



Oscar J. Hale, Jr.
State District Judge
406TH Judicial District Court
1110 Victoria St. Suite 402
Laredo, Texas 78040
406@webbcountytexas.gov

PHONE (956) 523-4954
FAX (956) 523-5074

November 10, 2016

Hon. Tano Tijerina Webb County Judge 1000 Houston St. Laredo Texas 78040	Hon. John Galo Webb County Commissioner Pct. 3 1000 Houston St. Laredo, Texas 78040
Hon. Wawi Tijerina Webb County Commissioner Pct. 2 1000 Houston St. Laredo, Texas 78040	Hon. Jaime Canales Webb County Commissioner Pct. 4 1000 Houston St. Laredo, Texas 78040
Hon. Frank Sciaraffa Webb County Commissioner Pct. 1 1000 Houston St. Laredo, Texas 78040	

Re: Approval of Auditors and Assistant Auditors salary and slots

Dear Honorable Court:

The Auditors Board, consisting of all of the State District Judges in Webb County, was in receipt of your rejection of the previously submitted certified approval of the County Auditors and Auditors Assistants salary and slots for the fiscal year 2016-17. As a result of your actions, an item was placed on our agenda, of November 9, 2016, in order to consider all of our options. Part of our discussion centered on the impact such an action has or will have on the Auditors ability to perform his statutory

The board takes the position that only the District Judges, meeting as a Board, has the authority to approve the Auditors and the Auditors Assistant (all employees are assistants) salary and number of slots. The Commissioners Court may only reject the certified submission of the same if they find that the Boards submission is unreasonable. The Commissioner Court made no such finding.

Despite not receiving such a finding, the board understands that there has been somewhat of an effort by the Commissioners Court to reduce the expenses of the overall 2016-17 general fund budget. Therefore in an effort to assist in that regard and in the spirit of cooperation, the Board and our County Auditor, have agreed to resubmit a modified version of the Boards approval of Auditors and Auditors Assistants salary and slot numbers. Specifically, the Board has instructed the Auditor not to fill the vacant assistant auditor position under employee slot number 2624 (Systems Analyst) so that we may re-evaluate the employee position for next year. In the meantime, the IT department has agreed to assist the Auditor's Department with any reports and/or technological assistance necessary.

Additionally, the Board had previously instructed the Auditor not to fill the assistant auditor position under employee slot number 2197 (Claims Assistant) until after January 1, 2017. That instruction remains in place. The Board is re-submitting the personnel budget for fiscal year 2016-2017 with the above understanding and is requesting for the Court to either reassign the employee (Slot #1709) that was transferred to another department or to create a new employee slot number to replace slot # 1709 (Principal Accountant) with the same title and compensation. See Exhibits 1 and 2.

It is our understanding that the auditors 'operating' budget was also rejected or not adopted by the Commissioners Court. In that regard, please know that the line items for part-time, administrative travel, and training and education were reduced by 50% as was requested from all departments. Additionally, the cell phone and postage line items were also reduced. In total, the proposed operating expenditures have been reduced by 22.44% from last years adopted operating expenditures. Enclosed please find Auditor's Operational Expenditure budget FY 2016-2017. See Exhibit 3.

Please consider our modifications to our proposed auditors' budgets as a good faith effort to reduce expenditures that are within the Board's purview.

Respectfully,



Oscar J. Hale, Jr., District Judge and Chairman
Auditors Board-Webb County, Texas

County Auditor
 Department 0400
 Leo Flores

Slot #	Title	Bi-Weekly Pay	Hourly Rate	ANNUAL PAY Grade/Step
0083	County Auditor	5,465.38		142,100
0086	Principal Accountant	1,957.83		50,904
0091	Administrative Assistant		21.84	45,434
0092	Senior Internal Auditor	1,910.07		49,662
0093	Claims Assistant		19.65	40,882
0094	Claims Assistant		19.65	40,882
0095	Claims Assistant Supervisor		28.14	58,533
0096	Principal Accountant	2,072.15		53,876
0891	Principal Accountant	2,072.15		53,876
1340	Principal Accountant	2,072.15		53,876
1448	Deputy Auditor	3,269.23		85,000
1449	Chief Deputy Auditor	4,398.63		114,364
1515	Chief Internal Auditor	2,188.62		56,904
✓1709	Principal Accountant	1,957.85		50,904
1710	Grant Accounting Manager	2,323.83		60,420
1966	Principal Internal Auditor	2,084.37		54,194
2066	Senior Accountant	1,688.27		43,895
2125	Senior Principal Accountant	2,276.96		59,201
2126	Senior Accountant	1,538.46		40,000
2127	Claims Assistant		19.65	40,882
2197	Claims Assistant	1,477.69		38,420
2278	Senior Internal Auditor	1,869.62		48,610
2428	Auditing Clerk		15.18	31,564
2624	Systems Analyst <i>VACANT</i>	2,176.15		56,580
2808	Claims Assistant		13.57	28,224
2863	Senior Accountant	1,538.46		40,000

