# INDEPENDENT CONTRACTOR/PROFESSIONAL SERVICES AGREEMENT BETWEEN WEBB COUNTY AND TIME CLOCK PLUS

**WHEREAS** at a Webb County Commissioner's Court Meeting held on the 27<sup>th</sup> day of November, 2017, the Court approved for a 2017-2018 Systems Support Software Contract Renewal, to provide the following services as an Independent Contractor and/or as a Professional, Support for Implementation.

**NOW, THEREFORE, IT IS AGREED** by, and between the parties hereto the County of Webb, acting by and through its Commissioner's Court, hereinafter referred to as "County" and Time Clock Plus, hereinafter collectively referred to as "Independent Contractor" and/or "Professional", shall provide "County" with the scope of services as more particularly described and set forth herein-below;

## Effective Date, Services Provided/Completion Date and/or Termination Date

The effective date of this Agreement is December 15<sup>th</sup>, 2017, and the Independent Contractor Services and/or Professional Services shall be completed and submitted to "COUNTY", on or before Thirty (30) days after the execution of this agreement and shall terminate (1) one year upon review and written acceptance of the Independent Contractor and/or Professional services provided as described herein-below by "COUNTY".

## **Independent Contractor/Professional Services Provided**

It is hereby covenanted and agreed by the parties that the services to be provided to "County" by the Independent Contractor and/or Professional shall incorporate the requirements as set forth in this renewal.

#### Compensation

#### **Independent Contractor**

In the performance of work, duties, and obligations required of the Independent Contractor and/or Professional, whether one or more, under this Agreement, it is mutually understood, and agreed, that Independent Contractor/Professional is, at all times, acting and performing as an independent contractor. Webb County's sole interest is to assure that Independent Contractor and/or Professional's services be performed and rendered in a

competent, efficient, and satisfactory manner. The Independent Contractor and/or Professional hereby agrees to

perform the services in strict accordance with approved methods, and practices, in the general field of his expertise.

**Terms and Conditions** 

The Independent Contractor and/or Professional certifies, and affirms, that he/she/company is not legally, or

professionally, disqualified from the performance of the duties under this Agreement. Independent Contractor and/or

Professional shall advise the County, in writing, of any change in status of the Independent Contractor and/or

Professional which may materially affect the ability of Independent Contractor and/or Professional to legally, or

professionally, carry out the duties herein.

THIS AGREEMENT, IS "AT WILL", AND MAY BE TERMINATED AT ANY TIME, BY WRITTEN

NOTICE, OF EITHER PARTY.

This Agreement may be modified, only in writing, executed by both parties, and approved by a majority of a

quorum of the Webb County Commissioner's Court.

Any notices required to be sent hereunder shall be sent as follows:

TO:

Time Clock Plus

TO:

Joe Lopez, III

Data Management

Webb County Purchasing Agent

1 Time Clock Drive

1110 Washington St.

San Angelo, TX 76904

Laredo, Texas 78040

(800) 749-8463 ext 7596

(956) 534-4125

E:Mail; sales@timecloclplus.com

E:Mail; joel@webbcountytx.gov

**SEVERABILITY** 

Each paragraph, and provision, hereof is severable from the entire Agreement, and if any provision is declared

invalid, the remaining provisions shall nevertheless remain in effect.

Prohibitions against Assignment.

No assignment or transfer of this Agreement can be made without written consent of both parties, hereto.

2

## Venue/Laws of Texas

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Texas, and the exclusive venue for any and all legal disputes between the parties shall be enforced and shall lie in the Webb County, Texas.

### **Notices**

All notices called for, or contemplated, hereunder shall be in writing, and shall be deemed to have been duly given, when personally delivered and/or via e-mail, or seventy-two (72) hours after mailed to each party by certified mail, return receipt requested, postage prepaid.

