



EXHIBIT "B"

WEBB COUNTY AV PROJECT

406th Court

[Abstract](#)

Diagram W/ comments on devices in the court room.

Daniel A. Pomar

[Email address]

Current System

Current System is divided in two different eco systems; Microphone audio and Video input/output.

We are looking for a solution that can bridge both ecosystems to a computer and then out to VTC.

The Court has three video input sources

- 1 – Prosecution table – HDMI W/ audio that plays over court speakers
- 1 – Defense Table - HDMI W/ audio that plays over court speakers
- 1 – Document viewer - HDMI W/ audio that plays over court speakers

These 3 video sources are all tied into the Creston LCD system panel. The Creston panel acts as a video input selector and is able to switch between the sources at the courts discretion.

All of these video sources are to be treated as a single source when interfacing with the computer and the VTC application.

We will need these sources to be viewable on VTC applications. The Rally cam will be showing the in-court session via VTC. Video stream on the VTC must be able switch between the above mentioned sources and the Rallycam when needed.

Current system does not have capability of interfacing with a computer nor VTC applications. Vendor must be able to provide a solution that will allow both ecosystems to communicate to a computer which will then output to VTC applications.

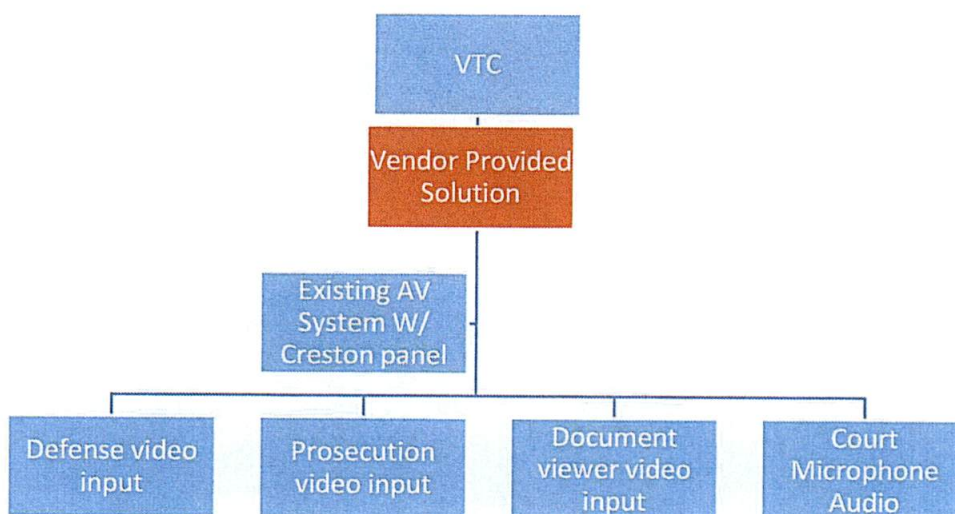


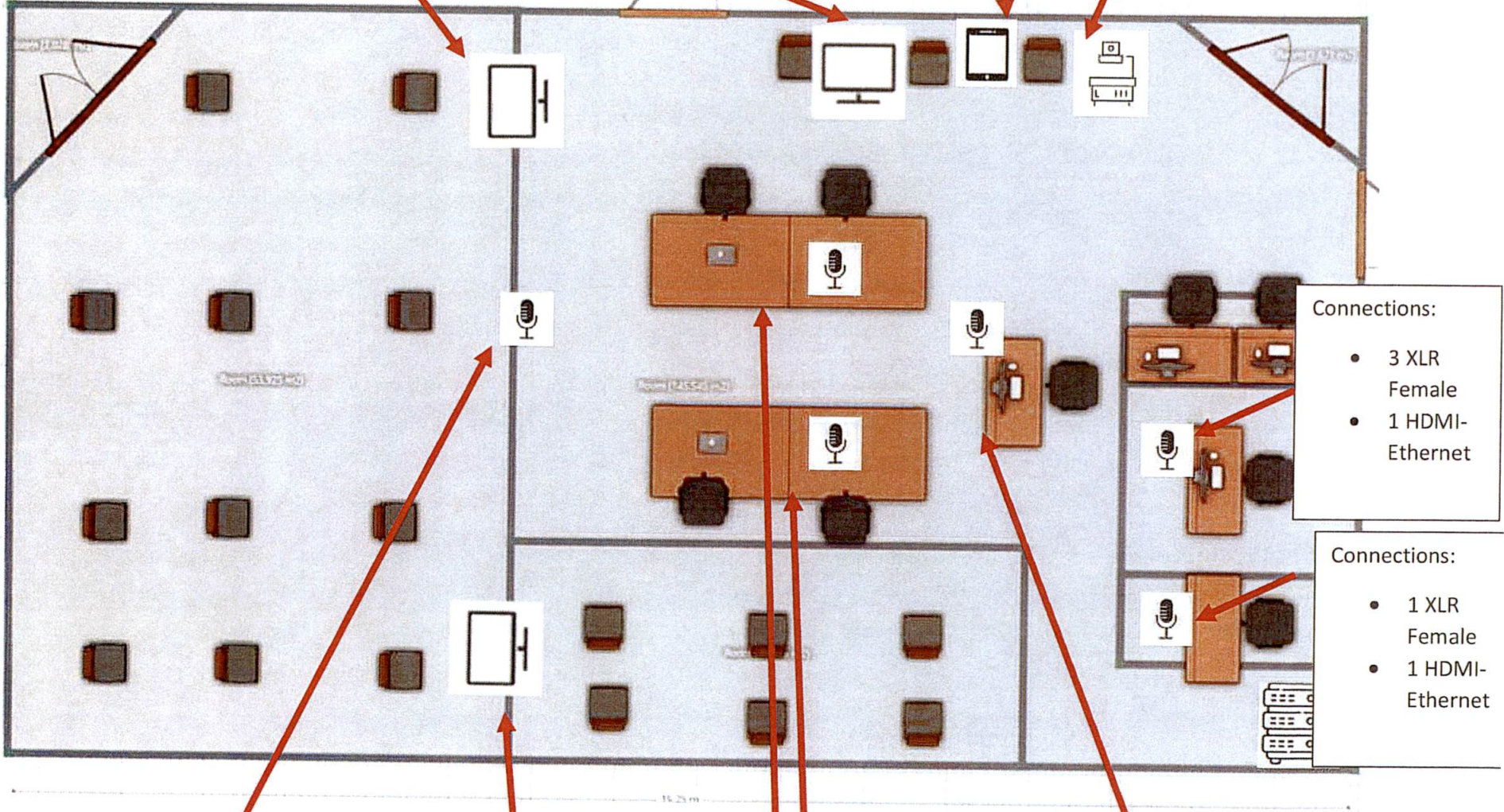
EXHIBIT "B"

Current System: All devices lead to AV rack. See attached pictures for cable connections.

Connections:
 • 1 HDMI-Ethernet converters

Creston Control

Eikki Projector



Connections:
 • 3 XLR Female
 • 1 HDMI-Ethernet

Connections:
 • 1 XLR Female
 • 1 HDMI-Ethernet

Connections:
 • 1 XLR female

Connections:
 • 2X TVs
 • 2 HDMI-Ethernet converters

Connections:
 • 2 HDMI-Ethernet converters
 • 1 XLR female

Connections:
 • 2 XLR female
 • 1 headphone gain control

EXHIBIT "B"

Overview

The objective of this project is to update existing technology in the courtroom. This implementation will allow the court to stream on video conferencing applications and amend any small technology issues the court may have.

Current Technology limitations on the court have causing the following:

- Hybrid court sessions are using consumer class microphones and video recording hardware. This causes the staff issues when representing the court record in an accurate manner. Staff must interrupt the proceeding and have personal repeat their statements clearly.

EXHIBIT "B"

Work needed

This project will require the following:

Designated cable drop Next to AV Rack

- Webb County IT will install a computer in the courtroom to act as a video conference host. This computer must have the mounted camera connected to it via usb. A USB extension cable will need to be ran to connect this PC and the webcam. Position of the webcam will be determined by the court.

Installation of translator buds

- Current system does not have wireless translator ear buds. A new installation of translator buds and any hardware required is needed.

Court Camera

- Court is requesting an automated camera solution that integrates into the system and feeds into video conferencing apps. Include any hardware required.

Microphones

- Court is requesting an addition of 4 new wireless lapel mics and a two full size wireless microphone, include any hardware needed.

