



Webb County Building Maintenance

General Operating Budget for Fiscal Year 2015 is \$349,000 for Building Maintenance and \$24,600 for Parks & Grounds.

However, we have additional County Buildings that been included and the department is responsible for maintenance and service repairs. I understand that some of these buildings are well 20 years and are in need of preventive maintenance and remodeling. There are painting projects, replacement of plumbing fixtures, update interior and exterior lighting. Service repairs and replacement of equipment to continue fully operational. Air conditioning system and units need upgrades. Buildings are required to meet city, state and federal compliance. Life safety systems need upgrade and preventive maintenance.

We are currently working with a staff of three (3) Building Maintenance Workers. There is a demand for additional resources and manpower. Therefore, department requests for payroll funds for existing slot 228 and additional positions for Building Maintenance Worker, HVAC Technician and Grounds Keeper.

Request for 6 part time custodians to cover all areas full force: Bruni Community Center, E.J. Salinas Activity Center and Mirando Activity Center, Rio Bravo Water Utilities, Adult Probation on Houston Street, 406th Court Drug Program on Juarez & Chicago with a payroll cost of \$62,400.00 (subject to fringe benefits).

To operate efficiently and effectively with excellent and consistant customer service to Webb County building and facilities. Provide clean, safe and adequate office environment to employees and visitors to Webb County buildings.

Thanks,

Gilberto Garza
Director, F&M

BUILDING MAINTENANCE

Custodian Part Time	<i>Webb County Buildings</i>	Total
	Bruni Community Center	\$62,400 Subject to Fringe Benefits
	Larga Vista Community Center	\$50,000 * 10hr
	E.J. Salinas Community Center/Mirando Activity	
	Rio Bravo Water Utilities Building	
	Adult Probation, 1119 Houston	
	406th District Court Drug Program, 4101 Juarez	
Building Maintenance Worker	Add Funding To Existing slot 2280	\$28,554 13.72hr
	New Slot	\$28,554 13.72hr
HVAC Technician	New Slot Service all Webb County Buildings	\$34,777 16.72hr
Grounds Keeper	New Slot Parks & Grounds Department	\$27,164 13.06hr

Building Maintenance

Department 0106

Gilberto J. Garza

Slot #	Title	Bi-Weekly Pay	Hourly Rate	Annual	Grade/Step/EQ
0043	Building Maintenance Director	3,024.89		78,647	24/J/B
0018	Building Maintenance Supervisor	2,115.66		55,007	19/Q/B
0019	Carpenter		16.33	33,958	12/D/D
0020	Carpenter		16.12	33,539	12/C/D
0021	Electrician (Journey)		18.70	38,906	14/G/D
0022	Master Plumber		19.91	41,412	13/P/D
0023	Custodian		12.29	25,557	7/A/D
0024	Custodian		11.99	24,930	7/A/B
0025	Custodian		12.29	25,557	7/A/D
0026	Custodian		12.29	25,557	7/A/D
0029	Inventory Control Specialist		13.90	28,911	10/A/B
0031	Custodian		12.29	25,557	7/A/D
0032	Building Maintenance Worker		13.73	28,554	10/A/A
0034	Custodian		11.84	24,622	7/A/A
0035	Building Maintenance Worker		13.73	28,554	10/A/A
0036	Carpenter		15.34	31,913	12/A/B
0037	Custodian		12.29	25,557	7/A/D
0038	Custodian		12.14	25,242	7/A/C
0040	Custodian		11.84	24,622	7/A/A
0041	Energy Maintenance Technician		19.90	41,387	15/H/D
0889	Custodian		11.84	24,622	7/A/A
0890	Custodian		12.14	25,242	7/A/C
0919	Administrative Coordinator	1,477.92		38,426	14/F/D
1334	Custodian		12.14	25,242	7/A/C
1335	Custodian		11.99	24,930	7/A/B
1509	Administrative Assistant		15.73	32,716	12/A/D
1540	Custodial Supervisor	1,757.58		45,697	16/M/D
1963	Custodian		12.14	25,242	7/A/C
1964	Custodian		11.99	24,930	7/A/B
1965	Administrative Clerk		13.07	27,179	9/A/A
2124	HVAC Supervisor	1,891.85		49,188	19/F/D
2195	HVAC Technician		17.80	37,020	14/C/D
2196	HVAC Technician		17.36	36,112	14/A/D
2236	Locksmith		15.73	32,716	12/A/D
2237	HVAC Technician		17.15	35,666	14/A/C
2279	Building Maintenance Worker		14.25	29,639	10/A/D
2280	Building Maintenance Worker		13.73	100	10/A/A
2325	Custodian		12.14	25,242	7/A/C
2361	Custodian		12.29	25,557	7/A/D
2362	Custodian		11.84	24,622	7/A/A
2383	Plumber (Journey)		15.53	32,312	12/A/C

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Department 0106

Gilberto J. Garza

Slot #	Title	Bi-Weekly Pay	Hourly Rate	Annual	Grade/Step/EQ
2384	Building Maintenance Worker		14.07	29,273	10/A/C
2425	Building Maintenance Worker		13.73	28,554	10/A/A
2672	Master Electrician		19.17	39,873	15/G/B
2673	Building Maintenance Technician		14.97	31,139	11/C/B
2788	Custodian		11.84	24,622	7/A/A

Approved Employee Slots = 46

Payroll = 1,443,852

5005 Part Time

13,300

Notes:

Slot 1965 had a title change from Custodian to Office Clerk II approved by Civil Service Commission on January 31, 2013

Slot 1965 Office Clerk II title change to Office Manager and salary adjustment from \$23,150 to \$43,680 for FY 2014 approved September 23, 2013.

Rescind action taken on September 23, 2013 for slot 1965 approved March 24, 2014.

POINT OF INTEREST

- ❖ **Deterioration of Buildings**
- ❖ **Acquisitions of Buildings such as Adult Probation, 406th Drug Court, Mirando Activity Center.**
- ❖ **Increase of 50 work orders per day**
- ❖ **Maintain 20 County Park Sites**
- ❖ **Maintain 73 Webb County Buildings compared to last fiscal year.**
- ❖ **Deterioration of Equipment such as air conditioning units and system.**
- ❖ **Be more involved with the Safety Committee implies for department to take more work load such as maintaining safety requirements set by OSHA.**
- ❖ **For common future renovations such as the splash park, repainting of the entire Justice Center Building and concluding the Commissioner's Court.**