

MARGIE R IBARRA  
 COUNTY CLERK  
 FILED

2023 NOV 14 PM 12:56

WEBB COUNTY, TEXAS

**SERVICE AGREEMENT PROGRAM**

Webb County  
 1110 Washington St.  
 Laredo, TX 78042  
 Webb County Offices

BY Mey DEPUTY

**COVERED ITEMS**

We propose to furnish the materials and perform the labor necessary for the completion of the Scheduled Maintenance & Service Program on system(s):

(1) LK 2000

Serviceable Item	Serial Number	Manufacturer	ProductType	Location
364	30415	KardexRemstar Inc	Vertical Carousel-Lektriever	Lektriever-Risk Managemen

**SERVICE LEVEL OPTIONS**

Platinum Plan (Preventative Maintenance, Labor, and Discounted Parts Program)

- \* Two scheduled Preventative Maintenance inspections per year.
- \* Covers 100% of all Labor Service charges for repairs.
- \* 25% discount for all parts required as a result of normal wear & tear.  
Does not include operator error or misuse.
- \* Subject to the availability of parts.
- \* Additional investment required for repairs performed outside of normal business hours.

Annual Investment to insure the safety of your equipment:

Program effective dates: 12/1/23 through 11/30/24

**\$1,760.48**

For Extended Agreements we will apply a 5% discount on a 2 year price total and 10% discount on a 3 year price total. A one-time in-full payment is required to receive the discounted rate.

Southwest Solutions Group would like to thank you for the opportunity to serve you and our team looks forward to serving you in other areas, please visit our website at [www.southwestsolutions.com](http://www.southwestsolutions.com) for more products & services.

Sincerely,  
 Chelsea Brown  
 Direct: 972-331-8876  
 Cell: 214-998-0045  
 Fax: 888-980-8177  
[chelseabrown@southwestsolutions.com](mailto:chelseabrown@southwestsolutions.com)

Example of Inspection Report:

**KARDEX** Service Center \_\_\_\_\_

Customer: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 Operator: \_\_\_\_\_ Teleno: \_\_\_\_\_  
 Department: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Location: \_\_\_\_\_

**Service Procedure**  
 Horizontal Carriers

Type: \_\_\_\_\_  
 Serial no.: \_\_\_\_\_  
 Date of production: \_\_\_\_\_  
 Software version: \_\_\_\_\_  
 Working site: \_\_\_\_\_  
 Working on:  External  In the installation area

Remarks: \_\_\_\_\_

Worked by: \_\_\_\_\_  
 Checked by: \_\_\_\_\_  
 Date: \_\_\_\_\_

**VISUAL INSPECTIONS:**

**1. Main installation:**  
 - All cables are correctly installed.  
 - All cables are correctly labeled.  
 - All cables are correctly terminated.  
 - All cables are correctly secured.  
 - All cables are correctly routed.

**2. Power section cables:**  
 - All cables are correctly installed.  
 - All cables are correctly labeled.  
 - All cables are correctly terminated.  
 - All cables are correctly secured.  
 - All cables are correctly routed.

**3. Signal section cables:**  
 - All cables are correctly installed.  
 - All cables are correctly labeled.  
 - All cables are correctly terminated.  
 - All cables are correctly secured.  
 - All cables are correctly routed.

**4. Shielding device:**  
 - All shielding devices are correctly installed.  
 - All shielding devices are correctly labeled.  
 - All shielding devices are correctly terminated.  
 - All shielding devices are correctly secured.  
 - All shielding devices are correctly routed.

**5. Shielding distance:**  
 - All shielding distances are correctly maintained.  
 - All shielding distances are correctly labeled.  
 - All shielding distances are correctly terminated.  
 - All shielding distances are correctly secured.  
 - All shielding distances are correctly routed.

**6. Shielding enclosure:**  
 - All shielding enclosures are correctly installed.  
 - All shielding enclosures are correctly labeled.  
 - All shielding enclosures are correctly terminated.  
 - All shielding enclosures are correctly secured.  
 - All shielding enclosures are correctly routed.

**7. Shielding enclosure door:**  
 - All shielding enclosure doors are correctly installed.  
 - All shielding enclosure doors are correctly labeled.  
 - All shielding enclosure doors are correctly terminated.  
 - All shielding enclosure doors are correctly secured.  
 - All shielding enclosure doors are correctly routed.

**8. Shielding enclosure lock:**  
 - All shielding enclosure locks are correctly installed.  
 - All shielding enclosure locks are correctly labeled.  
 - All shielding enclosure locks are correctly terminated.  
 - All shielding enclosure locks are correctly secured.  
 - All shielding enclosure locks are correctly routed.

**9. Shielding enclosure latch:**  
 - All shielding enclosure latches are correctly installed.  
 - All shielding enclosure latches are correctly labeled.  
 - All shielding enclosure latches are correctly terminated.  
 - All shielding enclosure latches are correctly secured.  
 - All shielding enclosure latches are correctly routed.