Full system video conferencing application integration

- Current AV system is not capable of feeding to an online video conferencing app. All audio & video input devices must be capable of streaming on the video conferencing sessions. A hardware solution that can send the local AV to video conference application is needed.
- Existing system allows Laptops to be connected via HDMI input. This input allows video and audio to play over the local system. This too must be able to stream to the video conferencing session.

Floor accessible system inputs

- Court has existing floor inputs – XLR and Ethernet on both counsel tables. Court is requesting an additional XLR port on each counsel table. Include two additional Gooseneck Microphones.

Document projector

- Current document projector has a broken hinge and will need a replacement. Document projector will need to integrate into system and feed output into video conferencing apps.

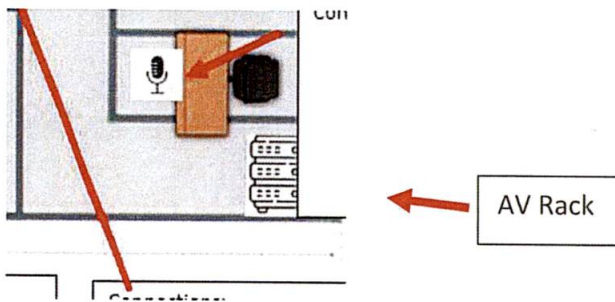
EXHIBIT "B"

Connections needed

System AV Connection

The connections need are as follows:

- 1X – System Audio & Video output – This connection will lead to a computer (provided by Webb County IT) which will feed all system AV to internet based video conferencing.



Court Reporter

- 1X – Court reporter system audio connection – this will allow the user to connect headphones and monitor system audio.
- 1X – Court Reporter System audio gain – controls audio level to court reporter headphones only.

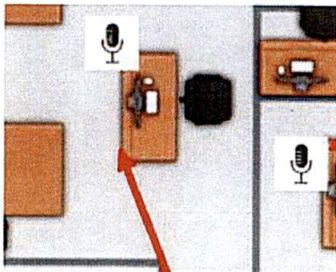




EXHIBIT "B"

WEBB COUNTY AV PROJECT

County Court of Law #1

[Abstract](#)

Diagram W/ comments on devices in the court room.

Daniel A. Pomar
[Email address]

Current System

Current System is divided in two different eco systems; Microphone audio and Video input/output.

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- 1 – Document viewer - HDMI W/ audio that plays over court speakers

These 3 video sources are all tied into the Creston LCD system panel. The Creston panel acts as a video input selector and is able to switch between the sources at the courts discretion.

All of these video sources are to be treated as a single source when interfacing with the computer and the VTC application.

We will need these sources to be viewable on VTC applications. The Rally cam will be showing the in-court session via VTC. Video stream on the VTC must be able switch between the above mentioned sources and the Rallycam when needed.

Current system does not have capability of interfacing with a computer nor VTC applications. Vendor must be able to provide a solution that will allow both ecosystems to communicate to a computer which will then output to VTC applications.

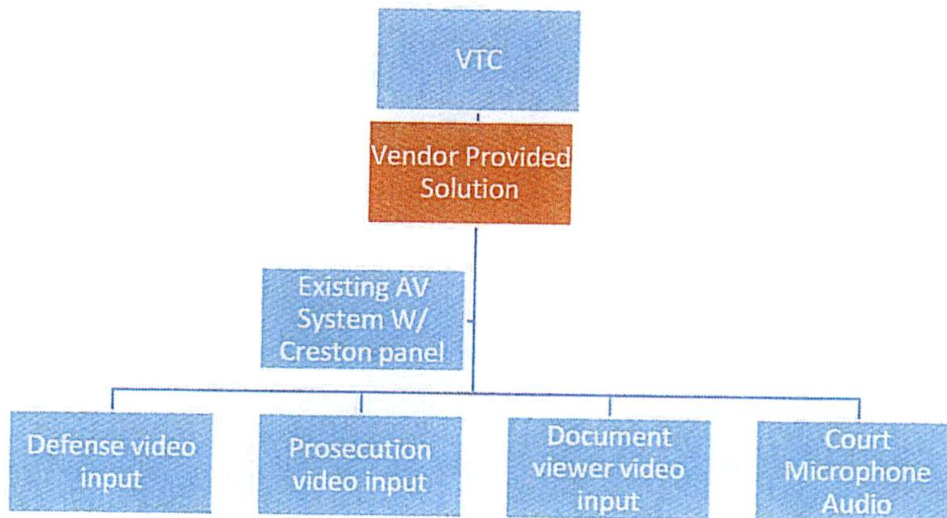
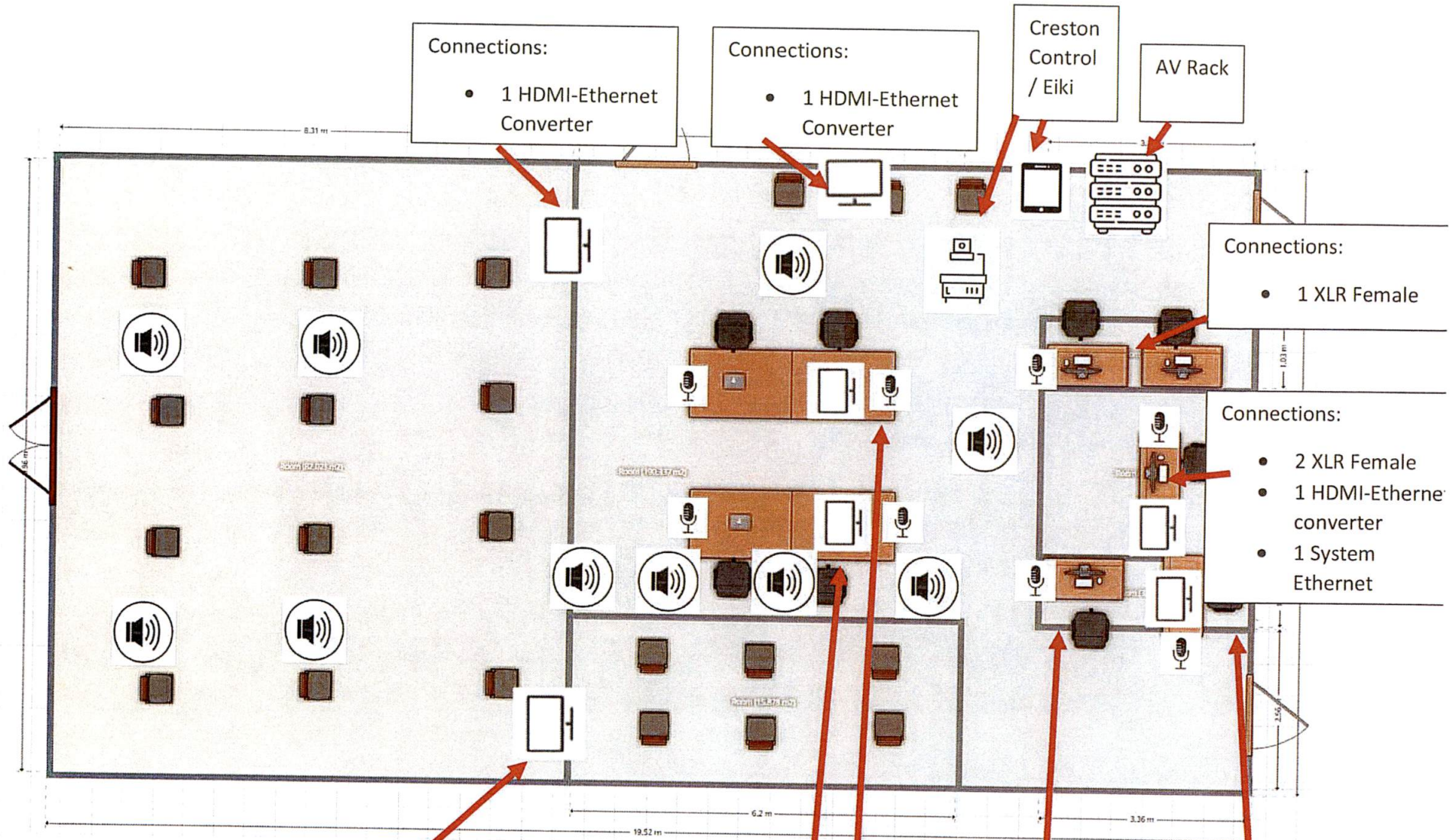


EXHIBIT "B"



Connections:

- 1 HDMI-Ethernet Converter

Connections:

- 1 HDMI-Ethernet Converter

Creston Control / Eiki

AV Rack

Connections:

- 1 XLR Female

Connections:

- 2 XLR Female
- 1 HDMI-Ethernet converter
- 1 System Ethernet

Current System: All devices lead to AV rack. See attached pictures for cable connections.

