section on award to firm that will provide the best value to Webb County.

**Result:** Proceed with directions from Commissioners Court as authorized through a formal motion.

26. Discussion and possible action to award Invitation to Bid 2023-009 "Heavy Duty Vocational Trucks and Platform Trailers for Webb County" to the lowest and responsible bidder Aria Contracting Sales & Services, Inc. (Trailer portion only) for two (2) 2023 Kaufman 55-ton detachable gooseneck drop rail air ride Trailer – Model FRDT55 with a self-contained hydraulic system for use by the Webb County Road and Bridge Department in an amount not to exceed \$163,000.00 and in accordance with the Texas Local Government Code, Sub-Chapter C. (Competitive Bidding in General), Section 262.021 (County Purchasing Act) and any other matters incident thereto. **[Account #2007-7150-001-470000 Road and Bridge Road Maintenance - Capital Outlay]**

**Issue:** The Webb County Road and Bridge Department needs two (2) tractors and two (2) trailers for use to transport road and maintenance equipment to job sites. Current tractor/trailers are over twenty (20) years old. Formal bids were obtained for this request.

**Solution:** Consideration to award to lowest and responsible bidder Aria Contracting Sales & Services for trailer portion only. Funding is available in the Road and Bridge fund balance.



**Result:** If approved, order will be initiated immediately after Court meeting. Estimated time of delivery is projected at 180 days.

27. Discussion and possible action to award Invitation to Bid 2023-009 “Heavy Duty Vocational Trucks and Platform Trailers for Webb County” to the lowest and responsible bidder Rush Truck Centers (Tractor portion only) for two (2) 2024 Peterbilt Model 567 Winch Trucks for use by the Webb County Road and Bridge Department in an amount not to exceed \$566,686.08 and in accordance with the Texas Local Government Code, Sub-Chapter C. (Competitive Bidding in General), Section 262.021 (County Purchasing Act) and any other matters incident thereto. **[Account #2007-7150-001-470000 (Road and Bridge Road Maintenance - Capital Outlay)]**

**Issue:** The Webb County Road and Bridge Department is need of two (2) tractors and two (2) trailers for use to transport road and maintenance equipment to job sites. Current Tractor/trailers are over twenty (20) years old. Formal bids were obtained for this request.

**Solution:** Consideration to award to lowest and responsible bidder Rush Truck Centers for Tractor portion only. Funding is available in the Road and Bridge fund balance.

**Result:** If approved, order will be initiated immediately after Court meeting. Estimated time of delivery is projected at 180 days.

28. Discussion and possible action to accept the rankings and select the top three (3) highest ranking firms to present their qualifications to Commissioners Court at the next public court meeting for consideration of final award to the firm that Commissioner Court considers to be best fit for services requested under RFP 2023-009 “Financial Advisor for Webb County” and any other matters incident thereto. **[Account #1001-1130-001-432001 (General Fund - General Operating Exp-Administration-Professional Services)]**

**Issue:** Six (6) proposals were officially submitted in respond to RFP 2023-009 “Financial Advisor for Webb County”.

**Solution:** Staff is recommending that Commissioners Court take into consideration selecting the top three (3) highest ranking firms and scheduling public interviews in order to make a final selection on award to firm that will provide the best value to Webb County.

**Result:** Proceed with directions from Commissioners Court as authorized through a formal motion.

### **Commissioners Court Administrator**

29. Discussion and possible action to review the current job description and qualifications criteria for the County Engineer position and make changes, if necessary; with additional action to authorize the job posting of said position in order to secure qualified applicants; and any other matters incident thereto. **[Requested by Commissioners Court]**

**Issue:** The County Engineer position will become vacant effective October 1, 2023. Posting to fill in an effort to find a qualified candidate with ample time.

**Solution:** Seek approval from the Court on posting the position and make any modifications to job description/requirements if need be.

**Result:** Authorize the process to seek qualified applicants for the County Engineer position.

**Honorable Ricardo A. Jaime, Webb County Commissioner Pct. 4**

30. Presentation by staff on a proposed wellness program for county employees promoting health awareness, annual checkups and incentives for participants with possible action and any matters incident thereto.