**10. Shielding enclosure handle:**  
 - All shielding enclosure handles are correctly installed.  
 - All shielding enclosure handles are correctly labeled.  
 - All shielding enclosure handles are correctly terminated.  
 - All shielding enclosure handles are correctly secured.  
 - All shielding enclosure handles are correctly routed.

**11. Shielding enclosure key:**  
 - All shielding enclosure keys are correctly installed.  
 - All shielding enclosure keys are correctly labeled.  
 - All shielding enclosure keys are correctly terminated.  
 - All shielding enclosure keys are correctly secured.  
 - All shielding enclosure keys are correctly routed.

**12. Shielding enclosure lock cylinder:**  
 - All shielding enclosure lock cylinders are correctly installed.  
 - All shielding enclosure lock cylinders are correctly labeled.  
 - All shielding enclosure lock cylinders are correctly terminated.  
 - All shielding enclosure lock cylinders are correctly secured.  
 - All shielding enclosure lock cylinders are correctly routed.

**13. Shielding enclosure lock cylinder key:**  
 - All shielding enclosure lock cylinder keys are correctly installed.  
 - All shielding enclosure lock cylinder keys are correctly labeled.  
 - All shielding enclosure lock cylinder keys are correctly terminated.  
 - All shielding enclosure lock cylinder keys are correctly secured.  
 - All shielding enclosure lock cylinder keys are correctly routed.

**14. Shielding enclosure lock cylinder handle:**  
 - All shielding enclosure lock cylinder handles are correctly installed.  
 - All shielding enclosure lock cylinder handles are correctly labeled.  
 - All shielding enclosure lock cylinder handles are correctly terminated.  
 - All shielding enclosure lock cylinder handles are correctly secured.  
 - All shielding enclosure lock cylinder handles are correctly routed.

**15. Shielding enclosure lock cylinder latch:**  
 - All shielding enclosure lock cylinder latches are correctly installed.  
 - All shielding enclosure lock cylinder latches are correctly labeled.  
 - All shielding enclosure lock cylinder latches are correctly terminated.  
 - All shielding enclosure lock cylinder latches are correctly secured.  
 - All shielding enclosure lock cylinder latches are correctly routed.

**16. Shielding enclosure lock cylinder handle latch:**  
 - All shielding enclosure lock cylinder handle latches are correctly installed.  
 - All shielding enclosure lock cylinder handle latches are correctly labeled.  
 - All shielding enclosure lock cylinder handle latches are correctly terminated.  
 - All shielding enclosure lock cylinder handle latches are correctly secured.  
 - All shielding enclosure lock cylinder handle latches are correctly routed.

**17. Shielding enclosure lock cylinder handle latch key:**  
 - All shielding enclosure lock cylinder handle latch keys are correctly installed.  
 - All shielding enclosure lock cylinder handle latch keys are correctly labeled.  
 - All shielding enclosure lock cylinder handle latch keys are correctly terminated.  
 - All shielding enclosure lock cylinder handle latch keys are correctly secured.  
 - All shielding enclosure lock cylinder handle latch keys are correctly routed.

**18. Shielding enclosure lock cylinder handle latch key handle:**  
 - All shielding enclosure lock cylinder handle latch key handles are correctly installed.  
 - All shielding enclosure lock cylinder handle latch key handles are correctly labeled.  
 - All shielding enclosure lock cylinder handle latch key handles are correctly terminated.  
 - All shielding enclosure lock cylinder handle latch key handles are correctly secured.  
 - All shielding enclosure lock cylinder handle latch key handles are correctly routed.

**19. Shielding enclosure lock cylinder handle latch key handle key:**  
 - All shielding enclosure lock cylinder handle latch key handle keys are correctly installed.  
 - All shielding enclosure lock cylinder handle latch key handle keys are correctly labeled.  
 - All shielding enclosure lock cylinder handle latch key handle keys are correctly terminated.  
 - All shielding enclosure lock cylinder handle latch key handle keys are correctly secured.  
 - All shielding enclosure lock cylinder handle latch key handle keys are correctly routed.

**20. Shielding enclosure lock cylinder handle latch key handle key handle:**  
 - All shielding enclosure lock cylinder handle latch key handle key handles are correctly installed.  
 - All shielding enclosure lock cylinder handle latch key handle key handles are correctly labeled.  
 - All shielding enclosure lock cylinder handle latch key handle key handles are correctly terminated.  
 - All shielding enclosure lock cylinder handle latch key handle key handles are correctly secured.  
 - All shielding enclosure lock cylinder handle latch key handle key handles are correctly routed.

Version: PB-04/2009 H.No.: 8934181-1

**KARDEX** Service Center \_\_\_\_\_

Page 2

Date: \_\_\_\_\_

**TEST OF ELECTRICAL EQUIPMENT:**

**1. Insulation resistance measurement:**  
 - Insulation resistance is within limits.  
 - Insulation resistance is within limits.  
 - Insulation resistance is within limits.