Connections:

- 1 HDMI-Ethernet Converter

Connections:

- 2 XLR female
- 2 HDMI-Ethernet converter

Connections:

- 1 XLR Female

Connections:

- 1 XLR Female
- 2 HDMI-Ethernet converter

EXHIBIT "B"

Overview

The objective of this project is to update existing technology in the courtroom. This implementation will allow the court to stream on video conferencing applications and amend any small technology issues the court may have.

Current Technology limitations on the court have causing the following:

- Hybrid court sessions are using consumer class microphones and video recording hardware. This causes the staff issues when representing the court record in an accurate manner. Staff must interrupt the proceeding and have personal repeat their statements clearly.

The results we expect to see are faster proceedings and better overall experience for all those involved

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Designated cable drop Next to AV Rack

- Webb County IT will install a computer in the courtroom to act as a video conference host. This computer must have the mounted camera connected to it via usb. A USB extension cable will need to be ran to connect this PC and the webcam. Position of the webcam will be determined by the court.

Installation of translator buds

- Current system does not have wireless translator ear buds. A new installation of translator buds and any hardware required is needed.

Microphones

- Court is requesting an addition of 4 new wireless lapel mics and two full size wireless microphone, include any hardware needed.

Full system video conferencing application integration

- Current AV system is not capable of feeding to an online video conferencing app. All audio & video input devices must be capable of streaming on the video conferencing sessions. A hardware solution that can send the local AV to video conference application is needed.
- Existing system allows Laptops to be connected via HDMI input. This input allows video and audio to play over the local system. This too must be able to stream to the video conferencing session.

Floor accessible system inputs

- Court has existing floor inputs – XLR and Ethernet on both counsel tables. Court is requesting an additional XLR port on each counsel table. Include two additional Gooseneck Microphones.

Troubleshooting of Speaker

- Current speaker system produces white noise in random intervals. This will need to be troubleshot and may need to be replaced. Include any hardware required.

Work needed Cont.

Installation of TV

- Existing TV is an 85in flat screen. This display is non-functioning as it displays a blue hue on the image, this will need to be replaced. Include mounting hardware.

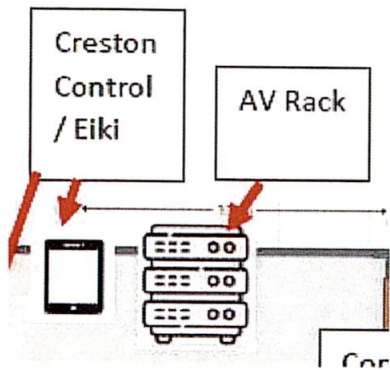
EXHIBIT "B"

Connections Needed

System AV Connection

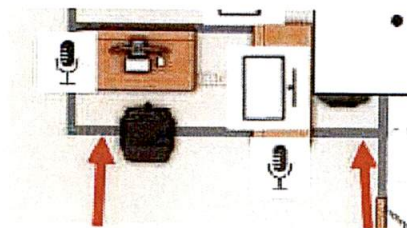
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Court Reporter

- 1X – Court reporter system audio connection – this will allow the user to connect headphones and monitor system audio.
- 1X – Court Reporter System audio gain – controls audio level to court reporter headphones only.



Connections Needed

Counsel Table

The connections need are as follows:

1X (Per Table) XLR Connections – for Microphone

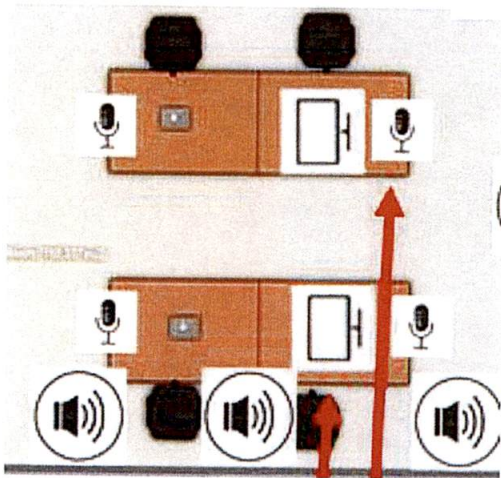




EXHIBIT "B"

COUNTY COURT AT LAW II

Court Diagram W/ comments

[Abstract](#)

Diagram W/ comments on devices in the court room.

Daniel A. Pomar

[Email address]

Current System

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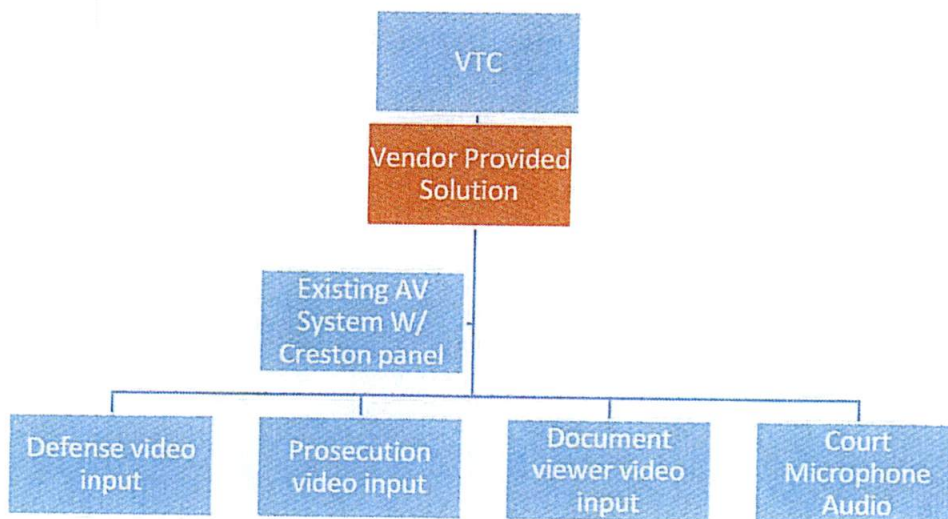
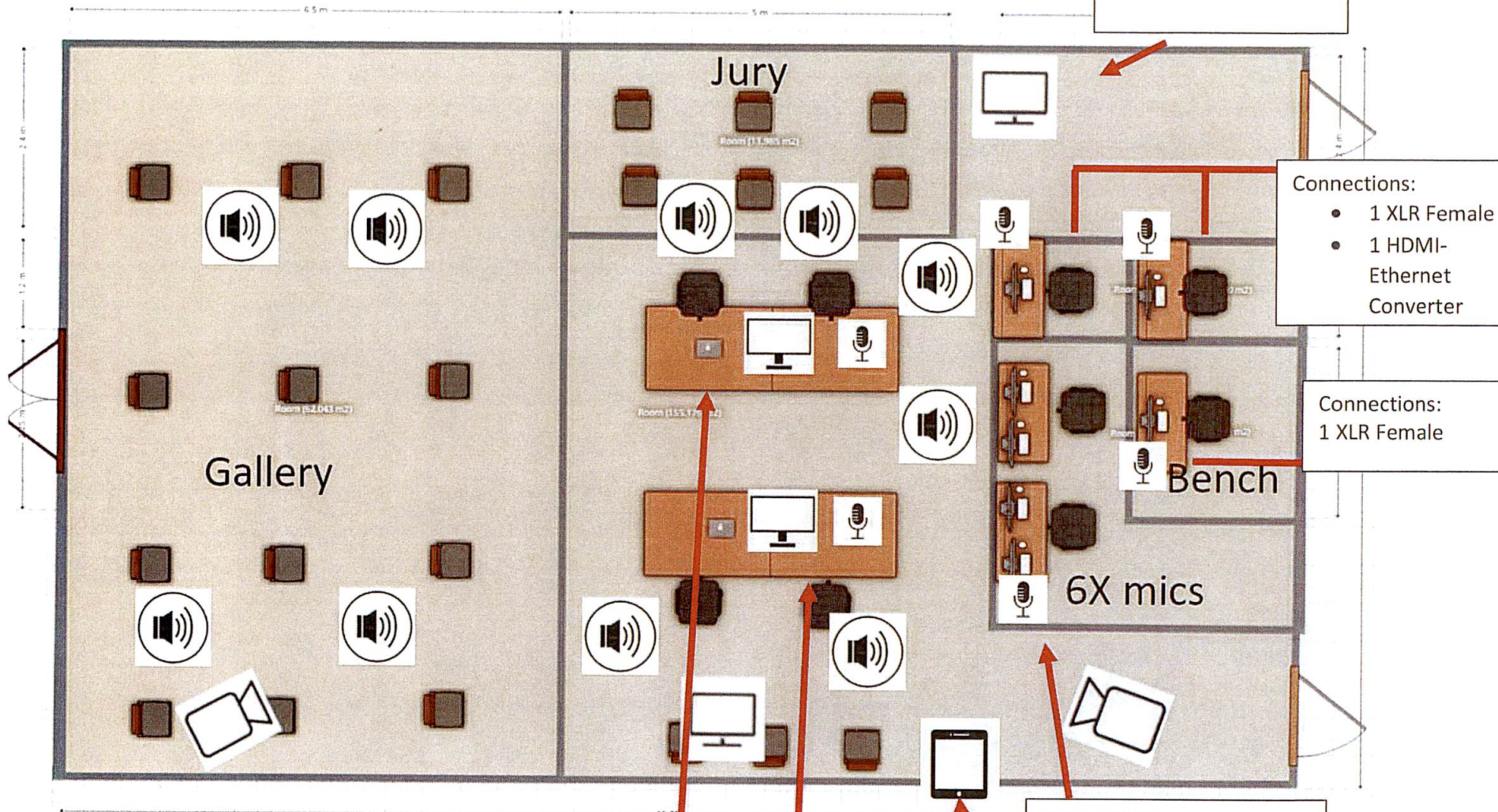


