

MARGIE R. IBARRA
COUNTY CLERK
FILED

2017 MAY 19 AM 8:23



WEBB COUNTY, TEXAS

COMMISSIONERS COURT BY *JPR* DEPUTY

PUBLIC NOTICE
COMMISSIONERS COURT MEETING
WEBB COUNTY COURTHOUSE
1000 HOUSTON STREET, 2ND FLOOR
LAREDO, TEXAS 78040
MAY 22, 2017
9:00 a.m.

CALL TO ORDER BY THE HONORABLE TANO E. TIJERINA, WEBB COUNTY JUDGE

1. Roll Call by Honorable Margie Ramirez-Ibarra, Webb County Clerk
2. Pledge of Allegiance/Invocation
3. Approval of Bills, Payroll, and Monthly Report
4. Public Comment - This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member, individually or in a group, will be allowed a total of Three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

CONSENT AGENDA: At most meetings, the Commissioners Court establishes a Consent Agenda. It consists of those Agenda Items which are routine or non-controversial, and which neither a member of the Commissioners court has asked to be pulled for discussion. Once the Commissioners Court has established the Consent Agenda, Agenda Items included on it will be voted upon in one vote, and will not be discussed separately unless requested by the County Judge or Commissioners.

The consent agenda has been created in order to give constituents the opportunity to view any and all pertinent backup information with reference to any item in the agenda. The objective of the consent agenda is for all Webb County constituents to be familiar with everyday county business and to demonstrate the transparency and fairness of this Commissioners Court.

The following Agenda Items are of a routine nature, and the Commissioners Court has received supporting materials for consideration. All of these Agenda Items will be passed with one vote without being discussed separately, unless a member of the Commissioners Court or the public requests that a particular Agenda Item be discussed. If so, that Agenda Item will be pulled from the Consent Agenda and discussed as part of the regular Agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

CONSENT ITEMS

- 5. Honorable Oscar Hale, 406th District Court Judge**
 - a. Discussion and possible action to ratify and approve a contract between Webb County for the Webb County 406th Adult Drug Court Program and Cordant Health Solutions (Norchem Drug Testing Company). The Contract will include September 1, 2016 – August 31, 2017 for a total of Twelve (12) months. The services have been provided continuously during this period of time. The scope of services and costs are attached. There is no impact on the county budget, and authorizing the County Judge to execute any and all relevant documents; and any other matters incident thereto.

- b. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2353-2040-001-410000	Payroll Cost	\$8,335	\$87,971.64	\$79,636.64
To:	2353-2040-001-432001	Professional Services	\$8,335	\$1,181.00	\$9,516.00

Issue: Grant funded position through the Substance Abuse and Mental Health Administration (SAMHSA) Clinical Director slot is vacant as of 02/23/2017.

Solution: Treatment Provider contracted by the 406th Adult Drug Court Program absorbed additional duties and responsibilities due to the vacancy.

Result: Admission process and treatment services for the 406th Judicial District Adult Drug Court Program continue without interruptions

6. **Honorable Rudy Rodriguez, Constable Pct. 1**

- a. Discussion and possible action to approve a budget amendment by increasing the Capital Outlay Account under Federal Forfeiture (seized funds) in the amount of \$75,000.00. [**Account #2180-3150-001-470000 (Federal Forfeiture)**]

Line Item Description	Line Item Account	Amount	Justification
Capital Outlay	2180-3150-001-470000	\$75,000	To purchase vehicles/units for law enforcement purposes.

Issue: The department is in dire need of vehicles/units for law enforcement purposes.

Solution: Authorizing budget amendment/increase to purchase the vehicles/units.

Result: Law enforcement officers will be able to utilize units for everyday operations.

7. Pubic Defender

- a. Discussion and possible action to approve the posting and filling of the following slot subject to the availability of payroll funds and any applicable Civil Service guidelines, as well as any and all Wage Plan Policies:

<u>Slot #</u>	<u>Title</u>	<u>Salary</u>
260	Legal Assistant	\$31,518.75 - 12/A

Issue: Slot# 260 is vacant.

Solution: Request is being made to fill the vacant Legal Assistant slot.

Result: The filling of slot# 260 will allow our department to continue to function efficiently and effectively

8. Community Action Agency

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2661-7110-521-462605	Fuel & Lubricants	\$30,000	\$52,882.00	\$22,882.00
	2661-7110-521-40000	Payroll	\$32,500	\$102,765.00	\$70,265.00
	2661-7110-521-40000	Payroll	\$4,745	\$70,265.00	\$65,520.00
	2661-7110-521-456305	Uniforms	\$1,000	\$3,744.00	\$2,744.00
	2661-7110-521-456305	Uniforms	\$2,744	\$2,744.00	\$0.00
		Total	\$70,989		
To:	2661-7110-521-443000-075	Repairs & Maint. V	\$30,000	\$-2,317.00	\$27,683.00
	2661-7110-521-443000-075	Repairs & Maint. V	\$32,500	\$27,683.00	\$60,183.00
	2661-7110-521-461000	Materials & Supplies	\$4,745	\$5,255.00	\$10,000.00
	2661-7110-521-444500	Equipment Rental	\$1,000	\$0.00	\$1,000.00
	2661-7110-521-461000	Materials & Supplies	\$2,744	\$2,512.00	\$5,256.00
		Total	\$70,989		

Issue: Monies transferred will have NO IMPACT ON GENERAL FUND; therefore transfer from any line item to another within Operations or Administration is acceptable. Department is a grant funded agency. Grant funding available in designated accounts cannot cover expenses needed to continue operation of services. This will have No impact on the Genral Fund, therefore transfer from any line item to another within Operations or

Administration is acceptable. Department is a grant funded agency.

