

Item # 23



HONORABLE JUDGE JOE LOPEZ

CHAIRMAN

49th Judicial District

HONORABLE JUDGE BECKIE PALOMO

341st Judicial District

HONORABLE JUDGE MONICA NOTZON

111th Judicial District

HONORABLE ROSAURA "WAWI" TIJERINA

Commissioner Pct. 2

HONORABLE JAIME A. CANALES

Commissioner Pct. 4

WEBB COUNTY

PURCHASING DEPARTMENT

1110 Washington, Suite 101

Laredo, Texas 78040

(956) 523-4125

(956) 523-5010

Dr. Cecilia May Moreno

Purchasing Agent

January 8, 2014

County Judge and County Commissioners

Enclosed are the results of consideration of judicial software by the Judicial Software Committee. An agenda item at the next meeting of the court will ask that the court approve the recommendation of the committee and that the attorney begin contract negotiations.

Judicial Committee selected option 5 from the evaluation procedure options.

5 Votes were cast

1-District Clerk

1-County Clerk

1-District Judges

1-County Court at Law Judges

1-J.P. Judges; Public Defenders

Tyler Technologies received the majority votes (3)

If you have any questions, please contact me.

Thank you,

A handwritten signature in cursive script that reads "Dr. Cecilia Moreno".

Dr. Cecilia Moreno
Purchasing Agent

District Judges

Form for Selection of Judicial Software

12-26-13

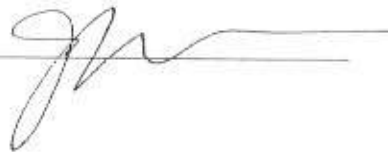
The following software providers have been reviewed by the county departments:

1. New Dawn
2. Tyler Technologies
3. AMCAD
4. Sunguard

Choice: _____

If the department is split, they will ask each representative to consider the **evaluation** criteria and make a recommendation; the recommendation by the department should go **to the** software provider recommend4ed by the department input considering the **evaluation criteria**.

Department Name _____



Date _____

1/3/14

Signatures of department representatives

1. OSCAR HALE
2. MONICA NOTZON
3. Beckie PALOMO
- 4.
- 5.
- 6.
- 7.

} w/permission JMA



Diana A. Judge

Form for Selection of Judicial Software

12-26-13

The following software providers have been reviewed by the county departments:

1. New Dawn
2. Tyler Technologies
3. AMCAD
4. Sunguard


Choice: _____

If the department is split; they will ask each representative to consider the **evaluation** criteria and make a recommendation; the recommendation by the department should go to **the** software provider recommend4ed by the department input considering **the evaluation criteria**.

Department Name _____ 

Date 1/3/15

Signatures of department representatives

1. 
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Form for Selection of Judicial Software

12-26-13

The following software providers have been reviewed by the county departments:

1. New Dawn
2. Tyler Technologies
3. AMCAD
- ~~4. Sunguard~~

Choice: Tyler Technologies

If the department is split; they will ask each representative to consider the evaluation criteria and make a recommendation; the recommendation by the department should go to the software provider recommend4ed by the department input considering the evaluation criteria.

Department Name Public Defenders

Date 1/2/14

Signatures of department representatives

1. W. Banda
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

6 - NOTES

Form for Selection of Judicial Software

12-26-13

The following software providers have been reviewed by the county departments:

1. New Dawn
2. Tyler Technologies
3. AMCAD
4. Sunguard

Choice: Tyler Technologies

If the department is split; they will ask each representative to consider the **evaluation** criteria and make a recommendation; the recommendation by the department should go **to the** software provider recommend4ed by the department input considering the evaluation criteria.

Department Name: JUSTICE OF THE PEACE

Date: 1-2-2014

Signatures of department representatives

- | | | | | |
|----|---------------------------|---|-------------------|-----------------------------|
| 1. | <u>J. N. [Signature]</u> | - | J.P. Pct 1. Pl. 2 | |
| 2. | <u>Hector J. Pardo</u> | - | J.P. Pct 1. Pl. 1 | - by permission on 1/2/2014 |
| 3. | <u>Ramiro Veliz</u> | - | J.P. Pct 2. Pl. 1 | - by permission on 1/2/2014 |
| 4. | <u>Ricardo Rangel</u> | - | J.P. Pct 2. Pl. 2 | - by permission on 1/2/2014 |
| 5. | <u>Alfredo Garcia Jr.</u> | - | J.P. Pct 3 | - by permission on 1/2/2014 |
| 6. | <u>Oscar O. Martinez</u> | - | J.P. Pct 4 | - by permission on 1/3/2014 |
| 7. | | | | |

Form for Selection of Judicial Software

12-26-13

The following software providers have been reviewed by the county departments:

1. New Dawn
2. Tyler Technologies
3. AMCAD
4. Sunguard

Choice #2 Tyler Technologies

If the department is split, they will ask each representative to consider the evaluation criteria and make a recommendation; the recommendation by the department should go to the software provider recommended by the department input considering the evaluation criteria.