EXHIBIT "B"



Connections:

- HDMI-Ethernet Converter

Connections:

- 1 XLR Female
- 1 HDMI-Ethernet Converter

Connections:

- 1 XLR Female

Connections:

- 6 XLR female
- 2 HDMI Male
- 1 HDMI-Ethernet Converter
- 1 Headphone gain control
- 1 input to stereo mixer W/ input to TOA Output

Connections:

- 2 HDMI-Ethernet Converter
- 1 XLR female

Creston System

Current System: All devices lead to AV rack in adjacent room. See attached pictures for cable connections.

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Overview

The objective of this project is to update existing technology in the courtroom. This implementation will allow the court to stream on video conferencing applications and amend any small technology issues the court may have.

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Installation of translator buds

- Current system does not have wireless translator ear buds. A new installation of translator buds and any hardware required is needed.

Microphones

- Court is requesting an addition of 4 new wireless lapel mics and a full size wireless microphone, include any hardware needed.
- Court is requesting an addition of 2 ceiling tile microphones. These microphones are to feed to the existing speaker system. Clear One tile microphones are preferred product, include any hardware required.

Court Camera

- Court is requesting an automated camera solution that integrates into the system and feeds into video conferencing apps. Include any hardware required.

Full system video conferencing application integration

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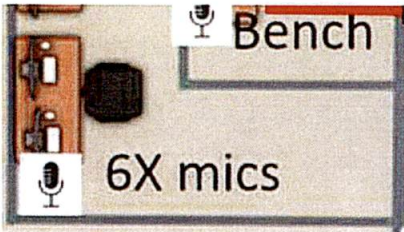
EXHIBIT "B"

Connections

System AV Connection

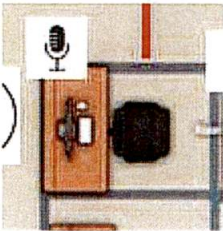
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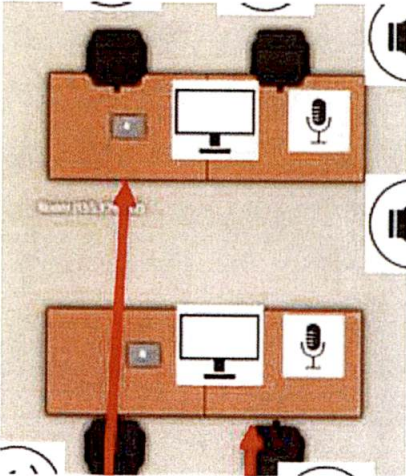


Connections

Counsel Table

The connections need are as follows:

1X (Per Table) XLR Connections – for Microphone



Request for Proposals (RFP)
RFP 2023-010

"Hybrid Integration System for Judicial and County Courts of Law"

Due: August 11, 2023 at/or before 4:30 pm (CT)

Webb County is soliciting Requests for Proposals for Hybrid Integration Systems for both Judicial and County Court of Law Courts to update its existing technology in each courtroom and to further improve the ability for Courts hearings to stream with online video conferencing applications. This document outlines the requirements, selection process and documentation necessary to submit a formal proposal in response to this RFP. **These items are being solicited to assist Webb County in completing and implementing programs and/or projects funded with its allocation of American Rescue Plan Act (ARPA) funds. This solicitation will comply with the Texas Local Government Code; Section 262.030 (Alternative Competitive Proposal Procedure for Certain Goods and Services) and with the Code of Federal Regulations §200.318 - §200.327 (General Procurement Standards).** **NOTE:** *All interested vendors must be registered in SAM.gov. The registration process will take 30-40minutes. After registering, the time to become active in SAM.gov takes 7-10 days. If submitting a proposal and you are not registered in SAM.gov, please register ASAP so that your active registration can be submitted with your proposal.*

The accompanying RFP with its terms, conditions, attachments and all other forms in this RFP package are due by or before 4 p.m. (Central Time) on, August 11, 2023. RFP received after the due date and time will not be accepted. All RFP meeting the required deadline will be read publicly at the following location in accordance with Federal and State Procurement rules:

Webb County Purchasing Department
1110 Washington St., Ste. 101
Laredo, Texas 78040

This RFP solicitation can be viewed at the following online address. Interested Firms/individuals may submit their Proposals by registering on Webb County's e-Bid site and uploading their file to our "Response Attachments" tab. All new supplier registrations must be completed one workday prior to official due date of submittal. Should anyone need assistance please contact Mr. Juan Guerrero, Contract Administrator at (956) 523-4125.

<https://webbcountybid.ionwave.net/Login.aspx>



WEBB COUNTY reserves the right to reject any and all RFP, to waive informalities in the RFP process, or to terminate the RFP process at any time, if deemed in the best interest for WEBB COUNTY. In addition, WEBB COUNTY shall not, under any circumstances, be bound by or be liable for any obligations with respect to this public solicitation until such time (if at all) a professional service agreement has been awarded and all approvals obtained in form and substance satisfactory to the WEBB COUNTY have been executed and authorized by the WEBB COUNTY Commissioners Court, and then only to the extent of such fully executed agreements.

THIS FORM MUST BE INCLUDED WITH RFP PACKAGE; PLEASE CHECK OFF EACH ITEM INCLUDED WITH RFP PACKAGE AND SIGN BELOW TO COMPLETE SUBMITTAL / COMPLETION OF EACH REQUIRED ITEM.

RFP 2023-010

“Hybrid Integration System for Judicial and County Courts of Law”

- References Form

- Respondent's Price Proposal

- Conflict of Interest Form (CIQ)

- Certification regarding Debarment (Form H2048)

- Certification regarding Federal lobbying (Form 2049)

- Code of Ethics Affidavit

- House Bill 89 Form

- Senate Bill 252 Form

- Proof of No Delinquent Tax Owed to Webb County

Signature of Person Completing this Package

Date

Table of Contents

Table of Contents	1
Proposal Submittal Checklist	4
Section 1. Introduction to Respondants	5
1.1 Offeror Instructions	5
1.2 Governing Law	5
1.3 Ambiguity, Conflict, or Other Errors in RFP	5
1.4 Notification of Most Current Address	5
1.5 PROPOSAL Preparation Cost	5
1.6 Signature of Respondent.....	5
1.7 Economy of Presentation	6
1.8 Offeror Obligation	6
1.9 Intentionally Left Blank	6
1.10 Governing Terms	6
1.11 Implied Requirements	6
1.12 Compliance with RFP Specifications	6
1.13 Offeror Registration: SAM (System for Award Management)	6
1.14 Awarded Vendors: Submission of FORM 1295 (Texas Ethics Commission)	6
1.15 Acceptance of Sealed Hard Copy PROPOSAL.....	7
1.16 Evaluation.....	8
1.17 Withdrawal of Proposal.....	8
1.18 Small Business Enterprises, Minority Business Enterprises & Women’s Business Enterprises.....	8
1.19 Award	8
1.20 Ownership of Proposal	8
1.21 Disqualification of Respondent.....	8
1.22 Contractual Development	8
1.23 Intentionally Left Blank	9
1.24 Contract Obligation	9
1.25 Termination.....	9
1.26 Inspections.....	9
1.27 Testing	9
1.28 Intentionally Left Blank.....	9
1.29 Taxes.....	9
1.30 Non-Discrimination.....	9
1.31 Intentionally Left Blank.....	9
1.32 Intentionally Left Blank.....	9