Solution: Monies transferred will allow the department to request purchase orders.

Result: Continuation of operation for department to meet its grant expiration date

- b. Discussion and possible action to accept Amendment #1 to Comprehensive Energy Assistance Program Contract (CEAP) #58170002607-FY-2017 from the Texas Department of Housing and Community Affairs (TDHCA). The following Contract section is hereby amended as follows: 1. Section 16 B. is deleted in it's entirety.

Issue: Approve contract amendment #1 (1. Section 16 B. is deleted in its entirety) PY- 2017 for the CEAP Program.

Solution: The Comprehensive Energy Assistance Program (CEAP) provides direct client services to eligible elderly, disabled and low income residents of Webb County.

Result: The services are intended to assist eligible Webb County residents with up to 8 highest remaining calendar months of energy consumption.

- c. Discussion and possible action to accept Amendment #4 to the Comprehensive Energy Assistance Program (CEAP) Contract #58160002358 from the Texas Department of Housing and Community Affairs (TDHCA). This amendment is extended for the program year 2016- Contract start date January 1, 2016 through June 30, 2017.

Issue: Approve Amendment #4 to the Comprehensive Energy Assistance Program (CEAP) from TDHCA. This amendment is extended for the Program Year 2016- Contract start date January 1, 2016 through June 30, 2017.

Solution: The Comprehensive Energy Assistance Program (CEAP) provides direct client services to eligible elderly, disabled and low income residents of Webb County.

Result: The services are intended to assist eligible Webb County residents with up to 8 highest remaining calendar months of energy consumption.

- d. Discussion and possible action to authorize the Webb County Community Action Agency to enter into an annual agreement with Reliant Energy Retail Services, LLC CARE Program. Reliant Energy is a certified Retail Electric Provider serving residential customers. On or before May 1, 2017, Reliant Energy will contribute \$5,000.00 to Webb County Community Action Agency in support of the 2017 Reliant Energy CARE Program. An additional contribution payment in the amount of \$5,000.00 will be made on or before July 31, 2017. This agreement will have no impact to the general fund. **[Account #2368-5170-521-441210 (Indigent Utilities)]**

Issue: To approve to enter into an annual agreement with the Reliant Energy Retail Services, LLC CARE Program. The purpose of the contribution is to provide funding for energy assistance payment to Reliant Energy customers under the CARE Program.

Solution: As per the letter of agreement from Reliant Energy Retail Services, LLC CARE Program (CARE) CAA will be receiving an additional contribution. The contribution will be providing funding for energy assistance payment to Reliant Energy customers under the CARE program.

Result: Webb County Community Action Agency will accept enrollment applications from potential clients and qualify Reliant Energy customers as eligible recipients in accordance with Reliant Energy CARE program requirements.

- e. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective May 22, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
1132	Bus Operator	\$11.25

Issue: Slot #1132 is currently vacant.

Solution: Request is being submitted to fill slot. No impact to General Fund.

Result: The filling of slot #1132 will allow department to effectively continue the day to day operations

- f. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2021-6360-521-441205	Utilities	\$100	\$13,728.24	\$13,628.24
To:	2021-6360-521-456005	Postage	\$100	\$15.96	\$115.96

Issue: Additional funds needed in this account to pending cover postage costs for documentation submitted to the Texas Department of Housing and Community Affairs via UPS.

Solution: Transfer funds into Postage Account to allow payment to be processed and paid.

Result: Outstanding balance can be paid to UPS and allow for any future postage needs

- g. Discussion and possible action to enter into contract 5339-R-2016-WEBB CO-00225 Bus and Bus Facilities with the State of Texas, acting through the Texas Department of Transportation wherein Webb County El Aguila Rural Transit is awarded federal funds in the amount of NINETEEN THOUSAND EIGHT HUNDRED THIRTY-ONE DOLLARS (\$19,831.00) not to exceed TWENTY FOUR THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS (\$24,788.00) including match on additional funding, and authorizing the County Judge to execute all relevant documents. This Grant will be used to install surveillance and security cameras. No impact to General Fund. **[Fund #2661-5150-330300-035 (Grant Revenue)]**

Issue: Current incidents/accidents during route and or building are left for the determination of law enforcement agencies however with the updating/upgrading of the cameras and surveillance it will help speed up any process.

Solution: Outdated security cameras and surveillance systems will be updated/upgraded given the passengers and driver peace of mind.

Result: Fleet and building will be modernized with quality security cameras and surveillance system to better serve, assist and instill peace of mind to both driver and passengers.

- h. Discussion and possible action to develop and submit application to enter into contract 5310-2017-WEBB CO-00051 with the State of Texas, acting through the Texas Department of Transportation wherein Webb County El Aguila Rural Transit is requesting federal funds in the amount of EIGHTY FIVE THOUSAND DOLLARS (\$85,000.00), if granted Webb County accepts the grant amount not to exceed ONE HUNDRED TWO THOUSAND DOLLARS (\$102,000.00) including match on additional funding, and authorizing the County Judge to execute all relevant documents. This Grant will be used to purchase a 20 passenger bus. No impact to general fund. **[Fund #2661-7230-330300 (Grant Revenue)]**

Issue: Current fleet rate is in high mileage, high wear and tear, road conditions play an extreme role on preventive maintenance daily.

Solution: If awarded, with the assistance of a purchasing agent El Aguila will be going out for bids.

Result: If awarded it will replace an older bus and continue uninterrupted services.