Department Name Webb County Clerk's Office Date 1-2-14

Signatures of department representatives

1. Margie Ranney Evans
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

County Court At Law

Form for Selection of Judicial Software

12-26-13

The following software providers have been reviewed by the county departments:

1. New Dawn
2. Tyler Technologies
3. AMCAD
4. Sungard

Choice: _____

If the department is split; they will ask each representative to consider the evaluation criteria and make a recommendation; the recommendation by the department should go to the software provider recommended by the department input considering the evaluation criteria.

Department Name _____



Date

4/3/14

Signatures of department representatives

1. JESUS GARZA
2. BEN MORALES
- 3.
- 4.
- 5.
- 6.
- 7.



Form for Selection of Judicial Software

12-26-13

The following software providers have been reviewed by the county departments:

1. New Dawn
2. Tyler Technologies
3. AMCAD
4. Sunguard

Choice:

New Dawn

If the department is split; they will ask each representative to consider the evaluation criteria and make a recommendation; the recommendation by the department should go to the software provider recommended by the department input considering the evaluation criteria.

Department Name

District Clerk

Date

12-26-13

Signatures of department representatives

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Esther Dejean

Evaluation of Case Management Software for Webb County

Evaluation Criteria

1. The following departments will be included in the evaluation procedure
 - a. County Clerk
 - b. County Court at Law 1;2
 - c. District Clerk
 - d. District Judges – 49th; 111th; 341st; 406th
 - e. Indigent Defense
 - f. Justice of the Peace 1;1;2;2;3;4
 - g. Public Defenders

2. Criteria to be evaluated
 - a. Identify deliverable for each evaluator. The evaluator will **rate** if the software delivers the needs of the department. These will be listed **differently** for each department. (50 points)
 - i. Each department will assess the capacity of the **software** to integrate with the financials and the jail operations
 - ii. Capacity to provide for changes if the set up **within the** department changes
 - iii. Will changes be considered changes and not an **enhancement**
 - b. Technical support- 10 points
 - i. What technical support will the software provide **after** the purchase is made?
 - ii. What is the length of time that this support will **be available**?
 - iii. What additional expense will be attributed to the **technical** support?
 - c. Customer support- different from technical support 5 points
 - i. How is communication between the software **provider** and the county structured
 - ii. Do we communicate with different individuals for **different** needs
 - iii. How comfortable do we feel about the customer **support** that they have demonstrated at this time
 - d. Availability for expansion/ to address future needs of the **county** (5 points)
 - i. Each department should address this with the **representatives** as the future needs for each may vary
 - e. Training program (5 points)
 - i. What is the training program that comes with the **initial** purchase
 - ii. Does the training program include face to face **time and/or** webinar sessions
 - iii. What is the cost/price for additional training
 - iv. How do they recommend we continue to train **new people** after the initial training of the department

- v. Are we able to video tape any training sessions for **future** county use?
- f. State and Federal Requirements (5 points)
 - i. Do they appear to have an understanding of the **State** and Federal requirements that my department faces
- g. Security (5 points)
 - i. Do I feel confident that the information from my **department** is secure
 - ii. Do we have security features where the **department** determines which features will be available to who and **maintains** the opportunity to decide who has access to the data
- h. Disaster recovery (5 points)
 - i. Do I feel confident with the disaster recovery to **be provided**
- i. Price (10 points)
 - i. As a price comparison of the **different** programs **evaluated** and the services to be provided. How do you rate the **initial software expense**?
 - ii. Am I comfortable with the additional yearly **expenses** that my department may incur?
 - iii. Do I feel confident that there is **full disclosure** on **additional cost**?
 - iv. Identify hardware requirements- **this** will help the **county** identify additional cost associated with the **installation** and use of **the software**.
 - v. Is there cost disclosure on the **increase cost of adding** users to the system?

Evaluation Procedure Options

Option 1: 16 Individuals

1. Each individual will rate the software programs
2. The numbers will be tallied and software programs will be **ranked**
3. Purchasing will take the recommendation of the committee **to the** Webb County Commissioner's Court
4. Attorney will negotiate a contract after the **rankings** are accepted

Option 2: 7 Departments

1. Each department will work with others from that **department** and **rate** the software programs
2. The numbers will be tallied and the software programs will be **ranked**
3. Purchasing Department will take the recommendation of the **committee** to the Webb County Commissioner's Court
4. Attorney will negotiate a contract after the **rankings** are accepted

Option 3: 7 departments **with** those departments that represent **more** than one elected official having a weight based on that number

1. Each department will select one representative to rate the software providers
2. In those instances where there are more than one elected official the representative of the group will have a weighted voice.
3. For example: We have 4 district judges. The district judges may **select** one district judge to represent all 4. The ratings of the representative will have a **weight** of 4.
4. The results will be tallied and the software programs will be **ranked**.
5. Purchasing Department will take the recommendation of the **committee** to the Webb County Commissioner's Court
6. Attorney will negotiate a contract after the rankings are accepted

Option 4: Use consensus

1. Consensus can only be attained if all present are in agreement
2. A vote is not taken
3. If one evaluator does not agree with all the others, we are not **able to** use the consensus approach

Option 5: Other: Do not use the criteria for rating and simply **select the #1** choice; some departments may be grouped together while others remain as one;

1. Combine the JP judges with **Indigent defense and Public Defenders** and allow for one vote
2. District judges get one vote
3. County Court at law gets one vote
4. District clerk gets one vote
5. County clerk get one vote