

STATE OF TEXAS           §  
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 COUNTY OF WEBB         §

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WEBB COUNTY, TEXAS

**ORDER NO. 08-10-2020-12  
 WEBB COUNTY COMMISSIONERS COURT  
 WEBB COUNTY, TEXAS**

BY REV DEPUTY

**Authorizing Line Item Transfers**

*WHEREAS*, on this 8<sup>th</sup> day of August 2020, having giving proper notice by publication for its agenda and having quorum to conduct business as required under Chapter 551 of the Texas Government Code the Commissioners Court considered budget amendment line item transfers to the Fiscal Year 2019-2020 Webb County Budget; and

*WHEREAS*, Commissioners Court finds that the line item transfers set forth herein below do not increase the Fiscal Year 2018-2019 Webb County Budget as adopted by the Webb County Commissioners Court on September 23, 2019; and

*WHEREAS*, pursuant to §111.070(c)(1) of the Texas Local Government Code the Commissioners Court may transfer from one budget item to another without authorizing an emergency expenditure.

***NOW THEREFORE, BE IT ORDERED, ADJUDGED and DECREED*** by the Commissioners Court of Webb County, Texas that:

**Section 1:** The following budget amendments are approved:

**CONSENT ITEMS**

**5. Honorable Monica Notzon, 111th District Court Judge**

- a. Discussion and possible action to ratify, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2230-001-433001-020	Court Appointed Attorney	\$100,000	\$6,000	\$55,180.15	\$49,180
To:	1001-2230-001-451006-050	Expert Witness	\$4,250	\$3,500	\$0.00	\$3,500
	1001-2230-001-451003	Court Interpreter	\$65,000	\$2,500	\$0.00	\$2,500
				\$6,000		

**Issue:** The 49th District Court has pending invoices for Expert Witness and Court Interpreter and the

accounts for the General Judicial have insufficient funds for these invoices.

**Solution:** Line item transfer to fund these accounts.

**Result:** The pending invoices can be processed and paid.

**6. Auditor**

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). [Requested by Aliza Oliveros, Head Start Director]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From	2357-5200-531-452001-030	Children's Insurance	\$7,649	\$1,559	\$1,559.00	\$0.00
	2357-5200-531-454000	Advertising	\$500	\$500	\$500.00	\$0.00
	2357-5200-531-456105	Licenses & Permits	\$6,000	\$3,083	\$3,083.00	\$0.00
	2357-5200-531-456305	Uniforms	\$2,000	\$2,000	\$2,000.00	\$0.00
	2357-5200-531-462605	Fuel & Lubricants	\$25,000	\$15,000	\$17,897.00	\$2,879.00
				\$22,142		
To:	2357-5200-531-441205	Utilities	\$156,315	\$5,142	\$24,462.00	\$29,604.00
	2357-5200-531-443000-020	Building Maintenance	\$20,000	\$17,000	\$42,213.43	\$59,213.43
				\$22,142		

**Issue:** Funds are available in the Children's Insurance, Advertising, Licenses & Permits, Uniforms, and Fuel & Lube line items.

**Solution:** Approve line item transfer request.

**Result:** Funds will be transferred to the Utilities and Building Maintenance line items.

- b. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). [Requested by Aliza Oliveros, Head Start Director]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From	2361-5200-531-444500	Equipment Rental	\$2,000	\$2,000.00	\$2,000.00	\$0.00
	2361-5200-531-452001-030	Children's Insurance	\$4,000	\$3,680.00	\$3,680.00	\$0.00
	2361-5200-531-452012	Property Casualty	\$1,000	\$1,000.00	\$1,000.00	\$0.00
	2361-5200-531-456105	Licenses & Permits	\$2,000	\$531.00	\$531.00	\$0.00
	2361-5200-531-456120	State Registration	\$1,000	\$775.00	\$775.00	\$0.00

	2361-5200-531-461000	Materials & Supplies	\$7,000	\$280.51	\$280.51	\$0.00
	2361-5200-531-462605	Fuel & Lube	\$5,000	\$4,500.00	\$5,000.00	\$500.00
	2361-5200-531-463040	Non USDA	\$5,000	\$4,000.00	\$4,381.62	\$381.62
				\$16,766.52		
To:	2361-5200-531-443000-020	Building Maintenance	\$15,411	\$8,383.26	\$151.23	\$8,534.46
	2361-5200-531-460105	Minor Tools & Apparatus	\$10,000	\$8,383.26	\$8.64	\$8,391.19
				\$16,766.52		

**Issue:** Funds are available in the Equipment Rental, Children's Insurance, Property Casualty, License & Permits, State Registration, Materials & Supplies, Fuel & Lube, and Non USDA line items.