#### **Entire Agreement**

This Agreement incorporates all the agreements, covenants, and understandings between the parties herein concerning the subject matter hereof; and all such covenants, agreements, and understandings have been merged into this written Agreement. No other prior agreement, or understandings, verbal or otherwise, of the parties, or their agents, shall be valid, or enforceable, unless signed by both parties, and attached hereto, and/or embodied herein.

### **Amendment**

No changes to this Agreement shall be made except upon a signed written agreement of both parties.

## Confidentiality

Any confidential information provided to, or developed by, Independent Contractor and Professional, in the performance of the Agreement shall be kept confidential, unless otherwise provided by law, and shall not be made available to any individual, or organization without the prior approval of COUNTY. All work products, whether in draft or final form are the sole property of Webb County and may not be used by INDEPENDENT CONTRACTOR and/or PROFESSIONAL for any purpose without written consent of COUNTY.

#### Headings

The headings used herein are for convenience only, and shall not constitute a part hereof, or affect the construction or interpretation hereof.

### Counterparts

This Agreement maybe executed in any number or, and by, the different parties hereto on separate counterparts, each of which when so executed, shall be deemed to be an original, and such counterparts shall, together, constitute but one and the same document.

## **Terminology and Definitions**

All personal pronouns used herein, whether used in the masculine, feminine, or neutral, shall include all other genders; the singular shall include the plural, and the plural shall include the singular.

	EXECUTED in duplicate originals this	day of, 2017.
	WEBB COUNTY, TEXAS	TIME CLOCK PLUS
R:	Tano Tijerina Webb County Judge	, President (Name/Title)
7	Margie Ramirez Ibarra Webb County Clerk	THE THE PARTY TEXAS THE

APPROVED AS TO FORM:

Alexandra Colessides-Solis

Webb County Civil Legal Division Director \*By law, the county attorney's office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval of their own respective attorney(s).

Presented for Approval at the Webb County Commissioner's Court meeting held on the 27th day of November, 2017. Item no. 10L.

## Counterparts

This Agreement maybe executed in any number or, and by, the different parties hereto on separate counterparts, each of which when so executed, shall be deemed to be an original, and such counterparts shall, together, constitute but one and the same document.

## Terminology and Definitions

All personal pronouns used herein, whether used in the masculine, feminine, or neutral, shall include all other genders; the singular shall include the plural, and the plural shall include the singular.

EXECUTED in duplicate originals this day of Noumber, 2017.

WEBB COUNTY, TEXAS	Time Clock Plus (name of company)		
Tano Tijerina Webb County Judge	En: R. M. President (Name/Title)		
ATTEST:			
Margie Ramirez Ibarra Webb County Clerk			
APPROVED AS TO FORM:			

"By law, the county attorney's office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal

TimeClock Plus ☐ by Data Management, Inc. 1 Time Clock Drive, San Angelo, TX 76904 325 223-9500 fax: 325 223-9104 sales@timeclockplus.com

Invoice	Customer	Invoice Date
437879	70743	10/10/2017

BILL TO	
Webb County Joana Guerrero (956) 523-4150 1110 Washington St Ste 201 Laredo, TX 78040-4470	

SHIP TO	
Webb County	
Joana Guerrero (956) 523-4150	
1110 Washington St Ste 201	
Laredo, TX 78040-4470	

Rep	Entry	Method of Shipment	Method of Payment	P.O. Number
ABEARDEN	CCRABTREE	Telephone Activation	Purchase Order Net30	will send

Stock No.	Ordered	Shipped	Description	Unit Cost	Total
1099-210	1		Software Support (Premium) (12/15/2017-12/14/2018) └─ Hardware Support (12/15/2017-12/14/2018)	22,570.49	22,570.49
			Negotiated support: premium software support = 12% of total purchases hardware support = 8% of total purchases		
			Customer Invoice		
	Ih	IS IS	the ONLY invoice you will red	eive.	

Subtotal: 22,570.49 S & H: 0.00 Total: 22,570.49