

WEBB COUNTY §

STATE OF TEXAS §

### **ORDER TO ADOPT ARCHIVAL PLAN**

*WHEREAS, Vernon Texas Code Annotated, Local Government Code, §118.011 (e), enabled the Commissioners Court to adopt a Records Archive Fee, for the preservation and restoration services performed by the County Clerk in connection with maintaining a County Clerk's records archive;*

*WHEREAS, Commissioners Court approved to raise the Records Archive Fee to \$5.00 on September 22, 2003, which the County Clerk's Office collects at the time of filing or recording of any public record;*

*WHEREAS, Commissioners Court approved to raise the Records Archive Fee from \$5.00 to \$10.00 on September 9, 2013, which the County Clerk's Office collects at the time of filing or recording of any public record;*

*WHEREAS, the fee is deposited in a separate Records Archive Account in the General Fund of the County;*

*WHEREAS, after holding a Public Hearing on September 12, 2016 to present the Archival Plan, and the Plan being accepted as presented;*


*NOW THEREFORE, BE IT ORDERED by the Commissioners Court of Webb County, pursuant to Vernon Texas Code Annotated, Local Government Code, §118.011 (e), hereby adopts the Archival Plan for 2016-2017 Fiscal Year to be implemented by the County Clerk with all the changes as presented:*

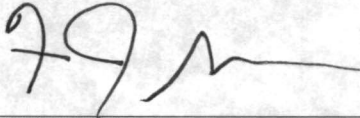
- *continue to modernize and upgrade the systems in the Office*
- *continue to scan, add records and information to the existing computer system; Birth certificates, Death certificates, Marriage Licenses, Probate cases, Official Public Records from 1848, Criminal cases, and Civil cases*
- *scan all historical records and make them available electronically to the public*
- *reclaim much needed space in the public records area and Records Management on Hwy 59*
- *personnel cost of \$101,672 including fringe benefits*

*The \$10.00 fee collected at the time of filing or recording of any Public document may be expended only for the preservation and restoration of the County Clerk's records archive. The funds may not be used to purchase, lease or develop computer software to geographically index public records, excluding indexing public records by lot and block description as provided by Vernon Texas Code Annotated, Local Government Code, §193.009 (b)(4); effective September 28, 2015.*

ADOPTED, this 12<sup>th</sup> day of September 2016.

WEBB COUNTY COMMISSIONERS COURT

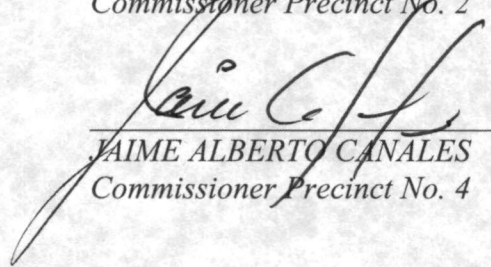
  
TANO E. TIJERINA  
County Judge



FRANK J. SCIARAFFA  
Commissioner Precinct No. 1

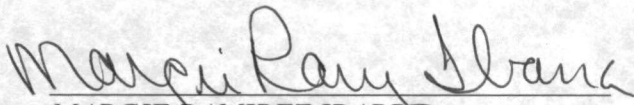
ROSAURA "WAWI" TIJERINA  
Commissioner Precinct No. 2

JOHN C. GALO  
Commissioner Precinct No. 3



JAIME ALBERTO CANALES  
Commissioner Precinct No. 4

Attest:

  
MARGIE RAMIREZ IBARRA  
Webb County Clerk