**Solution:** Approve line item transfer request.

**Result:** Funds will be available in the Building Maintenance and Minor Tools & Apparatus line items.

- c. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers). [Requested by Aliza Oliveros, Head Start Director]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From	2367-5200-531-432083	Medical/Dental Exams	\$1,000	\$1,000	\$1,000.00	\$0.00
	2367-5200-531-458060	In-town Mileage	\$4,000	\$3,000	\$3,443.76	\$443.76
	2367-5200-531-462605	Fuel & Lube	\$951	\$800	\$951.00	\$151.00
	2367-5200-531-463040	Non USDA	\$3,000	\$3,000	\$3,000.00	\$0.00
				\$7,800		
To:	2367-5200-531-443000-020	Building Maintenance	\$18,763	\$7,800	\$9,604.00	\$17,404.00

**Issue:** Funds are available in the Medical/Dental Exams, In-town Mileage, Fuel & Lube, and Non USDA line items.

**Solution:** Approve line item transfer request.

**Result:** Funds will be available in the Building Maintenance line item.

- d. Discussion and possible action to approve, by order, a budget amendment to the District Attorney State forfeiture fund by increasing the expenditure budget by \$10,000; said amount is available from seized funds pursuant to Chapter 18 of the Texas Code of Criminal Procedure. [Requested by Isidro "Chilo" Alaniz, District Attorney; Fund #2161-2260]

	Account Name	Account Number	Amount
From:	Fund Balance	2161-259700	\$10,000
To:	Professional Services	2161-2260-001-432001	\$4,000
	Repairs & Maint. - Vehicles	2161-2260-001-443000-075	\$2,000
	Materials & Supplies	2161-2260-001-461000	\$2,000
	Fuel & Lubricants	2161-2260-001-462605	\$2,000

**Issue:** New proceeds under Chapter 18 of the Texas Code of Criminal Procedure have been awarded and may be spent by the attorney representing the State after a budget for the expenditure of the proceeds has been submitted to the Governing Body.

**Solution:** Submit a budget to the Governing Body that clearly list and defines the categories of expenditures.

**Result:** The attorney representing the State can utilize the new proceeds for the official use of his Office.

- e. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. [Requested by Victor Villarreal, County Court at Law II Judge]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2356-2070-003-458000	Administrative Travel	\$4,860	\$15,000	\$19,883.60	\$4,883.60
	2356-2070-003-459020	Other Expenses	\$2,750	\$5,000	\$27,727.00	\$22,727.00
				\$20,000		
To:	2356-2070-003-460105	Minor Tools & Apparatus	\$0.00	\$20,000	\$1,341.04	\$21,341.04

**Issue:** The DWI Court personnel is in need of hardware and software to continue the paperless process and procedures effectively.

**Solution:** Approve line item transfers.

**Result:** The DWI Court paperless process and procedures will continue.

## 8. Commissioners Court Administrator

- a. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within Grant funds. [Requested by Commissioner Precinct 2, Rosaura "Wawi" Tijerina and Commissioner Precinct 4, Cindy Liendo]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2921-1150-01-459020	Other Expenses	\$14,000	\$14,000	\$14,000	\$0
	2921-1150-001-44450	Equipment Rental	\$9,000	\$9,000	\$9,000	\$0
				\$23,000		
To:	2921-1150-001-461000	Materials & Supplies	\$8,000	\$14,000	\$410.00	\$14,410
	2921-1150-001-454000-030	Advertising Awareness & Activities	\$11,000	\$9,000	\$6,800	\$15,800
				\$23,000		

**Issue:** With the ongoing pandemic, planned events are not foreseeable and a line item transfer would allow for the one-time monies to be used elsewhere.

**Solution:** Approve line item transfer.

**Result:** Sufficient funding to continue the efforts for Census 2020 awareness.

#### Fire Suppression & EMS Services

15. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-3140-001-431009	Stipends	\$50,000	\$5,000	\$29,849.95	\$24,849.95
To:	1001-3140-001-441205	Utilities	\$10,000	\$4,000	\$142.59	\$4,142.59
	1001-3140-600-441205	Utilities	\$5,000	\$1,000	\$1,146.52	\$2,146.52
				\$5,000		

**Issue:** Transfer of funds is required to cover estimated forecasted expenditures in the utilities line items.

**Solution:** Approval of line item transfer to cover forecasted expenses.

**Result:** Line items will have sufficient funds and fire department operations will continue.

#### Indigent Healthcare Services

16. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
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From:	1001-5030-001-432063-015	Medical Services Hospital Inpatient	\$680,000	\$10,500	\$298,796	\$288,296
To:	1001-5030-001-463555	Indigent Health	\$30,000	\$10,500	\$1,260	\$11,760

**Issue:** In preparation of the upcoming 2020-2021 flu season, our office will be purchasing a higher number of flu vaccines to be administered to Webb County employees, eligible dependents and the public. There are insufficient funds in the line item to cover the total cost.