**Honorable Tano E. Tijerina, Webb County Judge**

31. Discussion and possible action to proclaim the week of July 24 - 28, 2023 as "Probation, Parole, and Community Supervision Week".
32. Discussion and possible action to proclaim the week of August 6 - 12, 2023 as "National Public Health Week" in Webb County, Texas.
33. Discussion and possible action to approve a Resolution appointing Jorge A. Calderon, as representative to the Rio Grande Regional Water Authority Commission, effective immediately for a term to expire on December 31, 2025 and any other matters incident thereto.

**Closed Session/Executive Session**

34. Discussion and possible action to authorize settlement of pending claims against Volkswagen in Multi District Cause Number D-1-GN-00370, In re Volkswagen (Clean Diesel Litigation) pending in the 353rd Judicial District Court, Travis County, Texas, authorizing the County Judge to execute all relevant documents, and any other matters incident thereto. **[Closed/Executive Session is requested pursuant to Texas Government Code, Title 5 Subchapter D, Section 551.071(1)(A) (Consultation with attorney regarding pending litigation)]**
35. Status report by outside counsel with discussion and possible action regarding Cynthia Mares v. Webb County, Texas, Cause Number 2016-CVQ-002952-D2; in the 111th District Court of Webb County, Texas. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071, pending or contemplated litigation (Consultation with Attorney)].**
36. Discussion with legal counsel of Allison, Bass & Magee, L.L.P. regarding *Irma Silva v. Webb County*, Civil Action No. 5:21-cv-00148 in the Laredo Division for the Southern District of Texas in United States District Court and any potential action needed. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071, pending or contemplated litigation (Consultation with Attorney)].**
37. Discussion with legal counsel of Allison, Bass & Magee, L.L.P. regarding *Alfonso Salinas v. Sgt. Luis M. Ramos, Jose L. Macias, Jr., and Dr. Homero Sanchez*; Civil Action No. 5:19-cv-00150; in the United States District Court, Southern District of Texas, Laredo Division and any potential action needed. **[Executive Session is requested pursuant to Texas Government Code, Title 5, Subchapter D, Section 551.071, pending or contemplated litigation (Consultation with Attorney)]**
38. Discussion and possible action regarding grievance of the Webb County Deputy Sheriffs Association, pursuant to Article XXI, Section-B, Step-3, of the Collective Bargaining Agreement (CBA) and any matters incident thereto. **[Executive Session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code-Consultation with Attorney]**

39. Discussion and possible action authorizing the County Judge or other authorized officials to execute Settlement participation and release forms regarding settlement offers from Walgreens, CVS, and Walmart and enter an Order Authorizing Approval of Proposed Texas Statewide Opioid Settlement Agreements (supporting and authorizing approval of the Texas Agreement, the execution of a Release for the Texas Subdivisions Participation Form and Release and authorizing, approving and accepting the Texas Agreement) in the matter of Texas opioid multi-district litigation for the County in the matter of *County of Webb, Texas v. Purdue Pharma, L.P., et al*, MDL No. 2804, Master File No. 17-MD-2804, Individual Case No. 18-OP-45175 (N.D. Ohio). **[Closed Session/Executive Session may be requested pursuant to Texas Government Code §551.071, Consultation with Attorney, pending or contemplated litigation]**

**Presentations**

40. Recognition and presentation of plaques to Laredo natives Greg Campos a United South High School graduate, Sergio Chavez and Ciro Benavides graduates of Alexander High School and now current students at Indian Hills Community College for their part in bringing the NJCAA Region 11 Championship on May 14, 2023, at Pat Daugherty Field, Centerville, IA. This marks the 18<sup>th</sup> time the Indian Hills Warriors baseball team has captured the NJCAA Regional Championship. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**
41. Recognition and presentation to the Webb County Constable Precinct 1 Youth Academy graduates who completed a two-week program designed to provide an introduction to law enforcement through practical trainings and in-class instruction. **[Requested by Ricardo Jaime, Commissioner Pct. 4]**
42. **Communications**
43. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 21st DAY OF JULY, 2023