9. **Honorable Mike Villarreal, Constable Pct. 2**

- a. Discussion and possible action to approve the following line item transfer:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-3180-462605	Fuel & Lubricants	\$4,000	\$6,890.37	\$2,890.37
To:	1001-3180-443000-075	Repairs & Maint. Vehicles	\$4,000	\$1,585.79	\$5,585.79

Issue: Our Repairs & Maintenance Vehicles account is quickly being exhausted due to an aging fleet.

Solution: To approve line item transfer to cover pending and future repairs and maintenance expenses.

Result: The Department will be able to continue to perform its Law Enforcement duties

10. **Honorable Margie Ibarra, County Clerk**

- a. Approval of Minutes for May 8, 2017

11. **Fire Suppression & EMS Services**

- a. Discussion and possible action to approve the transfer of an ambulance (Unit 2755) to the Medical Examiner's Department for the purpose of proper inventory and fuel expense tracking. This vehicle has been in use by fire and EMS services and is in good working order, it was recently replaced with a new rescue unit.

<u>Unit</u>	<u>Description</u>	<u>Plates</u>	<u>VIN</u>
2755	1997 Ford F-350 Ambulance	124-3530	1FDKF37F8VEC04084

Issue: Medical Examiner needs a vehicle that fits stretchers.

Solution: Transfer vehicle from fire department (3140) that is no longer in use to the medical examiner.

Result: Assist Medical Examiner by providing an additional transport resource. As well, accurate reporting of vehicle inventory and fuel and lube expenses for both departments

12. **Head Start**

- a. Discussion and possible action to accept the Early Head Start Child Care Partnership Carryover Request Grant in the amount of \$138,930 (Federal) and \$34,733 (Non Federal) for a total amount of \$173,633. **[Account #2367-5200-531]**

Issue: The 2015 - 2016 Early Head Start - Child Care Partnership Grant fund has a non-obligated amount of \$138,930 for which the program is requesting to be used as a carryover fund for the 2016 - 2017 fiscal year.

Solution: Approve the Early Head Start - Child Care Partnership Carryover Grant.

Result: The Early Head Start - Child Care Partnership grant will purchase two vans, educational supplies, child computers, and classroom supplies. Additional funds will be allocated to building maintenance, vehicle maintenance, travel for trainings, staff development, and local staff trainings.

- b. Discussion and possible action to approve the posting and filling of the following Slot:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Pay Periods</u>
966	Child Care Partnership Area Service Manager (Associate Degree)	\$15.71	26

- c. Discussion and possible action to approve the 2017 - 2020 Head Start, Early Head Start, and Child Care Partnership Strategic Plan.

Issue: Head Start programs are mandated to develop multi-year (long-range) program goals and short-term program and financial objectives that address the findings of the Community Assessment, are consistent with the philosophy of Head Start and Early Head Start, and reflect the findings of the program's annual self-assessment.

Solution: Provide input, discussion, and feedback for program planning and approve the 2017 - 2020 Strategic Plan.

Result: The Head Start program will develop and implement a systematic, ongoing process of program planning via a Strategic Plan and in consultation with the Webb County Commissioner's Court and the Policy Council.

- d. Discussion and possible action for Webb County to enter into a Sixty (60) month (April 1, 2017 through March 31, 2022) lease agreement extension with VIMOSA II regarding lease space located at 102 Sierra Vista Blvd, Laredo, Texas at a yearly cost of ONE DOLLAR (\$1.00) including property taxes, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Head Start Director; Account #2357-5190-531-444100]**

- e. Discussion and possible action for Webb County to enter into a One (1) year (June 1, 2017 through May 31, 2018) lease agreement extension with the City of Laredo regarding lease space located at 2518 Cedar Ave. (Jesus Garcia Head Start Center), Laredo, Texas at a monthly cost of NINE HUNDRED TWENTY-EIGHT DOLLARS (\$928.00) and a total cost of ELEVEN THOUSAND ONE HUNDRED THIRTY-SIX DOLLARS (\$11,136.00) over the term of the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Head Start Director; Account #2357-5190-531-444100]**

f. Discussion and possible action for Webb County to enter into a One (1) year (June 1, 2017 through May 31, 2018) lease agreement extension with the City of Laredo regarding lease space located at 2200 Zacatecas Street (Tatangelo Head Start Center), Laredo, Texas at a monthly cost of SIX HUNDRED THIRTY-FIVE DOLLARS AND SEVENTY-ONE CENTS (\$635.71) and a total cost of SEVEN THOUSAND SIX HUNDRED TWENTY -EIGHT DOLLARS AND FIFTY-TWO CENTS (\$7,628.52) over the term of the agreement, and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Requested by Aliza Oliveros, Head Start Director; Account #2357-5190-531-444100]**

g. Discussion and possible action for Webb County to enter into a One (1) year (June 1, 2017 through May 31, 2018) lease agreement extension with the City of Laredo regarding lease space located at 3501 Eagle Pass Avenue (Villa Alegre Head Start Center), Laredo, Texas at a monthly cost of NINE HUNDRED TWENTY ONE DOLLARS AND FIFTY EIGHT CENTS (\$921.58) and a total of ELEVEN THOUSAND FIFTY EIGHT DOLLARS AND NINETY SIX CENTS (\$11,058.96) over the term of the agreement and authorizing the County Judge to execute all relevant documents and any other matters incident thereto. **[Requested by Aliza Oliveros, Head Start Director; Account #2357-5190-531-444100]**

h. Discussion and possible action to approve the 2017 Training & Technical Assistance Plan.

Issue: The Head Start, Early Head Start, and Child Care Partnership program is mandated to have a staffing plan that addresses staff qualifications, job descriptions, staffing levels, and linkage to education and training that will allow staff to advance through various roles with increasing levels of responsibility and compensation.

