

## Minutes

Webb County Child Welfare Board Meeting to be held  
Tuesday, March 21, 2017 at 12:00 p.m.  
Texas Department of Family and Protective Services  
4611 Foster Ave.  
Laredo, Texas 78041

### Member Present

Mike Bukiewicz, President  
Christopher Shawn Coker, Vice President  
Melissa Mojica  
Norma Torres, Member  
Viky Garcia, Member

### In Attendance

Claudia Canales-Esquivel, CPS ADO Supervisor  
Berenice Salinas, CPS  
Zoila Reyna, CPS

#### I. Call Meeting to Order:

Meeting was called to order at 12 p.m. by Board President, Mike Bukiewicz.

#### II. Review and approval of minutes from ~~October 17, 2016~~ January 17, 2017 meeting.

Motion made by Viky Garcia, seconded by Melissa Mojica to correct the last meeting date to January 17, 2017 and to accept the minutes. Motion passed unanimously.

#### III. Review and approval of:

##### A. Financial Report

No available Financial Report as Ms. Rachel Lopez, Treasurer was not present.

Motion made by Viky Garcia, seconded by Norma Torres to table the Financial Report.  
Motion passed unanimously.

##### B. Caseload Report

Board Members went over the caseload report each respectively. Mr. Bukiewicz asked if there were any noted changes to the reports. Supervisor-Claudia Esquivel gave a bit of information about the CPS Caseload Report.

Motion made by Melissa Mojica, seconded by Norma Torres to approve the Caseload Report.  
Motion passed unanimously.

#### IV. Communication

- A. Update on possible action to allocate \$500 for expenses made during all Adoption Events from January 2016 to December 2016.  
*To be submitted as needed.*

- B. Update on possible action to allocate funds to purchase 12 portable tables, 6 ice chests, ~~children's books~~, car seats for every unit, items needed for the Christmas party booths, items needed for the Family fiesta booths, items such as DFPS ~~plastic bracelets~~, pencils, magnets for presentation in the community.
- Request for tables, ice chest, car seats, pencils and magnets has been submitted. Checks have been received from County. 1 for Walmart where tables, ice chest and car seats will be purchased. All receipts from Walmart have been submitted to County Auditor as instructed. Check for Graphitics Inc. for pencils and magnet bows has been received and submitted to Graphitics, pending paid receipt.

## V. Old Business

- A. Discussion and possible action to allocate \$500 to reimburse foster parent on a broken window caused by a child in foster care.

Item was previously tabled for more backup information on this request. Caseworker Berenice Salinas presented an invoice from the dealership stating the charges of \$337.98 and \$213.25 for a replacement of a new window to a vehicle that was broken by a child in foster care. Berenice stated foster parent was doing laundry when child was left alone in the front yard playing. Child threw a rock and hit neighbors business vehicle window. Neighbor filed a police report and took vehicle to Dealership to have window replaced. Foster Parent reimbursed the neighbor for the replacement of the window. As requested Berenice Davila presented copy of all the paid money orders foster parent paid the neighbor who's car window was broken. Sean Coker questioned about insurance coverage in which Berenice stated that according the neighbor he did use the insurance but yet none was mentioned on the receipt. Melissa's concern was that if I submits for reimbursement then others will make it to have the Department cover expenses for which a parent should be responsible for as it's his responsibility to care and not leave children unsupervised.

Melissa Mojica mentioned approving only \$250 of the expenses, Viky amended the amount to \$300 to at least cover half of the expenses paid by Foster Parent. Melissa approved, seconded by Norma Torres to reimburse foster parent \$300. Motion passed unanimously.

Payment for this expense should be from the TexPool Account #375-4102-3532.

## II. New Business

- A. Discussion and possible action to allocate funds for Gift Cards from Wal-Mart for emergency removals. Motion passed unanimously.

Mike Bukiewicz explained how approximately 10 or 9 years ago the Board approved to purchase 10 Gift Cards from Wal-Mart with an amount of \$100 each for emergency removals clothing. Mike added that the Emergency Removal gift cards were to be used by CPS to purchase clothing to those children removed from parents on an emergency basis. Cards would be purchased in 10 at a time and would be replaced/requested once those 10 cards were used, this line item was to be consecutive. Mike added that the County Auditors asked for the recent agenda item for this in which none was available

as it was a consecutive line item that didn't need request or approval but to he decided to add it to the agenda to be up to date as the County policy changes yearly. Melissa asked for the ongoing requests that the Board pays to be added to agenda as the County Fiscal Year runs which will be from October to September. In which this line item will be added in August to make sure it is approved on a yearly basis.

Motion made by Shawn Coker, seconded by Melissa Mojica to purchase 10 gift cards for emergency removals and to replace them as they were exhausted, with the condition that the Auditor would have to be provided with receipts for the cards that were used approve the continuous purchase of emergency gift cards. Motion passed unanimously.

Payment for this expense should be from the Clothing Allowance #001-4102-6041.

B. Discussion and possible action to accept nomination of new Board Member.

Viky Garcia presented a resume for Mr. Rodolfo "Rudy" Morales, III. All Board Members reviewed resume respectably. Viky added that Mr. Morales is very involved with the community and would be of great benefit to be part of the Board.

Motion made by Melissa Mojica, seconded by Viky Garcia to accept nominee Rodolfo Morales as a new Board Member. Mr. Bukiewicz asked Ms. Mojica to present request and resume of Mr. Morales to Commissioners Court in the upcoming meeting. Motion passed unanimously.

VII. Announcement

Next meeting will be on April 18, 2017.

Claudia Canales-Esquivel invited Board Members to the Departments 1<sup>st</sup> annual Child Abuse Prevention Vigil Month which will be on April 3<sup>rd</sup> at 6 p.m. here at the Foster Office.

III. Adjournment

Motion made by Viky Garcia, seconded by Norma Torres to adjourn Board Meeting. Motion passed unanimously.