Approved Employee Slots = 25 26	Payroll = 1,439,188
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5001-A Incentives Supp. Pay	5,000
5005 Part Time	5,000

County Auditor
Department 0400
Leo Flores

	5001	5301	5303	5304	5305	5306								
Slot #	Annual Gross	FICA 0.0765	Retirement 0.1100	Insurance 238.85	W/C Annual	Unemployment 0.0097	Annual Total	W/C Code	W/C Rate					
0083	142,100	9,444.65	15,631.00	6,210.10	952.07	1,378.37	33,616.19	8810	0.0067					
0086	50,904	3,894.12	5,599.39	6,210.10	341.05	493.76	16,538.43	8810	0.0067					
0091	45,434	3,475.69	4,997.73	6,210.10	304.41	440.71	15,428.64	8810	0.0067					
0092	49,662	3,799.13	5,462.80	6,210.10	332.73	481.72	16,286.49	8810	0.0067					
0093	40,882	3,127.48	4,497.03	6,210.10	273.91	396.56	14,505.08	8810	0.0067					
0094	40,882	3,127.48	4,497.03	6,210.10	273.91	396.56	14,505.08	8810	0.0067					
0095	58,533	4,477.80	6,438.66	6,210.10	392.17	567.77	18,086.51	8810	0.0067					
0096	53,876	4,121.51	5,926.36	6,210.10	360.97	522.60	17,141.54	8810	0.0067					
0891	53,876	4,121.51	5,926.36	6,210.10	360.97	522.60	17,141.54	8810	0.0067					
1340	53,876	4,121.51	5,926.36	6,210.10	360.97	522.60	17,141.54	8810	0.0067					
1448	85,000	6,502.50	9,350.00	6,210.10	569.50	824.50	23,456.60	8810	0.0067					
1449	114,364	8,748.87	12,580.08	6,210.10	766.24	1,109.33	29,414.63	8810	0.0067					
1515	56,904	4,353.16	6,259.44	6,210.10	381.26	551.97	17,755.92	8810	0.0067					
1709	50,904	3,894.16	5,599.44	6,210.10	341.06	493.77	16,538.52	8810	0.0067					
1710	60,420	4,622.10	6,646.16	6,210.10	404.81	586.07	18,469.24	8810	0.0067					
1966	54,194	4,145.81	5,961.30	6,210.10	363.10	525.68	17,205.99	8810	0.0067					
2066	43,895	3,357.97	4,828.46	6,210.10	294.10	425.78	15,116.41	8810	0.0067					
2125	59,201	4,528.87	6,512.10	6,210.10	396.65	574.25	18,221.97	8810	0.0067					
2126	40,000	3,060.00	4,400.00	6,210.10	268.00	388.00	14,326.10	8810	0.0067					
2127	40,882	3,127.48	4,497.03	6,210.10	273.91	396.56	14,505.08	8810	0.0067					
2197	38,420	2,939.13	4,226.20	6,210.10	257.41	372.67	14,005.52	8810	0.0067					
2278	48,610	3,718.67	5,347.10	6,210.10	325.69	471.52	16,073.07	8810	0.0067					
2428	31,564	2,414.67	3,472.07	6,210.10	211.48	306.17	12,614.49	8810	0.0067					
2624	56,580	4,328.37	6,223.80	6,210.10	379.09	548.83	17,690.18	8810	0.0067					
2808	28,224	2,159.14	3,104.64	6,210.10	189.10	273.77	11,936.75	8810	0.0067					
2863	40,000	3,060.00	4,400.00	6,210.10	268.00	388.00	14,326.10	8810	0.0067					
							1,439,188	108,671.79	158,310.55	161,462.60	9,642.55	13,960.11	452,047.61	Sub-Total
ISuppP	5,000	382.50	550.00	none	33.50	48.50	1,014.50	8810	0.0067					
PT	5,000	382.50	550.00	none	33.50	48.50	1,014.50	8810	0.0067					
							109,436.79	159,410.55	161,462.60	9,709.55	14,057.11	454,076.61	Total F/B	

Social Security Limitation \$119,100 for slot 0083:

119,100	0.0765	9,111.15 FICA
23,000	0.0145	333.50 Med.
<u>142,100</u>		<u>9,444.65</u>