Solution: Approve and implement the 2017 TTA Plan.

Result: The program will have an approved plan in place to address staff's training needs related to their duties.

i. Discussion and possible action to approve the "Head Start/Early Head Start Refunding Application" for the 2017 - 2018 fiscal year in the amount of \$9,970,410 (Federal Share) and \$2,492,603 (Non-Federal Share) for a total amount of \$12,463,013, with a 1.5% Cost of Living Adjustment for all Full Time staff.

- j. Discussion and possible action to approve the "Early Head Start Child Care Partnership Refunding Application" for the 2017 - 2018 fiscal year in the amount of \$762,694 (Federal Share) and \$190,674 (Non-Federal Share) for a total amount of \$953,368, with a 1.5 % Cost of Living Adjustment for all Full Time employees.

13. Juvenile Probation Department

- a. Discussion and possible action to appoint Mr. Rodolfo Morales as a member to the Child Welfare Board.
- b. Discussion and possible action to approve the posting and filling of the following Slot, subject to the availability of payroll funds and any applicable Civil Service guidelines, effective May 22, 2017:

<u>Slot #</u>	<u>Title</u>	<u>Hourly Rate</u>
351	Juvenile Supervision Officer	\$15.73 - 12/D

Issue: Due to a resignation, we have difficulty managing the staffing ratios for the continuous (24 hours-a-day/7 days-a-week) operations of the Juvenile Detention Center.

Solution: Approve posting and filling of vacated position.

Result: Compliance with the required supervision ratios

14. Purchasing

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-1310-001-462605	Fuel and Lubricants	\$1,100	\$1,441	\$341
	1001-1310-001-443000-075	Repairs & Maint. Vehicles	\$500	\$764	\$264
	1001-1310-001-456208	Training & Education	\$200	\$2,364	\$2,164
			\$1,800		
To:	1001-1310-001-443000-035	Repairs & Maint. Equip.	\$1,800	\$-15	\$1,785

Issue: Funds needed to cover costs of copier and filing system maintenance for department, as well as any future repairs to equipment.

Solution: Transfer of funds into department Repairs & Maintenance of Equipment.

Result: Proposed budgeted funds will ensure there is budget availability for the cost of maintenance of equipment through the rest of the fiscal year

15. Honorable Martin Cuellar, Sheriff

- a. Discussion and possible action to authorize the budget office to make needed budget line item changes to the following grant budget; and any other matters incident thereto. As specifically requested by the Webb County Sheriff's Office Finance Supervisor in charge of payroll and in reference to Grant Fund 2701 (Southwest Border Anti-Money Laundering Alliance Grant) Department 3010, a budgetary line item transfer is needed to cover overtime worked by grant-funded personnel after all remaining funds had been transferred out to the payroll budget line item. Please see attachments for more information.

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2701-3010-001-410000	Payroll Cost	\$522	\$64,610.14	\$64,088.14
To:	2701-3010-001-413000	Overtime	\$522	\$8,916.33	\$ 9,438.33

Issue: The grant-funded personnel worked overtime after all overtime funds had been transferred to cover his estimated future payroll costs.

Solution: Transfer a small amount of funds back to the overtime budget line item.

Result: This small amount of overtime funds will be paid through grant funds.

- b. Discussion and possible action to approve a budget appropriation in the amount of \$54,000 for Fund 2151 to increase funds under this forfeiture account; and any other matters incident thereto. See attachments for more information. **[Fund 2151]**

Issue: Some forfeiture fund budget line items are forecasted to have future expenditures higher than their currently available balances.

Solution: Budget appropriation to increase certain budget line items.

Result: The increased budget categories will have sufficient funds to cover future forecasted expenditures until the end of the current fiscal year.

- c. Discussion and possible action to approve a budget appropriation in the amount of \$44,000 for Fund 2153 to increase funds under this forfeiture account; and any other matters incident thereto. Please see attachments for more information. **[Fund 2153]**

Issue: Some forfeiture fund budget line items are forecasted to have future expenditures higher than their currently available balances.

Solution: Budget appropriation to increase certain budget line items.

Result: The increased budget categories will have sufficient funds to cover future forecasted expenditures until the end of the current fiscal year.

16. **Honorable Patricia A. Barrera, Tax-Assessor- Collector**

- a. Discussion and possible action to approve a refund in the amount of \$13,932.14 to Raymond Gray, Accounts #43600635010 and #43700688010, as per Supplement 9 Certified 2016, Adjust values per 111th Judicial District Court Judgment, Cause #2014CV8000737-D2 for the years 2013 through 2016. **[Account #1001-9415 (Tax Refund Payable)]**

Issue: The above-mentioned accounts had values adjusted per Cause #2014CV8000737-D2 for the years 2013 through 2016. These adjustments generated refunds since the accounts had been paid prior to receiving said adjustments from the Webb County Appraisal District.

Solution: Refund said amount to Raymond Gray for the over-payments.

Result: The monies will be reimbursed to the appropriate taxpayer.

17. Veteran's Service Office

- a. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2865-5410-001-410000	Payroll	\$3,750	\$11,096.71	\$7,346.71
To:	2865-5410-001-444200	Vehicle Rental	\$2,214	\$16,86.00	\$3,900.00
	2865-5410-001-462605	Fuel & Lubricants	\$1,536	\$116.97	\$1,652.97
			\$3,750		

Issue: Funds in Vehicle Rental and Fuel & Lube accounts are low. Veteran's Transportation Grant will end June 30, 2017 and excess funds will be left under payroll account that need to be used by set date.

Solution: Transfer funds from payroll accounts to accounts that need it most.

