

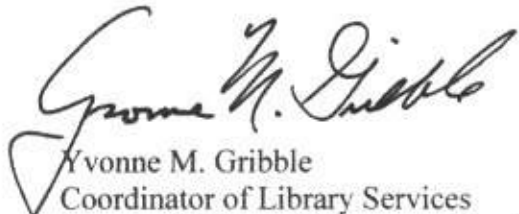
I come before you to discuss two items on today's agenda that seem to be directed to my current position as Director of the E.J Salinas Community Center. Item 15 is directly related to the rental agreement currently in place and is being utilized by Webb County and indicates that it is defective and should have been reviewed and or corrected by Webb County Attorneys years ago. Item 48 is a request by Court Administrator Leroy Medford to discipline the Director of the E.J Salinas Community Center. This item targets me directly and is an unfair action. I respectfully request that any and all discussions relevant to my person and or position be done in public view.

The court has appointed Leroy Medford as court administrator and one of his job duties is to oversee the community center directors. Mr. Medford has never visited the center nor has he requested any information as to the operation and management of the center. Now how can Mr. Medford insure that the centers are operating properly? Initially in office, Commissioner Schiarraffa informed all of the directors of precinct 1 that all issues had to go directly to his administrative assistant Ana Laura Cavazos. Which I did, as you can see from the brief memo that I prepared and sent to Commissioner Schiarraffa, as he demanded, explains the protocol followed. Ana Laura Cavazos dictated the additional conditions that I had to attach to the current contract and I inserted them verbatim and as supported by Leroy Medford's comment, the additional conditions were the of someone other than yourself, indicating Ana Laura Cavazos. Recently Commissioner Schiarraffa has once again informed all of the Directors of Precinct 1 that issues had to be directed to Gloria Rendon/Community Events Coordinator. Will this be proper protocol to follow or are we supposed to go directly to Leroy Meford and not the commissioner's staff?

In Summary, I did not establish the rental contract currently in place and only added conditions to this one current contract on orders and as directed by commissioner Schiarraffa's administrative assistant Ana Laura Cavazos. I followed proper Protocol and did as I was ordered. There is no county procedure in place to guide the directors on rental agreements. I have not been able to find any information in the Webb County Policy Manual that indicates a policy or procedure for rental of community centers. No disciplinary action should be taken against me since I just did what I was told. If anyone should be disciplined today it should be the person that was appointed to oversee the community centers and those that the commissioner appoints as contact person and supervisors.

Thank You.

On May 19, 2015, Center Director, Ms. Griselda Johnson, and I were working on the summer program itinerary in her office, so that we could make copies to send home with the school children during the last week of school. The phone rang, and Ms. Johnson greeting Ms. Cavazos-Ramirez by name. She then proceeded to explain to Ms. Ramirez that someone wanted to use or rent part of the community center for several hours each day on a temporary basis during the regular community center hours of 8:00 am to 5:00 pm. She did state that it was the company that was constructing the windmills in the Mirando City area. She said that they primarily wanted an area where they could use their computer and set up a printer or copier, as the center is unable to provide those services for a business. However, we do offer free Wi-Fi services for the community and general public. I was only able to hear Ms. Johnson's side of the conversation; but Ms. Johnson then stated "So then I will need to charge them the regular hourly rate?" And then, as if in response to a question, she stated, "The hourly rate is \$15/per hour". Ms. Johnson then enquired about their computers, etc. Griselda then stated, "If they leave any equipment or personal property here, I will need to get them to sign a statement that they understand that the County is not liable.." Then Ms. Johnson said "Thank you very much, Ms. Ramirez ". The conversation ended.



Yvonne M. Gribble  
Coordinator of Library Services  
Ernesto J. Salinas Community Center



Ernesto J. Salinas Community Center  
917 N. Main Ave  
Mirando City, Texas 78369

June 25, 2015

Mr. Medford,

In response to your letter regarding the Blattner Energy contract:

1. Blattner Energy did not occupy the entire center rather a small part in our former clinic area.
2. On May 19, 2015 I sought direction from Ana Laura Cavazos Ramirez, Administrative Assistant to Commissioner Frank Schiaraffa. Mrs. Ana Laura Cavazos Ramirez is also the former webb county attorney. She did not inform me that I should have consulted with you and the current county attorney as well. After receiving a verbal approval from her, I then proceeded with the contract.
3. On June 16, 2015 I received a call from Rey Rodriguez and yourself questioning the contract. At which time, I was made aware that your offices and commissioners court should have been consulted. I have never been issued or given a list of guidelines or restrictions for the rental of the community center.
4. Contract has ended and Blattner Energy is no longer utilizing the facility.

  
Griselda Johnson  
E.J Salinas Community Center Director

**Griselda Johnson**

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**From:** Griselda Johnson  
**Sent:** Wednesday, June 10, 2015 5:28 PM  
**To:** Frank Sciaraffa  
**Cc:** Anna L. Cavazos-Ramirez; Irma O. Garcia  
**Subject:** rental

Good afternoon Commissioner,

As per your request, I have already sent you the contract for the rental of Blattner Energy.

I spoke to Ana Laura Cavazos on May 19, 2015 and I let her know that they initially asked if they can make copies and allow them to print here.

I told the company we are not allowed to make copies for companies/business. They asked if they can bring in their copiers and use them here as needed. Mrs. Cavazos, said that it would be okay but they would need to be charged a daily usage/ hourly rate. The company said that it would be

temporary. Mrs. Cavazos, said that they could use any available area since they are paying rental. Therefore, I went ahead and made a contract for them. They could not tell me how many hours they would be here because they would be coming and going so they anticipated a maximum of four hours per day during our normal business hours.

They issued a check out to Webb County of \$1,500 to cover them through June 26,2015 but they advised that they may be out sooner and if that is the case, the county can stay with the rest. I would not have proceeded with this if I had not received approval from Mrs. Cavazos.



*Griselda Johnson*

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