



Webb County Business Office Accounts Payable Invoice Activity as of October 5, 2017

Invoice Status

	Average	Week		Total
		9/22-9/28	9/29-10/5	
Received	139	593	799	1,392
Entered	240	1,449	954	2,403
Paid	238	1,221	1,163	2,384

Invoices Pending to be Processed

Previous Months	34
August 2017	615
September 2017	581
October 2017	317
Total	<u>1,547</u> * 34%

Invoices in Queue

	Level	Percentage	Sheet	Batch	Invoice	
Business Office	1) Entry	11%	3	116	330	
	2) Review	4%	3	119	119	
		15%	6	235	449	
Auditors Office	3) A/P	78%	28	1,512	2,299	
	4) Accountants	7%	4	167	210	
	5) Auditor	0%	1	5	6	
		85%	33	1,684	2,515	
	Total	100%	39	1,919	2,964	* 66%

Outstanding Invoices

Total 4,511 * 100%