Table of Contents (Continued)

1.33 Acknowledgment of Insurance Requirements	10
1.34 Insurance	10
1.35 State of Texas Registration for Professional Engineers.....	10
1.36 Intentionally Left Blank	10
1.37 Special Accommodations.....	10
1.38 Webb County Purchasing Code of Ethics Policy	10
1.39 Proposal Submission During Time of Inclement Weather, Disaster, or Emergency	11
1.40 Questions	11
1.41 RFP Schedule of Events	12
Section 2.	
Appendix II to Part 200 - Contract Provisions for Non-Federal Entity Contracts Under Federal Awards....	12
Section 3. Response Format.....	15
3.1 Introduction.....	15
3.2 Proposal Contents Requirements.....	16
Section 4. Background.....	16
Section 5. Scope of Services	16
6. Conflict of Interest.....	17
6.1 Confidential/Proprietary Information	17
6.2 Intentionally Left Blank.....	17
6.3 Intentionally Left Blank	17
7. PROPOSAL Evaluation and Selection Process	18
7.1 Introduction	18
7.2 PROPOSAL Evaluation Committee	18
7.3 Evaluation Criteria & Selection.....	18

Section 1. Introduction to Offerors

This RFP solicitation is a public invitation to all parties interested in submitting a formal proposal for the scope of services stipulated herein. The word "Offeror" "Firm" and "Respondent" will be interchanged throughout the document, but have the same meaning as it pertains to this request for proposal; *An individual, Firm, corporation or other entity supplying information/responding to a public solicitation.*

The following items are provided as general information and instructions as required by Webb County.

1.1 Offeror Instructions

Read the document carefully. Follow all instructions. You are responsible for fulfilling all requirements of this RFP. Be sure you have a clear understanding of the RFP.

1.2 Governing Law

Offeror is advised that these requirements shall be fully governed by the laws of the State of Texas and that Webb County may request and rely on advice, decisions, and opinions of the Attorney General of Texas and General Counsel for Webb County concerning any portion of these requirements.

1.3 Ambiguity, Conflict, or other errors in the RFP

If Offeror discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, Offeror shall immediately notify the Webb County Purchasing Agent of such error in writing and request modification or clarification of the document. Modifications will be made by issuing Addenda. Written notice will be given to all parties who have been furnished with the RFP without divulging the source of the request for the same. If the Offeror fails to notify the Webb County Purchasing Agent prior to the date and time fixed for submission of proposals of an error or ambiguity in the RFP known to Offeror, or an error or ambiguity that reasonably should have been known to Offeror, then Offeror shall not be entitled to compensation or additional time by reason of the error or ambiguity or its later resolution.

The County may also modify the RFP, no later than 48 hours prior to the date and time fixed for submission of proposals, by issuance of an Addendum to all parties who have received the RFP. All addenda will be numbered consecutively, beginning with number one (1).

1.4 Notification of Most Current Address

Firms in receipt of this RFP shall notify Mr. Juan Guerrero, Contract Administrator, of any address changes, contact person changes, and/or telephone number changes no later than 48 hours prior to the date and time fixed for submission of proposals. All electronic submittals can be retracted and resubmitted for same purpose prior to deadline. For instructions or additional information Mr. Guerrero can be reached at (956) 523-4149 or via email at juquerro@webbcountytx.gov

1.5 PROPOSAL Preparation Cost

Respondents submitting PROPOSAL do so entirely at their expense. There is no express or implied obligation by the Webb County to reimburse a Respondent for any costs incurred in preparing or submitting PROPOSAL, providing additional information when requested by the Scoring Committee or Commissioners Court, participating in any selection interviews, site visits, or participating in this procurement.

1.6 Signature of Respondent

A transmittal letter, which shall be considered an integral part of the proposal, shall be signed by an individual who is authorized to bind the Offeror contractually. If the Offeror is a corporation, the legal name of the corporation shall be provided together with the signature of the officer or officers authorized to sign on behalf of the corporation.

If the Offeror is a partnership, the true name of the firm shall be provided with the signature of the partner or partners authorized to sign.

If the Offeror is an individual, that individual shall sign. If signature is by an agent, other than an officer of a corporation or a member of a partnership, a power of attorney or equivalent document must be submitted prior to the deadline of RFP.

1.7 Economy of Presentation

PROPOSAL shall not contain promotional or display materials, except as they may directly answer in whole or in part questions contained in the RFP. Such exhibits shall be clearly marked with the applicable reference number of the question in the RFP. Proposals must address the technical requirements as specified in the RFP. All questions posed by the RFP must be answered concisely and clearly. PROPOSAL that do not address each criterion may be rejected and not considered.

1.8 Offeror Obligation

The contents of the response to RFP and any clarification thereof submitted by the selected Offeror shall become part of the contractual obligation and incorporated by reference into the ensuing contract.

1.9 Intentionally Left Blank

1.10 Governing Terms

In the event of any conflict of interpretation of any part of this overall document, Webb County's interpretation shall govern. To include any Addendum(s) published.

1.11 Implied Requirements

Products and services not specifically mentioned in the RFP, but which are necessary to provide the functional capabilities described by the Offeror, shall be included in the PROPOSAL, if applicable.

1.12 Compliance with RFP Specifications

It is intended that this RFP describe the requirements and the response format in sufficient detail to secure comparable PROPOSAL. Failure to comply with all provisions of the RFP may result in disqualification.

1.13 Offeror Registration: SAM (System for Award Management)

Vendors doing business with Webb County are required to be registered with The System for Award Management (SAM), with an "active" status.

The System for Award Management (SAM) is the Official U.S. Government system that consolidated the capabilities of CCR/Fed Reg, ORCA, and EPLS. There is NO fee to register for this site. Entities may register at no cost directly from the SAM website at: <https://www.sam.gov>

NOTE: All interested vendors must be registered in SAM.gov. The registration process will take 30-40minutes. After registering, the time to become active in SAM.gov takes 7-10 days. If submitting a proposal and you are not registered in SAM.gov, please register ASAP so that your active registration can be submitted with your proposal.

1.14 Awarded Vendor(s): Submission of FORM 1295 (Texas Ethics Commission)

In accordance with House Bill 1295 (passed January 1, 2016), Vendors entering into contracts and professional agreements with Webb County will be required to complete a Certificate of Interested Parties (FORM 1295), unless contract is considered exempt as described below.

In 2017, the Texas legislature amended the law to require Form 1295 to include an "unsworn declaration" which includes, among other things, the date of birth and address of the authorized representative signing the form. The unsworn declaration, including the date of birth and address of the signatory, replaces the notary

requirement that applied to contracts entered into before January 1, 2018. The TEC filing application does not capture the date of birth or street address of the signatory and it will not appear on forms that are filed using the TEC filing application.

Changes to the law requiring certain businesses to file a Form 1295 are in effect for contracts entered into or amended on or after January 1, 2018. The changes exempt businesses from filing a Form 1295 for certain types of contracts and replace the need for a completed Form 1295 to be notarized. Instead, the person filing a 1295 needs to complete an “unsworn declaration.”

FORM 1295 Exemptions: What type of contracts are exempt from the Form 1295 filing requirement under the amended law? The amended law adds to the list of types of contract exempt from the Form 1295 filing requirement. A completed Form 1295 is not required for:

- a. a sponsored research contract of an institution of higher education
- b. an interagency contract of a state agency or an institution of higher education
- c. a contract related to health and human services if: the value of the contract cannot be determined at the time the contract is executed; and or any qualified Offeror is eligible for the contract
- d. a contract with a publicly traded business entity, including a wholly owned subsidiary of the business entity
- e. a contract with an electric utility, as that term is defined by Section 31.002, Utilities Code
- f. a contract with a gas utility, as that term is defined by Section 121.001, Utilities Code

Upon entering into a contract or professional agreement, the Civil Legal Department will submit a request to the awarded Offeror to both:

1. Submit a FORM 1295 online via the Texas Ethics Commission website link below.

Vendors must enter the required information on Form 1295, and print a copy of the completed form. The form will include a certification of filing that will contain a unique certification number.