Result: The transfer of these funds will allow for payment of fuel and payment of pick-up fee from vehicle rental by the end of the grant period

18. Water Utilities

- a. Discussion and possible action to approve a pilot project to National Meter and Automation, Inc. in an amount of \$8,581.00 for implementation and evaluation of a automated water meter reading project to include Twenty Five (25) cellular meters reading for Rio Bravo and El Cenizo. **[Account #7220-7280-001-474501 (Construction in progress)]**

Issue: We have reached a point where theft of water consumption and services requires additional effort. Meter reading effort on a monthly basis requires over 250 employee hours with a average of \$2,800 per month. Physical reading of meters contains multiple error in reading and keypunching leading to customer billing conflicts.

Solution: Acquisition or remote meter reading where reads and uploading to our billing system would take place without human error, and reads can all be obtained within 1 hour. Implementation will also provide within 24 hours notice of unauthorized water use, meter tampering. Service for customers is enhanced through meter consumption applications available at no additional cost where customer can view and evaluate their own water usage.

Result: Reduced water loss and regain unrealized revenue, with improved service to customer.

- b. Discussion and possible action to approve the following line item transfer for the Utilities Department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	7220-7270-001-474501	Construction in Progress	\$21,934	\$3,431,982	\$3,410,048
To:	7200-7080-001-470000-80	Capital Outlay Wastewater	\$21,934	\$12,266	\$34,200

Issue: Sewer Plant Improvements require at the Wastewater Plant.

Solution: Unencumbered funds available in Wastewater Capital Outlay, therefore a transfer is recommended.

Result: Project can be funded and completed

- c. Discussion and possible action to approve the following line item transfer for the Utilities Department:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	7200-7050-001-46205	Fuel & Lubricants	\$20,900	\$47,253	\$26,353
To:	7200-7050-001-443000-035	Repair & Maint. Equip.	\$20,900	\$32,739	\$53,639

Issue: On July 25, 2016 Commissioners Court Approved the contract to provide a Three year extended warranty and preventive maintenance project to operate the UV Disinfection System including providing replacement bulbs; however, insufficient funds were identified.

Solution: Transfer of funds to obtain Purchase Order.

Result: Issue P.O to vendor, order materials and supplies to have them available for preventive maintenance

REGULAR AGENDA

Community Action Agency

19. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	2368-5170-521-463801	Emergency Services	\$1,200	\$24,223.51	\$23,023.51
To:	2368-5170-521-44100	Space Rental	\$300	\$1,111.00	\$1,411.00
	2368-5170-521-458000	Admin. Travel	\$700	\$625.00	\$1,325.00
	2368-5170-521-441001	Telephone	\$200	\$2,333.04	\$2,533.04
			\$1,200		

Issue: Additional funds are needed in accounts to cover schedule and unexpected expenses.

Solution: Approve Line Item transfer request.

Result: To ensure funding for the remainder of the current fiscal year

20. Discussion and possible action to approve an amendment to an existing contract agreement between Webb County and Habitat for Humanity of Laredo. This amendment will allow Habitat for Humanity of Laredo an additional Ninety (90) days (180 days total) to select the first Two (2) eligible participants that will receive a new home under the Self-Help Center grant program. This item also authorizes the county Judge to sign all relevant documents; and any other matters incident thereto.

Issue: Habitat for Humanity of Laredo has requested this amendment to allow them adequate time to select the first two (2) program participants.

Solution: Commissioners Court authorizes the amendment to this contract agreement.

Result: Contract can be executed and the selection process will begin.

Information Technology

21. Discussion and possible action to purchase Microsoft SQL Server Licenses from SHI Government Solutions in the amount of \$18,492.08, DIR-SDD-2503. Funding was allocated by Commissioners Court back in April 11, 2016 agenda item #19; and any other matters incident thereto. **[Account #3015-1280-001-47000]**

Issue: Current database software limits the amount of resources available to be allocated to database servers.

Solution: Purchase licenses that will allow Webb County to utilize available resources.

Result: Additional resources will enhance performance to database servers.

Purchasing

22. Discussion and possible action to rescind the award to Martinez Paving for RFP 2016-04 "Webb County Roadway Improvements Espejo Gates" approved by Commissioners Court on October 24, 2016 and to authorize the Purchasing Agent to solicit for Competitive Bids in accordance with the Texas Government Code; Section 2269.101 Contracts for Facilities and contingent upon approval by Texas Department of Transportation (TXDOT), continued availability of State funds and authorizing the County Judge to execute all relevant documents; and any other matters incident thereto. **[Account #3720-7230-001-470000 (Capital Outlay)]**

Issue: Awarded contractor has notified Webb County and project architects that they will not be able to proceed with project.

Solution: Rescind award and solicit for formal competitive bids.

Result: Proceed with the design and construction of a new fire station to better serve the Citizens of Webb County.

23. Discussion and possible action to authorize the Purchasing Agent to process surplus and/or salvage County property in accordance with the Texas Local Government Code (LGC); Section 263.152 (Disposition), competitive bid or auction (A.)(3.)(4.), (6.)(c.) for approximately 109 vehicles/heavy equipment, cages and front end grill guards and authorize the Purchasing Agent to publish Notice to public as per Local Government Code Section 263.153 (Notice). **[Co-Sponsored by Tano E. Tijerina, County Judge]**

Issue: Excess County property that either is salvage property because of time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose it was originally intended for and/or surplus property that may have some usefulness for the purpose it was intended. Over the years, fleet that is no longer useful due to wear and tear, high mileage or in some cases fleet that is badly damaged due to traffic accidents has accumulated at the County yard with no action taken.

