

## Anita Guerra

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**From:** Anita Guerra  
**Sent:** Friday, May 12, 2017 8:36 AM  
**To:** Leticia Espinoza  
**Cc:** Linda Jimenez  
**Subject:** RE: Agenda Item

**Importance:** High

<b>Tracking:</b>	<b>Recipient</b>	<b>Delivery</b>
	Leticia Espinoza	Delivered: 5/12/2017 8:36 AM
	Linda Jimenez	Delivered: 5/12/2017 8:36 AM

Thanks, Leti. That \$225 is the specific amount Ms. Jimenez had listed me in the email below.

So let's try this again: Please review the revised line item adjustment below with \$522 as the amount requested to be transferred.

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	12701-3010-001-41000	Payroll Cost	\$522	\$64,610.14	\$64,088.14
To:	2701-3010-001-413000	Overtime	\$522	\$8,916.33	\$ 9,438.33

Hopefully, this works.

Thanks in advance to all, and have a great Friday!

Sincerely,  
Anita

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**From:** Leticia Espinoza  
**Sent:** Friday, May 12, 2017 8:01 AM  
**To:** Anita Guerra <aguerra@webbcountytexas.gov>  
**Cc:** Linda Jimenez <ljimenez@webbcountytexas.gov>  
**Subject:** RE: Agenda Item

Good Morning Ladies,

The amount is not enough to cover the deficit of \$521.62.

Leticia

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**From:** Anita Guerra  
**Sent:** Thursday, May 11, 2017 5:00 PM  
**To:** Leticia Espinoza <lespinosa@webbcountytexas.gov>  
**Subject:** RE: Agenda Item  
**Importance:** High

Leti,



Let me know if this works for Ms. Jimenez's requested budget adjustment.

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	12701-3010-001-41000	Payroll Cost	\$225	\$64,610.14	\$64,385.13
To:	2701-3010-001-413000	Overtime	\$225	\$8,916.33	\$ 9,141.33

Thanks in advance, and have a great evening!

Sincerely,  
Anita

**From:** Linda Jimenez  
**Sent:** Thursday, May 11, 2017 4:38 PM  
**To:** Anita Guerra <aguerra@webbcountytx.gov>  
**Cc:** Leticia Espinoza <lespinosa@webbcountytx.gov>; Martin Aguirre <maguirre@webbcountytx.gov>; Rolando Elizalde <relizalde@webbcountytx.gov>  
**Subject:** RE: Agenda Item

## 2701-3010-001-410000 - Payroll Cost

Summary
Detail
Five Year Trend
Budget Analysis
BU

Annual Totals  Reclass Journal Type

Classification Personnel Cost

Amended Budget	Encumbrances	Expenses	YT
\$64,610.14	\$0.00	\$45,111.79	\$

  

Month	Budget	Amendments	Encumbrance
October	\$0.00	\$43,464.68	\$0.
November	\$0.00	-\$3,605.54	\$0.
December	\$0.00	\$0.00	\$0.
January	\$0.00	\$0.00	\$0.
February	\$0.00	\$0.00	\$0.
March	\$0.00	\$0.00	\$0.
April	\$0.00	\$0.00	\$0.
May	\$0.00	\$24,751.00	\$0.
June	\$0.00	\$0.00	\$0.



2701-3010-001-413000 - Overtime

Summary		Detail	Five Year Trend	Budget Analysis	B
Annual Totals		YTD	Reclass Journal Type		
Classification Personnel Cost					
Amended Budget		Encumbrances	Expenses		Y
\$8,916.33		\$0.00	\$9,437.95		
Month	Budget	Amendments	Encumbrance		
October	\$0.00	\$15,235.33	\$0.00		
November	\$0.00	\$0.00	\$0.00		
December	\$0.00	\$0.00	\$0.00		
January	\$0.00	\$0.00	\$0.00		
February	\$0.00	\$0.00	\$0.00		
March	\$0.00	\$0.00	\$0.00		
April	\$0.00	\$0.00	\$0.00		
May	\$0.00	-\$6,319.00	\$0.00		
June	\$0.00	\$0.00	\$0.00		

**From:** Anita Guerra  
**Sent:** Thursday, May 11, 2017 4:09 PM  
**To:** Linda Jimenez <ljimenez@webbcountytx.gov>  
**Cc:** Leticia Espinoza <lespinosa@webbcountytx.gov>; Martin Aguirre <maguirre@webbcountytx.gov>; Rolando Elizalde <relizalde@webbcountytx.gov>  
**Subject:** FW: Agenda Item  
**Importance:** High

Linda,

In reference to your request below from a few minutes ago, I need the current balance for both accounts listed below.

Please provide as soon as possible.

Thanks in advance, and have a nice evening.

Sincerely,  
 Anita

**From:** Linda Jimenez  
**Sent:** Thursday, May 11, 2017 3:50 PM  
**To:** Anita Guerra <aguerra@webbcountytx.gov>  
**Cc:** Martin Aguirre <maguirre@webbcountytx.gov>



Subject: Agenda Item

Importance: High

Anita,

I need an agenda item for Line Item Transfer to cover overtime deficit for [redacted]. The deficit is for overtime hours paid on 5/2/2017 for 10 hours worked on 4/24 & 4/26.

The OT account number 2701-3010-001-413000 (overtime) needs a total of \$225.00

Get funds needed from account number 12701-3010-001-41000 (Payroll Cost) total of \$225.00

✓	LIJIMENEZ	✓	[redacted]	✓	MAGUIRRE	[document icon]	[lock icon]	Y
✓	LIJIMENEZ	✓	[redacted]	✓	MAGUIRRE	[document icon]	[lock icon]	Y
✓	LIJIMENEZ	✓	[redacted]	✓	MAGUIRRE	[document icon]	[lock icon]	Y
✓	LIJIMENEZ	✓	[redacted]	✓	MAGUIRRE	[document icon]	[lock icon]	Y
✓	LIJIMENEZ	✓	[redacted]	✓	MAGUIRRE	[document icon]	[lock icon]	
✓	LIJIMENEZ	✓	[redacted]	✓	MAGUIRRE	[document icon]	[lock icon]	Y
✓	LIJIMENEZ	✓	[redacted]	✓	MAGUIRRE	[document icon]	[lock icon]	Y
✓	LIJIMENEZ	✓	[redacted]	✓	MAGUIRRE	[document icon]	[lock icon]	Y
✓	LIJIMENEZ	✓	[redacted]	✓	MAGUIRRE	[document icon]	[lock icon]	Y
✓	LIJIMENEZ	✓	[redacted]	✓	MAGUIRRE	[document icon]	[lock icon]	

*Linda Jimenez*  
Finance/Administrative Supervisor