DEPARTMENT 0400 COUNTY AUDITOR FY 2016-2017 ANNUAL BUDGET

	<u>FY 2015-2016</u> <u>Adopted Budget</u>	<u>FY 2016-2017</u> <u>Proposed Budget</u>
<u>Personnel Cost:</u>		
5001 Payroll Cost	1,439,187	1,439,188
5001-A Incentives Supplementary	5,000	5,000
5005 Part Time	10,000	5,000
5301 FICA County Share	109,820	109,437
5303 Retirement County Share	152,690	159,410
5304 Health Insurance	161,463	161,463
5305 Workers Compensation	1,891	9,710
5306 Unemployment Tax	<u>16,287</u>	<u>14,057</u>
Personnel Cost Totals	<u>1,896,338</u>	<u>1,903,265</u>
<u>Operating Expenditures:</u>		
5601 Administrative Travel	8,000	4,000
5602 Local Mileage	500	500
6004-2 Cell Phone Cost	2,400	2,000
6005 Postage & Courier Service	500	400
6007 Dues & Memberships	2,600	2,600
6010 Books & Subscriptions	3,000	3,000
6011 Training & Education	16,000	8,000
6022 Professional Services	1,000	1,000
6205 Materials & Supplies	20,000	20,000
6224 Minor Tools & Apparatus	10,000	10,000
6402 Repairs & Maintenance- Equipment	<u>14,000</u>	<u>14,000</u>
Operating Expenditures Totals	<u>78,000</u>	<u>65,500</u>
Department Totals	<u>1,974,338</u>	<u>1,969,665</u>

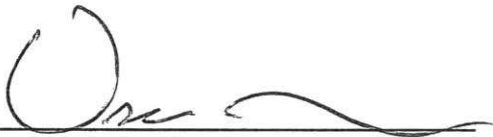
ORDER ON HIRING DATE

WHEREAS by the signing of this Order the District Court Judges (members of the Auditor's Board of District Judges) hereby order that the hiring date for employee slot #2197 titled Claims Assistant II and for employee slot #2624 titled System Analyst, currently vacant, be no earlier than January 2, 2017; therefore

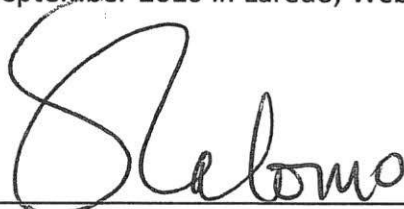
IT IS HEREBY ORDERED that the hiring date for slot #2197 titled Claims Assistant II and for slot #2624 titled System Analyst shall be no earlier than January 2, 2017; and

IT IS FURTHER ORDERED that this change in the hiring date shall not affect the salary amount that was set by the Auditor's Board of District Judges during the duly noticed Public Hearing held on August 3, 2016.

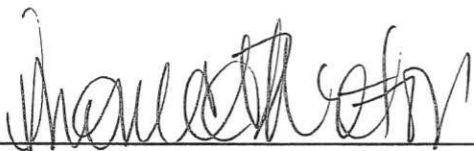
ORDERED AND SIGNED on this the 21st day of September 2016 in Laredo, Webb County, Texas.



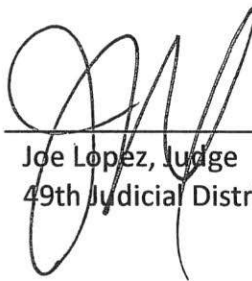
Oscar J. Hale, Jr., Judge
406th Judicial District Court



Beckie Palomo, Judge
341st Judicial District Court



Monica Z. Notzon, Judge
111th Judicial District Court



Joe Lopez, Judge
49th Judicial District Court

FILED
WEBB COUNTY, TEXAS
2016 SEP 22 AM 11:29
BY _____ DEPUTY
CLERK OF THE DIST. COURTS
& COUNTY CLERK AT LAR.

J. Madala
11:40AM
9/22/16


ORDER ON EMPLOYEE SLOT #2624

WHEREAS by the signing of this Order the undersigned, as a member, and as Chairman of the Auditor's Board of District Court Judges, hereby orders the Auditor not to fill the vacant employee slot #2624 (Systems Analyst) for the remainder of FY 2016-2017. Therefore,

IT IS HEREBY ORDERED that the hiring date for slot #2624 titled Systems Analyst shall be no earlier than October 1, 2017; and

IT IS FURTHER ORDERED that this change in the hiring date shall not affect the salary amount that was set by the Auditor's Board of District Court Judges during the duly noticed Public Hearing held on August 3, 2016.

ORDERED AND SIGNED on this the 10th day of November, 2016 in Laredo, Webb County, Texas.



Oscar J. Hale, Judge
406th Judicial District Court
Chairman Auditor's Board of District Judges