Solution: Attempt to sell the County surplus or salvage property by competitive bids or auction, dispose or destroy property that can't be sold through auction and/or competitive bids because it's deemed worthless or dispose through a recycling program under which property is collected, separated, or processed and returned to use in the form of raw materials of new products. Cleaning up the yard will allow the Purchasing Agent to set new procedures that will be more efficient in managing fleet that departments want to dispose of and/or deem no longer useful for their operation.

Result: Generate revenue from sale of property, make room for future surplus turned in by departments and/or salvaged property that would require Courts approval for future disposal or other action permitted by law.

24. Discussion and possible action to award RFQ 2017-002 "Botines Webb County Fire Station No. 3" to highest ranking design build firm for the design and construction of a new fire station to be located on HWY 83 North, in accordance with the Texas Local Government Code; Section 2269.303 (Contracts for Building: Design Build), and authorizing the County Judge to approve all relevant documents; and any other matters incident thereto. **[Bond Series 2013 Accounts #3150-1020-001-470000; 3150-1060-001-470000] [Co-Sponsored by Tano E. Tijerina, County Judge]**

Issue: Bond Series 2013 allows for construction of new fire station. Two RFQ proposals were submitted within the required date & time.

Solution: Select the highest ranking Design Build team based on RFQ criteria.

Result: Constructing a new fire station on HWY 83 North will provide for faster response time to nearby communities.

25. Discussion and possible action to rescind action taken on December 12, 2016, item 24 to approve and finalize contract with Dannenbuam Engineering for RFQ 2016-004 "Hachar-Reuthinger Road Project" and rescind action taken on January 23, 2017, item 21 to approve work authorization no. 1 (contract for engineering services) in the amount of \$299,981.17 and authorize the Purchasing Agent to re-solicit request for qualifications for preliminary engineering services as recommended by the Texas Department of Transportation (TXDOT). Prior to advertising for these professional services, Webb County will secure approval from TXDOT to ensure funding availability and compliance with 23 CFR 172 regulations.

Issue: In order to comply with 23 CFR 172 regulations, TXDOT is recommending that Webb County re-solicit this services in order to secure reimbursement on engineering and environmental work.

Solution: Authorize the Purchasing Agent to solicit for RFQ for these services. Coordinate with TXDOT and seek approval prior to advertising.

Results: Secure approval from TXDOT to initiate RFQ process and move engineering services for road project forward utilizing Federal funds pass-through TXDOT to Webb County.

Risk Management

26. Discussion and possible action to approve the following line item transfers to cover budgetary shortfalls and negative balances in the Retiree and Cobra programs, effective May 22, 2017.

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	6100-259700	Employee Health Benefit Fund Balance	\$6,000	\$96,271	\$90,271.00
	6300-259700	Employee Retiree Fund Balance	\$60,000	\$446,873	\$386,873
			\$66,000		
To:	6100-1090-001-432058	Cobra Administration	\$6,000	\$9.10	\$6,009.10
	6300-1090-001-452008-030	Claims Paid - Dental Base	\$5,000	\$1,375.00	\$6,375.00
	6300-1090-001-452009-030	Claims Paid - Prescription	\$55,000	\$-4,649.75	\$50,350.25

			\$66,000		
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Issue: Accounts need money to cover shortfalls and negative balances.

Solution: The line item transfer will help to cover any negative balances and any shortfalls until the rest of the fiscal year.

Result: Transfer will cover incoming expenses

27. Discussion and possible action to review the Aetna claims utilization report for the first quarter to be presented by the Laurel Insurance Group.

Veteran's Office

28. Discussion and possible action to approve the following line item transfers:

	Acct. Number	Acct. Name	Amount	Bal.	End Bal.
From:	1001-2450-001-410000	Payroll	\$3,100	\$1,077,011.00	\$1,073,911
To:	1001-5410-001-443000-075	Repairs & Maint. Vehicles	\$1,500	\$3.00	\$1,503.00
	1001-5410-001-462605	Fuel & Lubricants	\$1,600	\$212.25	\$1,812.25
			\$3,100		

Issue: All expenses received at the amount of \$1,000.00 provided by Webb County and \$1,000.00 donated by a private donor, have been almost completely exhausted. Remaining balance is approximately \$215.25.

Solution: Encumbrance of \$3,100.00 will allow for the Veterans Transportation Program to continue operating without any difficulty until the end of September 2017.

Result: Veterans will be able to continue attending their medical appointments without any issues as a result from the program's lack of fuel/maintenance funds. Veterans Transportation vans should be operating to its full capability due to the scheduled maintenance being performed in a timely manner

Honorable Marco Montemayor, County Attorney

29. Discussion and possible action to approve a reimbursement between the Webb County Attorney's Office and the Organized Crime Drug Enforcement Task Forces program (OCDETF). The performance period is January 1, 2017 through September 30, 2017 for an amount not to exceed \$1,800.00 in overtime. Forfeiture funds will be utilized to cover fringe benefits allocated to the overtime having no impact on the general fund.

Issue: Collaboration between Federal, State and local law enforcement agencies is necessary to pursue an dismantle organized crime organizations along Webb County and the Texas Border.

Solution: Accept Federal assistance to continue local participation in Joint Operations with Homeland Security & Investigations.

Result: Disruption of organized crime activity along the Texas border and in Webb County.

Budget Officers

30. Discussion and possible action to modify the job titles, job descriptions, and pay grade for several positions in the Business Office contingent upon Civil Service Commission's approval of the modifications presented; and additional action to approve the posting and filling of the vacant slots with availability of payroll funds. The new changes should not exceed the current budgeted total for payroll of \$462,757.