2. Submit a FORM 1295 hard copy (completed & signed by an Authorized Agent of the Awarded Offeror), to the Civil Legal Department.

FORM 1295, Completion Instructions, and Login Instructions are available via the Texas Ethics Commission Website at: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

1.15 Acceptance of Sealed Hard Copy PROPOSAL

Webb County will accept hard copy PROPOSAL, Respondent must provide one original and four (4) copies in a sealed envelope. Sealed envelope must contain the name and number of RFP on the top right corner of envelope and be delivered sealed to the following address prior to deadline (See RFP Schedule – Section 1.41)

Webb County Purchasing Agent’s Office
1110 Washington Street, Suite 101
Laredo, Texas 78045
Attn: Contract Administrator

PROPOSAL received after the published deadline to submit will not be accepted and will be returned to Respondent unopened. **Webb County encourages all interested parties to register on our e-bid portal**

<https://webbcountyebid.ionwave.net/Login.aspx> **Click on "Supplier Registration" and submit your PROPOSAL online.** For assistance on supplier registration please contact Mr. Juan Guerrero, Contract Administrator with the Purchasing Department at (956) 523-4125 or email at juguerrero@webbcountytx.gov

1.16 Evaluation

Webb County reserves the right to use all pertinent information (also learned from sources other than disclosed in the RFP process) that might affect the County's judgment as to the appropriateness of an award to the best evaluated Offeror. This information may be appended to the PROPOSAL evaluation process results. Information on a service provider from reliable sources, and not within the service provider's PROPOSAL, may also be noted and made part of the evaluation file. Webb County shall have sole responsibility for determining a reliable source.

1.17 Withdrawal of Proposal

For hard copy submittals, the Offeror may withdraw its PROPOSAL by submitting a written request over the signature of an authorized individual, as described in paragraph 1.6, to the Purchasing Agent any time prior to the submission deadline. The Offeror may thereafter submit a new PROPOSAL prior to the deadline. If Offeror submitted PROPOSAL electronically (<https://webbcountyebid.ionwave.net/Login.aspx>) Offeror may retract and resubmit PROPOSAL prior to deadline without notification to the Purchasing Agent. **Modification or withdrawal of the proposal in any manner, oral or written, will not be considered if submitted after the deadline.**

1.18 Small Business Enterprises, Minority Business Enterprises & Women's Business Enterprises

Webb County encourages all Small Business Enterprises (SBE), Minority Business Enterprises (MBE), and Women's Business Enterprises (WBEs) to participate in this solicitation. Webb County will email the corresponding information to further promote participation of all SBEs, MBEs, and WBEs to the following email address mwbe@texasagriculture.gov .

1.19 Award

Webb County will award the services requested to the highest-ranking respondent based on the published weighted criterion and Respondents will be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals, and revisions may be permitted after submission and before award for the purpose of obtaining best and final offers in accordance with State procurement laws and Federal procurement regulations, if requested by the Webb County Purchasing Agent on behalf of Webb County. After official award by Commissioner Court all formal submittals in respond to this RFP will become public record. Awarded Respondent's proposal will be published on Web County's e-bid site along with the proposal tabulations.

1.20 Ownership of Proposal

All PROPOSAL become the property of Webb County and will not be returned to Respondents.

1.21 Disqualification of Respondent

Upon submission of Respondents PROPOSAL, a Respondent offering to sell supplies, materials, services, or equipment to Webb County certifies that the Offeror has not violated the antitrust laws of this state codified in Section 15.01, et seq, Business & Commerce Code, or the Federal Antitrust Laws, and has not communicated directly or indirectly the offer made to any competitor or any other person engaged in such line of business. Any or all PROPOSAL may be rejected if the County believes that collusion exists among the Respondents.

1.22 Contractual Development

The contents of the RFP and the selected PROPOSAL will become an integral part of the contract, but may be modified by provisions of the contract as negotiated and in accordance with any and all applicable Local, State, and Federal regulations/provisions. Therefore, the Offeror must be amenable to inclusion in a contract

of any information provided (in writing) either in response to this RFP or subsequently during the selection and negotiation process.

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1.24 Contract Obligation

Webb County Commissioners' Court must award the contract, and the County Judge or other County Official authorized by Webb County Commissioners Court must sign the contract before it becomes binding on Webb County or the Offeror. **Elected Officials and Department heads are not authorized to sign contracts/agreements for Webb County for the exception of General Counsel with final approval and signature by the Webb County Judge.** Binding agreements shall remain in effect until all products and/or services covered by an executed agreement/contract have been satisfactorily delivered and accepted by Webb County.

1.25 Termination

Webb County reserves the right to terminate the agreement/contract for default if the awarded Offeror breached any of the terms stipulated on final executed agreement / contract between awarded Offeror and County, including warranties of Offeror, or if the Offeror becomes insolvent or commits acts of bankruptcy. Such right of termination is in addition to and not in lieu of any other remedies Webb County may have in law or equity. Default may be construed as, but not limited to, failure to deliver the proper goods and/or services within the proper amount of time, and/or to properly perform any and all other requirements to Webb County's satisfaction, and/or to meet all other obligations and requirements. Contracts may be terminated without cause in accordance with final contract/agreement termination provisions with a written notice to either party unless otherwise specified.

1.26 Inspections

Webb County reserves the right to inspect any item(s) or service location(s) for compliance with specifications and requirements and needs of the using department. If a PROPOSAL cannot furnish a sample of a proposed item for review, or fails to satisfactorily show an ability to perform, the County can reject the Offeror as inadequate.

1.27 Testing

Webb County reserves the right to test equipment, supplies, material and goods proposed for quality, compliance with specifications, and ability to meet the needs of the user. Demonstration units must be available for review. Should the goods or services fail to meet requirements and/or be unavailable for evaluation, the offer is subject to rejection, if applicable.

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1.29 Taxes

The Offeror and its sub-offerors, agents and employees, as the case may be, will be responsible for the payment of all federal, state and local taxes, and deposits or contributions imposed or required by Local, State or Federal law.

1.30 Non-Discrimination

The successful offeror will be required to comply with the Americans with Disabilities Act and with all provisions of federal, state, county and local laws and regulations to ensure that no employee or applicant for employment is discriminated against because of race, color, religion, sex, age, handicap or national origin.

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1.33 Acknowledgment of Insurance Requirements

By signing its PROPOSAL, Offeror acknowledges that it has read and understands the insurance requirements for this proposal as stipulated under Section 1.34 (Insurance). Offeror also understands that evidence of required insurance must be submitted within five (5) working days following notification of award of its offer; otherwise, Webb County may rescind its acceptance of the Offeror's PROPOSAL. Proof of required minimum insurance will need to be submitted directly to the Webb County Civil legal Department.

1.34 Insurance

All insurance must be written by an insurer licensed to conduct business in the State of Texas. The awarded firm(s) shall comply with each and every condition contained herein. The firm shall provide and maintain, until the work covered in the contract is completed and accepted by The Webb County, the minimum insurance coverages as follows:

1. Commercial General Liability insurance at minimum combined single limits of \$1,000,000_per-occurrence and \$2,000,000 general aggregate for bodily injury and property damage, which coverage shall include products/completed operations and a separate products/ completed operations aggregate. There should be no XCU (Explosion, Collapse, and Underground) exclusion. Coverage must be written on an occurrence form. Contractual Liability must be maintained covering the Contractor's obligations contained in the contract. The general aggregate limit must be at least two (2) times the each-occurrence limit.
2. Workers Compensation insurance at statutory limits, including Employers Liability coverage at a minimum limits of \$1,000,000 each-occurrence each accident/\$1,000,000 by disease each-occurrence/\$1,000,000 by disease aggregate.
3. Commercial Automobile Liability insurance at minimum combined single limits of \$1,000,000_per-occurrence for bodily injury and property damage, including owned, non-owned, and hired car coverage.
4. Primary and non-contributory additional insured in favor of Webb County is required for both the general liability and automobile liability policies.
5. A Waiver of Subrogation in favor of Webb County is required on the general liability, automobile liability and workers' compensation policies.

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1.37 Special Accommodations

To request special accommodations pursuant to the Americans with Disabilities Act (ADA), please notify the contact shown below, a minimum of 48 hours prior to a scheduled meeting.