**Solution:** Approval of requested funds will allow our office to have the necessary funding to cover expenses.

**Result:** A larger number of flu vaccines will be made available for Webb County employees, eligible dependents, and the public for the upcoming 2020-20201 flu season.

**Community Action Agency**

17. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within Grant funds; and any other matters incident thereto. [**Requested by James Flores, CAA Executive Director and Economic Development**]

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	2368-5170-521-470000	Capital Outlay	\$14,899	\$300	\$14,899	\$14,599
To:	2368-5170-521-456105	Licenses and Permits	\$20	\$300	\$20	\$320

**Issue:** Funds available in accounts will cover cost needed to continue operation of service.

**Solution:** By the Commissioners Court approval, accounts on the line item transfers will have funds to cover operation of service.

**Result:** There will be sufficient funds in mentioned line item transfers which allow for continuation of service.

**Honorable Marco Montemayor, County Attorney**

27. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-2270-001-45800	Administrative travel	\$15,000	\$2,200	\$12,640.26	\$10,440.26
To:	1001-2270-001-443000-075	Repairs & Maint. Vehicle	\$4,000	\$2,200	\$400.21	\$2,600.21

**Issue:** Line item transfer is needed to cover future expenditures.

**Solution:** Transfer of funds needed from other account to cover expenditures.

**Result:** Funds will be available for official use to meet the needs of the office.

**Honorable Mike Villarreal, Constable Pct. 2**

29. Discussion and possible action to approve, by Order, the following budget amendment (line item transfers) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From	1001-3180-001-458000	Administrative travel	\$5,000	\$4,029	\$4,029	\$0
	1001-3180-001-456205	Training & Education	\$8,000	\$3,538	\$3,538	\$0
				\$7,567		
To:	1001-3180-001-456305	Uniforms	\$8,000	\$4,029	\$2,290	\$6,319
	1001-3180-001-443000-075	Repair & Maint. Vehicles	\$14,000	\$3,538	\$125	\$3,663
				\$7,567		

**Issue:** We have two new employees coming into the department that need uniforms, and we need to replace equipment on deputies belts. Vehicle maintenance account depleted due to repair and maintenance.

**Solution:** To transfer monies to Uniforms and Repair and Maintenance Vehicles accounts.

**Result:** There will be funds available to purchase uniforms needed and maintain vehicles.

**Honorable Harold Devally, Constable Pct. 4**

30. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) within the General fund:

	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From	1001-3170-001-456205	Training & Education	\$7,500	\$6,750	\$6,795.00	\$45.00
To:	1001-3170-001-443000-075	Repairs & Maint. Vehicles	\$12,000	\$6,750	\$240.30	\$6,990.30

**Issue:** Transfer is needed to cover expenses for the remainder of the fiscal year.

**Solution:** Approve line item transfer request.

**Result:** The transfer of funds will cover any expenditures for the remainder fiscal year.

**Honorable Rosie Cuellar, Tax-Assessor- Collector**

31. Discussion and possible action to approve, by Order, the following budget amendment (line item transfer) in the amount of \$932.55 from Materials & Supplies (Account 1001-1320-001-461000) under Section 111.070 (c)(1) of the Texas Local Government Code which allows the Commissioners Court to transfer from one budget item to another without authorizing an emergency expenditure.


	Acct. Number	Acct. Name	Adopted	Request	Current	End Bal.
From:	1001-1320-001-461000	Materials & Supplies	\$40,000	\$932.55	\$7,234	\$6,301.45
To:	1001-1320-001-454000	Advertising	\$0	\$932.55	\$0	\$932.55

**Issue:** Funds in the amount of \$932.55 need to be made available to our Advertising Account (1001-1320-001-454000) to pay LMT invoices.

**Solution:** Approval of Budget Amendment.

**Result:** Pay pending LMT invoices.


**ORDERED** this the 10<sup>th</sup> day of August, 2020.

  
 \_\_\_\_\_  
 Honorable Tano E. Tijerina  
 Webb County Judge

ATTEST:  
 Honorable Margie Ramirez Ibarra  
 Webb County Clerk

BY:   
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APPROVED AS TO FORM:

  
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 Nathan R. Bratton  
 General Counsel  
 Civil Legal Division