<u>Slot #</u>	<u>Current Title</u>	<u>Proposed Title</u>	<u>Salary</u>	<u>Grade</u>
2761	Administrative Assistant	Administrative Clerk	\$27,179	9/A-E
2760	Court Coordinator	Accounts Payable Supervisor	\$42,389	18/A-E
1383	Grant Writer	Grant Compliance Officer	\$49,173	20/A-E
			Total \$118,741	

Commissioners Court Administrator

31. Status report from County attorney's office on the legal opinion provided by outside counsel regarding a proposed Chapter 381 Cuatro Vientos Economic Development Agreement between Laredo Four Winds II and 4V Holdings, Ltd. and Webb County; and any other matters incident thereto.

Issue: The court authorized the legal services of Allison, Bass & Magee, LLP to assist the county attorney's office in the formal contractual negotiations with Laredo Four Winds II and 4V Holdings, Ltd. for a potential Chapter 381 economic development agreement with the county.

Solution: Outside counsel has provided a legal opinion to the county regarding this matter.

Result: Finalize legal questions surrounding request for Chapter 381 economic development with the county.

32. Discussion and possible action to authorize the Purchasing Agent to solicit Request for Qualifications for a Road & Bridge superintendent and Community Action Agency director and to name a possible interim superintendent and director effective immediately; and any other matters incident thereto.

Honorable Jesse Gonzalez, Webb County Commissioner Pct. 1

33. Discussion and possible action to authorize the Webb County Economic Development Department to submit a Contract Modification #1 to the Texas Department of Agriculture, Texas Community Development Block Grant #7216115 (Mirando City Water Storage Standpipe Tank). To modify the Performance Statement to change from Standpipe Water Storage Tank to an Elevated Storage Tank for the Mirando City Rural Water Supply Corporation in Mirando City Texas as per the project Engineer's recommendation. (All cost differences between construction of a standpipe tank vs an elevated storage tank will be the responsibility of the Mirando City Rural Water Supply Corporation of Mirando City Texas). **[Requested by Juan Vargas, Economic Development Director, Co-Sponsored by Jesse Gonzalez, Commissioner Pct. 1]**

Issue: Project Engineer recommends to change the construction of a Standpipe Water Storage Tank to an Elevated Storage Water Tank.

Solution: To construct an Elevated Storage Tank with all cost differences between construction of a Standpipe Tank vs an Elevated Storage Tank will be the responsibility of the Mirando City Water Supply Corporation of Mirando City Texas.

Result: Will have better drinking water for Mirando City Texas residents and will comply with Texas Commission on Environmental Quality (TCEQ) regulations.

34. Discussion and possible action to authorize the transfer of One (1) 2005 Chevy Suburban (Unit # 59-01) VIN: 3GNEC16255G250675 from the Commissioners Court to the Ernesto J. Salinas Community Center (Fund #1001-6160-001); and any other matters incident thereto.

Issue: The staff and consumers who attend the Ernesto J. Salinas Community Center constantly travel from Mirando City to Laredo for community events. Due to lack of a reliable means of transportation, consumers usually have to pay to ride El Aguila. The center currently has (1) suburban, but it is not suitable for transporting consumers as it does not have seats.

Solution: To authorize the permanent transfer of the 2005 Suburban to the Ernesto J. Salinas Community Center in order to try to alleviate the problem faced by the staff and consumers who attend the Ernesto J. Salinas Community Center when they have to travel for community events.

Result: The Ernesto J. Salinas staff will have a vehicle to help them transport children and elderly to community events that require travel.

35. Discussion and possible action to approve a donation of county property to the City of El Cenizo; specifically "The Surface Estate Only" of Lot 11, Block 15, El Cenizo Subdivision, Unit I through V, located in the City of El Cenizo, Texas, for the public purpose of constructing a public restroom facility on said property to benefit the residents that utilize an adjacent community park; together with a Deed restriction limiting the use of the property for "public purpose uses only" and a reversionary right to be retained and reserved in the Deed from Webb County in the event that said property is not used for the public purpose intended, and additional action to authorize the county's attorney's office to prepare and finalize the documents necessary to complete this donation of property to the City of El Cenizo; and authorizing the Webb County Judge to execute any and all relevant documents; and any other matters incident thereto.

Honorable Rosaura "Wawi" Tijerina, Webb County Commissioner Pct. 2

36. Discussion and possible action to appoint Mr. Juan Avila to the Webb County Community Action Agency Advisory Board as Representative for Precinct 2 Commissioner Rosaura "Wawi" Tijerina.

Honorable John C. Galo, Webb County Commissioner Pct. 3

37. Discussion and possible action to retain outside counsel to represent the county in legal matters regarding the current licensing agreement in place between Laredo International Fairgrounds & Exposition (LIFE) and the county; and any other matters incident thereto.
38. Discussion and possible action to authorize county staff to develop a controlled pay for parking proposal for all county buildings parking areas in the downtown campus; and any other matters incident thereto.
39. Discussion and possible action to authorize the Road and Bridge and Engineering department to develop and implement a county road paving project schedule for Precinct 3 roads; and any other matters incident thereto.
40. Discussion and possible action to approve a course of action or court order that can be utilized to enforce compliance with certain County policies and procedures such as the effective date of hire for new employees; and any other matters incident thereto.