Mr. Juan Guerrero, Contract Administrator at 956) 523-4149 or email at ju Guerrero@webbcountytx.gov

1.38 Webb County Purchasing Code of Ethics Policy

The County of Webb will ensure that it will promote and enforce proper ethical conduct by all Vendors, Procurement Officials, Elected Officials and County employees directly or indirectly involved in the procurement process. All vendors wishing to participate in any solicitation must sign and notarize the affidavit form included as part of this solicitation package and upload with your electronic submission or

included with your hard copy sealed submission. Failure to submit form will disqualify your bid or proposal package from being considered.

The Ethics Policy can be viewed at the Webb County Purchasing Agents website listed below for vendors to read prior to signing and submitting the affidavit form.

<http://www.webbcountytx.gov/PurchasingAgent/PurchasingEthicsPolicy.pdf>

The Webb County Purchasing Board approved the Code of Ethics policy on April 19, 2018 and adopted by the Webb County Commissioners Court on May 14, 2018.

When responding to an Active Solicitation, Vendors shall be required to disclose donations and campaign contributions by the Vendor or any individual or entity acting on the Vendor's behalf to the Purchasing Agent or his designee made within six (6) months prior to the date of the Active Solicitation. **Failure by a Vendor to accurately disclose such contributions may result in the Vendor's disqualification, debarment, or contract voidance as per Section 18 of the Ethics Policy.**

1.39 Proposal Submissions During Time of Inclement Weather, Disaster, or Emergency

In case of inclement weather or any other unforeseen event causing the County to close for business on the date of a bid/proposal/request for statement of qualifications submission deadline, the bid/proposal/request closing will automatically be postponed until the next business day that County offices are open to the public. Should inclement weather conditions or any other unforeseen event cause delays in courier service operations, the County may issue an addendum to all known vendors interested in the project to extend the deadline. It will be the responsibility of the Offeror to notify the County of their interest in the project should these conditions impact their ability to submit a bid/proposal/statement of qualifications submission before the stated deadline. The Webb County Purchasing Agent reserves the right to make the final judgement call to extend any deadline. Should an emergency or unanticipated event interrupt normal County processes, and bid/proposal/statement of qualifications submissions cannot be received by the Webb County Purchasing Department's office by the exact time specified in the RFP and urgent County requirements preclude amendment to the RFP, the time specified for receipt of proposal will be deemed to be extended to the same time of day specified in the solicitation on the first business day on which normal County processes resume.

1.40 Questions

Questions may be submitted by Respondents by signing in to our e-bid portal and using the "Questions" tab for submission by published deadline. All questions requiring an official response will be posted on e-bids for all interested parties to read in accordance with deadlines published under Section 1.41 (RFP Schedule of Events).

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1.41 RFP Schedule of Events

Activity	Time	Date	Responsible Party
Public Notice/Newspaper	n/a	July 23 rd , July 30 th	County Purchasing Office
Posted RFP on Website	n/a	July 21 st - Until awarded	County Purchasing Office
Pre-Proposal Meeting	9 am	Aug 2 nd	County Purchasing Office
Questions Due to County	No later than 5pm	Aug. 2 nd	Respondent
Posting of Answers	No later than 5pm	Aug. 4 th	County Purchasing Office
Sealed Proposals Due	4:30 pm (CT)	Aug. 11 th	Respondent
Evaluation of Proposals	TBD	Aug. 11 th – Aug. 15 th	Scoring Committee
Award of Contract	TBD	TBD	Governing Body
Finalization of Contract	TBD	TBD	Governing Body

Footnote: County reserves the right to adjust time and dates on above projected schedule if it is in the best interest for Webb County. Addendum(s) will be issued to inform the Public and all interested parties.

A Mandatory pre-proposal meeting has been scheduled for Wednesday August 2, 2023 @ 9 am at the following location.

***Webb County Justice Center 2nd Floor
1110 Victoria St.
Laredo, TX 78040***

2.0 Appendix II to Part 200 – Contract Provisions for Non-Federal Entity Contracts under Federal Awards

The Following Federal provisions are applicable to this solicitation; Therefore, the Offeror awarded a contract from this solicitation will be subject to compliance with the provisions under the Code of Federal Regulation Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award, to include and not limited to the General Procurement Standards under §200.317 - §200.327. In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or sub recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires

the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) § 200.323 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

(K) § 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and sub recipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Firm or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Firm, or Dahua Technology Firm (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the

Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

(d) See also § 200.471.

(l) § 200.322 Domestic preferences for procurements.

(a) As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all sub awards including all contracts and purchase orders for work or products under this award.

(b) For purposes of this section:

(1) "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

3. Response Format

3.1 Introduction

Each PROPOSAL submitted in response to this RFP must be organized to correspond with those numbered sections of this RFP that require a response. Conciseness and clarity of content are emphasized and encouraged. Vague and general proposals will be considered non-responsive, and will result in disqualification. The response must be complete. Failure to provide the required information may result in the disqualification of the PROPOSAL. All pages of the PROPOSAL must be numbered and the PROPOSAL must contain an organized, paginated table of contents corresponding to the sections and pages of the PROPOSAL.

3.2 Proposal Contents Requirements

Each PROPOSAL must be organized in the manner described below.

- a. Transmittal Letter
- b. Executive Summary
- c. Table of Contents
- d. Experience with Installation of Hybrid Integration Systems
- e. Personnel Qualifications
- f. Price Proposal
- g. References and Projects
- h. Other information that may be helpful in the evaluation

4. Background

The objective of this solicitation is to update existing technology in the Webb County Courtrooms. This implementation will allow the courts to stream on video conferencing applications and upgrade any technology issues each courtroom may require.

5. Scope of Services

The attached "Exhibit A – Justice Center Courtrooms" details the overview, work needed, as well as diagrams of current equipment being requested for project location(s).

Location of Project:

Webb County Justice Center 1st- 4th Floors
1110 Victoria St.
Laredo, TX 78040

49th District Court
111th District Court
341st District Court
406th District Court
County Court at Law I
County Court at Law II

This Request for Proposal provides interested Offerors a preliminary scope of service only, Offerors are encouraged to attend the pre-proposal meeting to obtain more information and review the records to be included with scope of work (See RFP schedule section 1.41).

Right of Negotiation: *The County reserves the right to negotiate with the highest-ranking respondent the terms and conditions related to the scope of services requested above and related fees after official award by Commissioners Court and prior to execution of contract/agreement or to request revisions from all Offerors after formal submittals but prior to Award to obtain Best and Final Offer (See following applicable sections: §1.19 Award, and §1.22 Contractual Development.*

6. Conflict of Interest

Each Offeror must disclose any existing or potential conflict of interest relative to the performance of the requirements of this RFP. Examples of potential conflicts may include an existing business or personal relationship between the Offeror, its principal, or any affiliate or sub-offeror, with the County or any other entity or person involved in any way in the project that is the subject of this RFP. Similarly, any personal or business relationship between the Offeror, the principals, or any affiliate or sub-offeror, with any employee of the County or its suppliers must be disclosed. Any such relationship that might be perceived or represented as a conflict must be disclosed. Failure to disclose any such relationship or reveal personal relationships with state employees may be cause for contract termination. The County will decide if an actual or perceived conflict should result in proposal disqualification.

Each Offeror must reveal any past or existing relationship between the Offeror, its principal, employees, or any affiliate or sub-offeror, with any county agency, entity, county employee, or other person in anyway involved in the county's procurement and/or contracting processes. It shall be the sole prerogative of the County to determine if such relationship constitutes a conflict of interest.

By submitting a proposal in response to this RFP, all Offerors affirm that they have not given, nor intend to give, at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant or any employee or representative of same, in connection with this procurement and more specifically to any member of the Webb County Governing Body.

The contract or contracts in this solicitation are subject to Texas Govt. Code Sec. 2261.252(b), which prohibits the Webb County from entering into contracts with certain private vendors in which certain Webb County officers and employees have a financial interest. Each respondent shall include in its PROPOSAL a statement that it is not prohibited from entering into a contract with Webb County as a result of a financial interest as defined under Texas Govt. Code Sec. 2261.252(b).