**2. Continuity of earth connection:**  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.

**3. Continuity of signal connection:**  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.

**4. Continuity of power connection:**  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.

**5. Continuity of earth connection:**  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.

**6. Continuity of signal connection:**  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.

**7. Continuity of power connection:**  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.

**8. Continuity of earth connection:**  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.

**9. Continuity of signal connection:**  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.

**10. Continuity of power connection:**  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.

**11. Continuity of earth connection:**  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.

**12. Continuity of signal connection:**  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.

**13. Continuity of power connection:**  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.

**14. Continuity of earth connection:**  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.

**15. Continuity of signal connection:**  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.

**16. Continuity of power connection:**  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.

**17. Continuity of earth connection:**  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.

**18. Continuity of signal connection:**  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.  
 - Continuity of signal connection is within limits.

**19. Continuity of power connection:**  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.  
 - Continuity of power connection is within limits.

**20. Continuity of earth connection:**  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.  
 - Continuity of earth connection is within limits.

Version: PB-04/2009 H.No.: 8934181-1

**KARDEX** Service Center \_\_\_\_\_

Page 3

For more detail regarding the tests see Technical Manual (Major Maintenance Procedures)

If only a safety inspection is carried out (in Germany obligatory in accordance with the rules for the prevention of accidents UVV DGV A1 and UVV DGV A5) only the items marked **A** are subject to inspection.

Summation of the ground conductor system in accordance EN 61004-1 / IEC 42, see associated test certificate (reference: a link is included in customer's Test file) (only in Germany [www.kardec.com](#) / only in German)

Inspection sheet with inspection date: \_\_\_\_\_ was attached

Date: \_\_\_\_\_ Signature of service technician: \_\_\_\_\_

**Order confirmation:**  
 All maintenance works / safety inspections were performed in our installation and the installation is now in a functional condition.

Date: \_\_\_\_\_ Signature of technician: \_\_\_\_\_ Customer: \_\_\_\_\_

Customer present at the service performance:  (Please tick)

Remarks: \_\_\_\_\_

Version: 02-04/2002 H.No.: 643477-1

ACCEPTANCE PAGE FOR SERVICE AGREEMENT

Webb County, Webb County Offices

When accepted please CHECK the option of choice, authorize below, and return a copy to Southwest Solutions Group via email [chelseabrown@southwestsolutions.com](mailto:chelseabrown@southwestsolutions.com) or via fax (888) 980-8177 to the attention of CHELSEA BROWN, please retain original for your records. Payment terms are Net 30.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Bill-To Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zipcode: \_\_\_\_\_

Purchase Order # if appropriate: \_\_\_\_\_

Attention Accounts Payable: \_\_\_\_\_

OTHER NOTES

Preventative Maintenance, Service and Repair calls are provided during Southwest Solutions Group's normal work hours Monday - Friday, excluding holidays.

This Agreement does not cover repairs for damages caused by acts of God, vandalism or misuse. Southwest Solutions Group is not responsible for delays or failure to furnish parts or service caused by acts of God, labor unrest, failure of transport or operational errors and causes beyond the control of Southwest Solutions Group.

To help ensure proper operation, you should perform all routine periodic housekeeping duties as outlined in your system's operating manual. You must ensure no foreign matter or debris falls into areas that may hinder normal operation of the equipment, resulting in equipment failure.

Coverage under this Agreement will be voided if the equipment is dismantled, relocated or substantially modified without prior approval from Southwest Solutions Group.

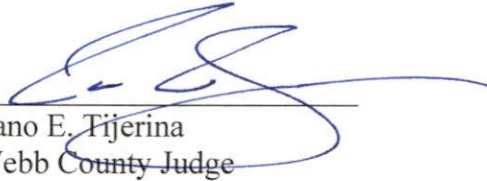
EXECUTED and AGREED to as of the dates indicate below.

**VENDOR**


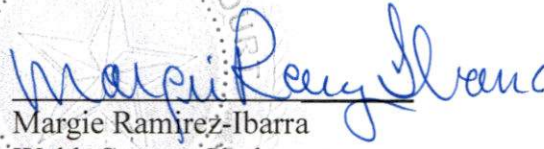
**Date**

\_\_\_\_\_  
**Southwest Solutions Group**


**WEBB COUNTY**

  
\_\_\_\_\_  
Tano E. Tijerina  
Webb County Judge

**ATTESTED:**

  
  
\_\_\_\_\_  
Margie Ramirez-Ibarra  
Webb County Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Jorge L. Treviño  
Assistant General Counsel  
Civil Legal Division

\*The General Counsel, Civil Legal Division's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval of their own respective attorney(s).\*

Passed and approved by the Webb County Commissioners Court  
On *09/23* 2023 item No. *66*