Presentations

41. Status Report to Webb County Commissioners Court by Judge Victor Villarreal who presides over County Court at Law II regarding the monthly report on results and statistics of the court. **[Requested by Victor Villarreal, CCL #2 Judge]**
42. Presentation by Gabriel Lopez, Deputy Director of the Texas Veteran's Leadership Program regarding Texas Operation Welcome Home - Transitioning Texas Troops. **[Requested by Rosaura "Wawi" Tijerina, Commissioner Pct. 2]**

43. Recognition and presentation of plaque to Rhonda Tiffin, Webb County Planning Director on her exceptional leadership and tireless dedication to the State Legislative Agenda. **[Requested by Tano E. Tijerina, County Judge]**
44. Presentation by U.S. Army regarding the Innovative Readiness Training. **[Requested by Tano E. Tijerina, County Judge]**
45. Discussion and possible action to proclaim the month of June 2017 as National Safety Month by the Webb County Commissioners Court, and encourage all employees and citizens to participate in raising their awareness in the practice of safe and healthy behaviors in all aspects of their lives. **[Requested by Webb County Safety Committee, Risk Management Department]**
46. Presentation of plaque to the Rodriguez Family honoring the memory of their son, Lance Corporal Juan Rodrigo Rodriguez -Velasco, who fought bravely and sacrificed his life for his country during Operation Iraqi Freedom, making him the first serviceman from Laredo to lose his life while serving in Iraq. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
47. Presentation by Veronica Jimenez, Program Director at SCAN, regarding the implementation of a medication drop box at Constable Mike Villareal's office to help reduce the misuse of prescription medication in the community; and any other matters incident thereto. **[Requested by Jesse Gonzalez, Commissioner Pct. 1]**
48. **Communications**
49. **Adjourn**

The Webb County Commissioners Court hereby reserves the right to go into closed session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.



DISABILITY ACCESS STATEMENT



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS 19th DAY OF MAY, 2017

By: Melinda Mata
Melinda Mata
Court Administrator

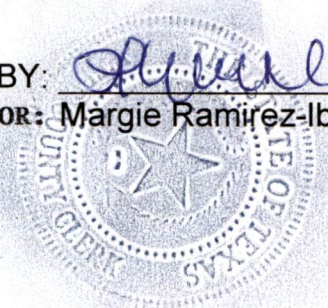
CERTIFICATION OF NOTICE AND POSTING

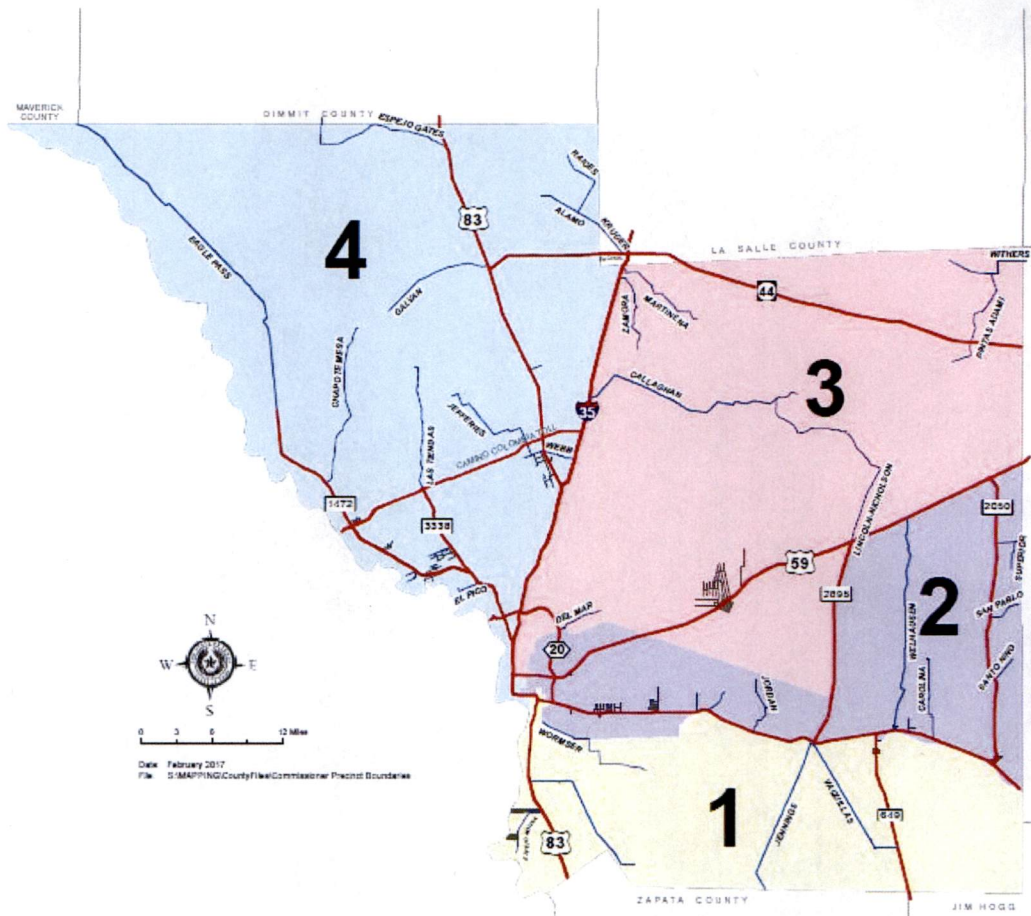
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the 19th day of May, 2017 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

DATED THIS 19th DAY OF MAY, 2017






MARGIE RAMIREZ IBARRA, COUNTY CLERK, WEBB COUNTY, TEXAS

BY: Lucina D. Perez Lucina D. Perez
FOR: Margie Ramirez-Ibarra, County Clerk





COUNTY COMMISSIONERS

	Honorable Tano E. Tijerina	County Judge
	Commissioner Jesse Gonzalez	Precinct 1
	Commissioner Rosaura "Wawi" Tijerina	Precinct 2
	Commissioner John C. Galo	Precinct 3
	Commissioner Jaime A. Canales	Precinct 4

Webb County, Texas Commissioner Precinct Boundaries