6.1 Confidential/Proprietary Information

If any material in the proposal submission is considered by Offeror to be confidential or proprietary information (including manufacturing and/or design processes exclusive to the Offeror), Offeror must clearly mark the applicable pages of Offeror's proposal submission to indicate each claim of confidentiality. Additionally, Offeror must include a statement on Firm letterhead identifying all Proposal section(s) and page(s) that have been marked as confidential. Webb County will protect from public disclosure such portions of a proposal, unless directed otherwise by legal authority, including existing open records acts. Merely making a blanket claim that the entire proposal submission is protected from disclosure because it contains some proprietary information is not acceptable, and will make the entire proposal submission subject to release under the Texas Public Information Act.

By submitting a PROPOSAL, Offeror agrees to reproduction by Webb County, without cost or liability, of any copyrighted portions of Offeror's proposal submission or other information submitted by Offeror.

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7. PROPOSAL Evaluation and Selection Process

7.1 Introduction

The PROPOSAL evaluation and selection process are detailed in this section, as are other factors, and the format in which the cost response of each proposal must be submitted.

7.2 PROPOSAL Evaluation Committee

The following Webb County employees are involved in the evaluation process for this procurement:

- 1) Leroy Medford, Executive Administrator to Commissioners Court
- 2) Minnie Villarreal, Court Administrator for the 341st District Court
- 3) Fernando Rodriguez, Administrative Assistant for the 49th District Court
- 4) Cesia Y. Rodriguez, Court Administrator for County Court of Law II
- 5) Daniel A. Pomar, Systems Administrator, I.T. Department

Note: Do not contact these individuals about this solicitation during the restricted contact period. [Please refer to our Purchasing Ethics Policy Section 6 \(Restricted Contact Period\)](#).

Restricted Contact Period. The Restricted Contact Period for any solicitation shall be in effect during the time the solicitation is considered an Active Solicitation under this Code of Ethics (regardless of when a Vendor submits a proposal or bid for the solicitation). All Vendor communications including, but not limited to, questions, comments, requests for clarification, and general information requests, during the Restricted Contact Period, regarding any Active Solicitation, must be directed solely to the Contact Person and the Contact Person's Designated Representatives (as defined by the Contact Person on a question-by-question basis). The Contact Person for any specific solicitation can be identified by visiting <https://webbcountyebid.ionwave.net/Login.aspxto> or by calling the Purchasing Department at (956) 523-4125.

VIOLATIONS. Any communication by Vendors with any Procurement Professionals, Elected Officials, or any of their respective staff members, agents, or representatives (excluding the Contact Person and Designated Representatives), regarding an Active Solicitation, will be considered a violation of the Restricted Contact Period unless the Vendor receives express written permission from the Purchasing Agent or his designee.

7.3 Evaluation Criteria and Selection

a. Installation of Hybrid Integration Systems - Experience – 30 points

Indicate the date your firm was established. Describe the products and services provided by your firm. Describe your firms' specialty and/or area(s) of expertise. The response should identify the length of time that the firm has provided the requested and/or similar services requested by this RFP. More specifically expertise and experience in providing services related to the scope of services described in this Request for Proposal.

Offerors must provide the following identifying information:

- 1) Name and address of business entity submitting the proposal;
- 2) Type of business entity (i.e., corporation, partnership);
- 3) Place of incorporation, if applicable;

- 4) Name and location of major offices and other facilities that relate to the Offeror's performance under the terms of this RFP;
- 5) Name, address, business and fax number of the Offeror's principal contact person regarding all contractual matters relating to this RFP;
- 6) Full name and business address for each member, partner, and employee of the Offeror (and any sub-offerors) who will perform services on this project; and
- 7) A statement regarding the financial stability of the Offeror, including the ability of the Offeror to perform the functions required by this RFP and to provide those services represented by the Offeror in its response.

b. Personnel Qualifications – 30 points

- 1) If selected, identify the team that would be assigned to Webb County throughout the term of these awarded services.
- 2) List individual resumes with title, educational background and experience of each staff member that would be assigned to this project.
- 3) The Offeror must briefly state why it believes its PROPOSAL best meets the County's needs and RFP requirements, and the Offeror also must concisely describe any additional features, aspects, or advantages of its experience in any relevant area not covered elsewhere in this RFP.

c. Price Proposal – 25 points

- 1) Refer to Section Five (5) Scope of Services. Failure to submit a price proposal will disqualify Offeror.
- 2) Offerors will be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals, and revisions may be permitted after submission and before award for the purpose of obtaining best and final offers.
- 3) Offerors price proposal should at minimum contain the following price breakdown or similar format:
 - a. *Equipment Cost*
 - b. *Onsite setup, programming*
 - c. *Installation/labor Cost*
 - d. *Training fees*
 - e. *Service plan(s) options*
 - f. *Shipping fees*
 - g. *Warranty information*

d. References and Projects –

15 points

- 4) List at minimum five (5) prior clients where your Company has provided Hybrid system to include Audio/Video upgrades/replacement and other related services for public entities similar in size and scope.
- 5) Provide Name of Client, address, Client direct contact person name and title, his/her email address and direct phone number. This contact person must have direct knowledge of your firm's services / performance. Include name of each project and project budget and date completed.

The Evaluation Committee may elect to require an oral presentation from each qualified Offeror of the information contained in their PROPOSAL. Any invitation for an oral presentation will be solely for the purpose of clarifying PROPOSAL received from each qualifying Offeror.

Upon completion of Evaluation Committee review and any oral presentations if required, the Evaluation Committee will convene one or more times to discuss the PROPOSAL officially submitted for this RFP as a group. Each Evaluation Committee member will individually score each PROPOSAL independently. The Webb County Purchasing Agent will collect all scores and tabulate scores of all Committee members. The Purchasing Agent will then submit an item to Commissioners Court for award based on the highest-ranking Respondent for consideration to include any best and final offers requested, if any.

Upon the award of successful Respondent, the Court shall authorize the Civil Legal Department and/or other designees to proceed with contract negotiations and attempt to finalize a written contract with the awarded Respondent. If a contract cannot be successfully negotiated within a reasonable period of time, negotiations will be terminated, and negotiations with the next highest-ranking Offeror may commence. This process may continue until a contract is signed or the County may, in its sole judgment and at any time upon failure of negotiations, choose to reissue or withdraw the RFP rather than continue with negotiations.



WEBB COUNTY'S OFFICIAL NOTICE TO PROCEED
"Webb County A/V Hybrid Integration System for Courtroom Video Conferencing
(RFP#2023-010-Hybrid Integration System for Judicial and County Courts of Law

[Insert Date]

Audio Dynamics, Inc.
Mr. Fermin Flores, President
101 W. Hillside, Suite 11B
Laredo, TX., 78015
Ph. (956) 337-1951
E-Mail: fermin@audiodynamicsinc.com

Re: "A/V Hybrid Integration System for Judicial District and County Courts at Law

Dear Mr. Salido:

Please consider this your official Notice to Proceed on the Project named above. You are hereby authorized to proceed with Work on said Project as of **(Insert Day of the Week), (Month & Date), 2023 and Work on said Project shall commence not later than 5 calendar days from said date.** Contract time will begin to be counted on the start date. The Work shall be completed within (Insert number of **consecutive calendar days**) **thereafter. The date of completion of all WORK is therefore approximately Insert completion date,** as specified in the contract documents.

The amount of this construction contract is **\$105,543.00**

The following instruments that are required under the construction contract have been delivered by Contractor to Webb County, Texas/Owner.

 XX Commercial General Liability Insurance - (**Yes**) (No)

 XX Worker's Comp. Insurance - (**Yes**) (No)

 XX Automobile Insurance - (**Yes**) (No)

Joe Lopez, Purchasing Agent
Webb County Purchasing Dept. - Date: (Month) ____, 2023

Guillermo Cuellar
Webb County Engineering Dept. Date: (Month) ____, 2023



WEBB COUNTY'S OFFICIAL NOTICE TO PROCEED
"Webb County A/V Hybrid Integration System for Courtroom Video Conferencing
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Mr. Guillermo B. Cuellar, P.E., Interim Director, Webb County Engineer Dept. gbcuellar@webbcountytx.gov (956) 523-5158 and Mr. Rafael Peña, Information Technology Director Cuellar, from the Webb County Information Technology Dept. rpena@webbcountytx.gov shall be your points of contact for Webb County for this project.

Sincerely,

Webb County Engineering Dept.

Guillermo B. Cuellar, P.E.
Interim Director of Webb County Engineering Department

Accepted and Received:

Audio Dynamics, Inc.,
A Texas For Profit Corporation

By: _____
Fermin Flores, President
Date: _____, 2023



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