By: Melinda Mata  
Melinda Mata  
Court Administrator

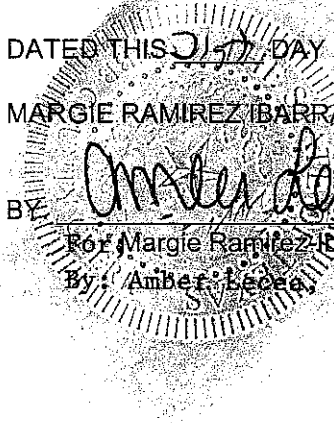
CERTIFICATION OF NOTICE AND POSTING

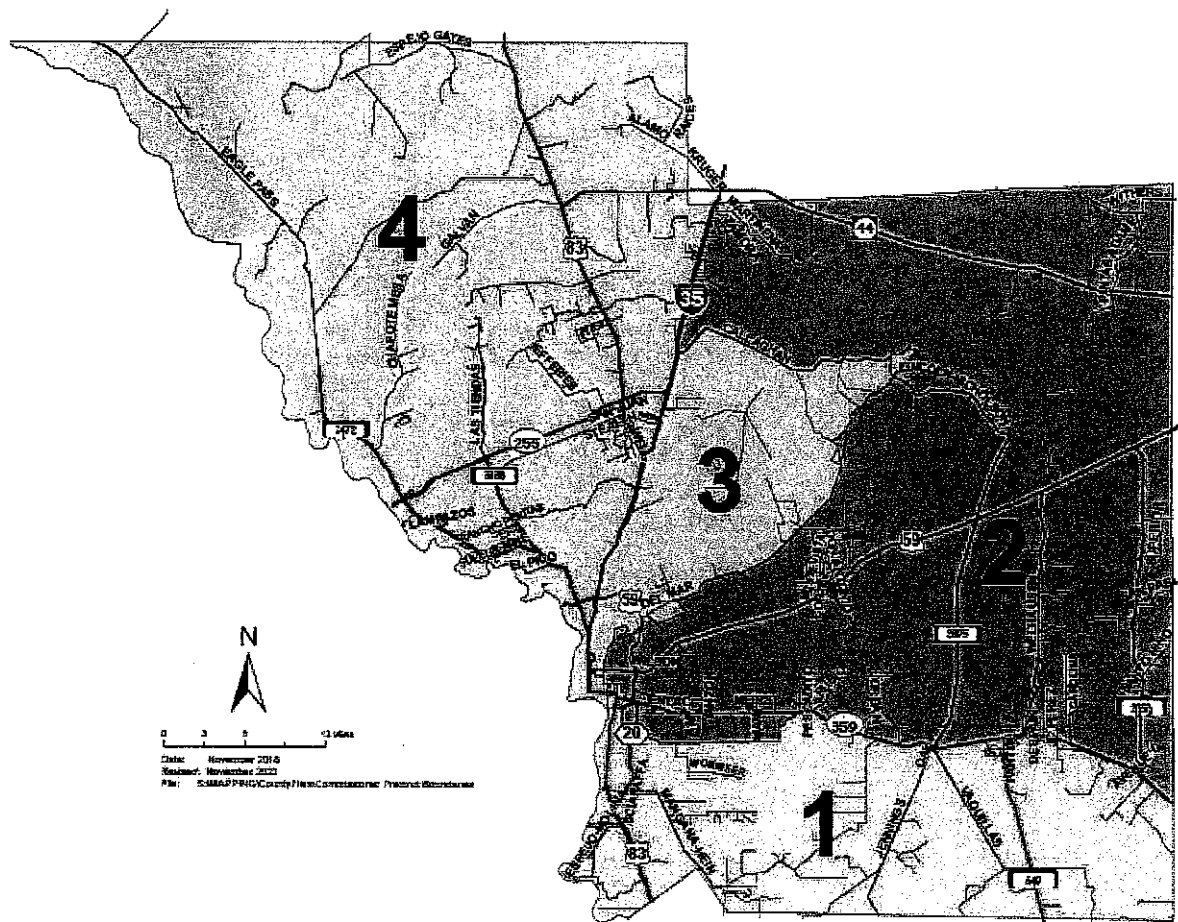
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 21st day of July, 2023 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 21st DAY OF JULY, 2023

MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS





BY: Amber Lecea  
For Margie Ramirez Ibarra, County Clerk  
By: Amber Lecea, Recording Secretary





Date: November 2018  
 Revisor: November 2022  
 File: 53MAPPING\County\New\Commissioner Precinct Boundaries

**COUNTY COMMISSIONERS**

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Ricardo A. Jaime	Precinct 4

**Webb County, Texas  
 Commissioner Precinct Boundaries**