



Webb County Business Office  
 Accounts Payable Invoice Status Report  
 March 31, 2018

Invoice Status

|          | Daily   | Week    |           |           |           | Total |
|----------|---------|---------|-----------|-----------|-----------|-------|
|          | Average | 3/1-3/9 | 3/12-3/16 | 3/19-3/23 | 3/26-3/30 |       |
| Received | 120     | 1,010   | 768       | 504       | 364       | 2,646 |
| Entered  | 122     | 905     | 632       | 723       | 421       | 2,681 |
| Paid     | 120     | 768     | 571       | 994       | 311       | 2,644 |

Invoices Pending to be Processed

|                       |                 |
|-----------------------|-----------------|
| Previous Months ..... | 1               |
| January 2018 .....    | -               |
| February 2018 .....   | 2               |
| March 2018 .....      | 81              |
| Total                 | <u>84</u> * 40% |

Invoices in Queue

| Level                | Percentage  | Sheet    | Batch     | Invoice          |
|----------------------|-------------|----------|-----------|------------------|
| 1 - Business Office  | 20%         | 1        | 26        | 26               |
| 2 - Auditor's Office | 80%         | 1        | 68        | 101              |
| Total                | <u>100%</u> | <u>2</u> | <u>94</u> | <u>127</u> * 60% |

Outstanding Invoices

Total 211 \* 100%