



US Customer Business Operations
 Xerox Corporation
 P.O. Box 660502
 Dallas, TX 75266

September 19, 2017

000136



COUNTY OF WEBB
 AUDITORS OFFICE
 STE 201
 1110 WASHINGTON ST
 LAREDO TX 78040-4443

Second Request: Your Purchase Order Is Expiring

Encl: Fiscal Year Pricing

Dear Valued Xerox Customer:

We have not received your purchase order for the upcoming fiscal year. Your prompt attention to this matter will ensure continued Xerox service on your account. You can submit your authorized copy using one of the four options below.

If your current renewal and purchase order has *minimal* changes over the previous fiscal year, then try our **NEW** Streamlined PO Renewal using the Keyccode within this mailer when you access <http://www.accounts.xerox.com/ecustomer/renewPO.jsf>

- Online: <https://www.accounts.xerox.com/auth/login.jsf>
- Email: Public.Sector.PO.Renewal@xerox.com
- Fax: 888-708-6555
- US Mail: Use P.O. Box address listed above

To streamline acceptance of your purchase order, ensure these six elements are clearly identified:

- Monthly Minimum (Base) Charge
- Excess Meter Click Rate
- State and Local Contract Number (if applicable)
- Xerox Equipment Serial Number(s)
- Period of Performance (eg. 07/01/XX – 06/30/XX)
- Authorized Signature

Do you need to make changes to your purchase order requirements or government credit card? Contact us directly at **866-520-7628**. **THANK YOU** for your continued business. We look forward to serving you in the new fiscal year.

Sincerely,

Xerox Corporation



**Purchasing Agents,
 Time Is Running Out
 Renew Your Purchase Order
 Now**

Contracting Officer: LIZETTE TORRES

PO Number: 170001353

PO Expiration Date: 09/30/2017

Market Code: WGP2128
 Serial Number: TFN195422

Machine Located at:
 County Of Webb
 COUNTY OF WEBB
 AUDITORS OFFICE
 STE 201
 1110 WASHINGTON ST
 LAREDO TX 78040-4443

**Your renewal keycode is:
 1-13GLUY4C1-8589**

WP20105300013601020000



SF

Contracting Office

Install Address

COUNTY OF WEBB
AUDITORS OFFICE
STE 201
1110 WASHINGTON ST
LAREDO TX 78040-4443

Bill To Address

COUNTY OF WEBB
AUDITORS OFFICE
STE 203
1110 WASHINGTON ST
LAREDO TX 78040-4463

Market Code: WCP2128 **Model:** **Bill Code:** 2933 **Pool ID:** 000000000
Price Plan: Supply Maint-Cost Per Copy Plan **PO#:** 170001353
Contract Period:

Serial Number	Description	Qty	Unit Issue	Unit Price	Amount
TFN195422	WC PRO M2128	12	Mo	\$0.00	\$0.00

**Accessories
Included**

Unit Price = 0 Prints per Period @ \$0.0000 per print

Meter 1 Excess Prints of 480, bill at \$0.032.
Meter 2 Excess Prints of 420, bill at \$0.246.
Meter 3 Excess Prints of 0, bill at \$0.00.
Meter 4 Excess Prints of 0, bill at \$0.00.

Monthly Excess Print Cost: \$118.68

Total Estimated Excess Prints Per Period: \$118.68

Total Estimated Excess Prints Per Year: \$1,424.16

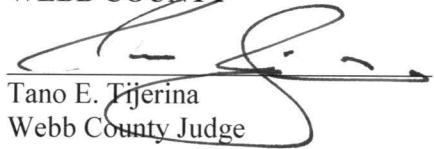
Total Annual Estimate: \$1,424.16

WP20105300013602020000



Any discrepancies between estimated and actual prices are governed by the actual contract prices.
Please provide adequate funding for anticipated meter use. Contractually, Xerox is not required to monitor meter usage to insure that funding provided is not exceeded.

WEBB COUNTY



Tano E. Tijerina
Webb County Judge

Date: _____

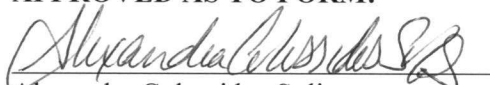
ATTESTED:



Margie Ramirez-Ibarra
Webb County Clerk



APPROVED AS TO FORM:



Alexandra Colessides-Solis
Webb County Civil Legal Division Director

*By law, this office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval of their own respective attorney(s).

Passed and approved by the Webb County Commissioners Court
On December 11, 2017; Item No.5g.